

Government Grant for the Upgrading of Electric Vehicles and New Plug-in Electric Service Garages of Vehicle Importers and Vehicle Leasing Operators and Staff Training

APPLICATION FORM - GRANT SCHEME 2019

For official use only by Transport Malta							
Vehicle registration number:		Application no:		Date received:	DD	MM	YYYY
Application eligibility - items *must be checked (to be completed upon verification)							
Eligible	<input type="checkbox"/>	Not Eligible	<input type="checkbox"/>				
Officer (full name capital letters):	Stamp:			Signature:			
Remarks:							

Please read carefully before completing the application form.

- This application form has to be completed in full by the Applicant and signed as appropriate. The application form, with Sections A to D completed shall be presented by the Applicant, at the Authority for Transport in Malta, Vehicle Licensing Unit, A3 Towers, Paola, between 7.30am and 12.00pm workdays, to verify the eligibility. The application form shall be accompanied by any other relevant documents.
- An Applicant shall only be eligible for the grant if it has been in operation in Malta prior to the 1st January 2018 with the respective Authorities, and is also the Importer of plug-in electric vehicles.
- To qualify, the Application must include:
 - A Copy of a legally valid identification document of the applicant, including pertinent certification indicated in 2 above;
 - Documentation, signed by the Company's Auditor certifying that the total costs incurred by the Applicant, the total sum of which must not be less than €10,000 on the same upgrade of the Service Garage and Staff training.

- (c) The fiscal receipt covering the expenditure of a minimum of €10,000 already incurred by the Applicant or a proforma invoice of intended investment from its own funds, towards the same Upgrading and Training;
- (d) Every eligible applicant shall only be entitled for one grant under this scheme.

Data Protection Disclaimer:

Information given in this application form will be used to process the application and will only be disclosed to the Authority for Transport in Malta (Transport Malta), where confirmation of certain details are required, or to the Police where it results that the application contains false or misleading information.

Sections A to D to be completed prior to verification of eligibility

SECTION A - APPLICANT DETAILS

Name:	
Surname:	
Company Registration Number:	
Company Name:	
Identity card number of Signatory of this Application:	
Address of Signatory of this Application:	
Mobile no.:	
Telephone no.:	

SECTION B

Include details of the investment (not less than €10,000) incurred by the Applicant from its own Funds. Applicant may wish to attach any relevant information to this application.

Invoice Number	Invoice Amount	Amount to be claimed

SECTION C - DECLARATION

Where a fraudulent claim arises, the Ministry for Transport shall report the matter to the Police in order for criminal procedures to be instituted.

In the event of an incorrect payment of a claim, the Ministry for Transport reserves the right to recover funds paid in error.

I hereby declare that I have included the full and true details which appear under Section A and B above.

I hereby also declare that the statements made and information given in this application is correct and true. I understand that giving false or misleading information in connection with this application is a serious offence.

Full Name (in capital letters):				
Company Name:				
Signature:				
Date:	DD	MM	YYYY	

DOCUMENTS

The documents below will be requested during the actual placement of the Application:

Copy of Identity Card of the person who is applying for the grant under this scheme	<input type="checkbox"/>
The relevant documentation best describing in full the investment carried out by the Applicant from its own funds (minimum cost of €10,000)	<input type="checkbox"/>
Invoices supporting documentation included above.	<input type="checkbox"/>
In the case of a company or partnership, a certified true copy of the Articles of Association or VAT certificate	<input type="checkbox"/>

State Aid

For the purpose of applicants that carry out an economic activity, this scheme will be implemented in accordance with the provisions of Commission Regulation (EU) No 1407/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid, OJ L 352/1 of 24 December 2013. Companies that carry out an economic activity applying for these grants should make sure that they are within the limits of State Aid.

Together with this application form, such applicants will have to fill a separate form on State Aid.

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers Licences. It is to be noted that if the required information is not provided the said application could not be processed.
- 1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers Licences, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
 - Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
 - Any law enforcement body who may have any reasonable requirement to access your personal information;
 - Third party entities responsible for the data processing and printing of relative licences.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information;
 - b. the right to access;
 - c. the right to rectification;
 - d. the right to erasure;
 - e. the right to restrict processing;
 - f. the right to object to processing;
 - g. the right to data portability;
 - h. the right to complain to a supervisory authority; and
 - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer (“DPO”) who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Eligibility

- Only the installation of equipment and the equipment itself relating to EV vehicles maintenance and servicing is eligible
- Cost of electricity works related only to the installation of the above equipment is eligible under this scheme
- The above equipment includes as well EV charging wall boxes and charging pillars installed on the premises
- Re-instatement of the location where the works are carried out is eligible
- Photographs (before and after are to be sent with the application)
- Transport Malta will send an architect to verify works

Contacting us

Please address any questions, comments and requests regarding the application process to info.tm@transport.gov.mt.