

# Application for a Certificate of Validation (A)

issued under the Commission Delegated Regulation (EU) 2020/723 as amended



## Civil Aviation Directorate

Transport Malta-Civil Aviation Directorate, Malta Transport Centre, Pantar Road, Lija LJA 2021 Malta.Tel:+356 2555 5000 [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt) [www.transport.gov.mt](http://www.transport.gov.mt)

**WARNING TO ALL APPLICANTS** – Any false statement, misrepresentation or concealment of material fact on this form or any document presented in support of this application may be grounds for criminal prosecution.

**Data Protection Notice** - All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be granted to other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information.

Send completed form to: Transport Malta – CAD, Pantar Road, Lija LJA 2021, Malta

## Certificate of Validation (A) - Commercial Air Transport and other Commercial Activities

### To be completed by Applicant

You are not eligible to apply to Transport Malta for a certificate of validation if you have already been issued a certificate of validation under Regulation (EU) 1178/2011 or Commission Delegated Regulation (EU) 2020/723 by another competent authority.

Pilots shall apply to the competent authority of the Member State where they reside or are established.

Pilots not residing in the territory of the Member States shall apply to the competent authority of the Member State where the operator for which they are flying or intend to fly has its principal place of business, or where the aircraft on which they are flying or intend to fly is registered.

Have you been issued a certificate of validation under Regulation (EU)1178/2011 or Commission Delegated Regulation (EU) 2020/723 by another competent authority?  Yes  No

### **Personal details**

Last and First Name: \_\_\_\_\_

Date of Birth dd/mm/yyyy: \_\_\_\_\_ Nationality: \_\_\_\_\_

Place and Country of Birth: \_\_\_\_\_

Country where you reside: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number (Home): \_\_\_\_\_ (Mobile) \_\_\_\_\_

E-mail: \_\_\_\_\_

Malta ID Card No. : \_\_\_\_\_ Passport No.: \_\_\_\_\_

Country Issuing Passport: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Name of Operating Company/Employer: \_\_\_\_\_

### **Details of Third country licence**

Licence Type: \_\_\_\_\_ Licence Number: \_\_\_\_\_ Country of Issue: \_\_\_\_\_

Date of Licence Issue: \_\_\_\_\_ Date of Licence Expiry: \_\_\_\_\_

Date of Last Medical Examination: \_\_\_\_\_

Radiotelephony Licence Number: \_\_\_\_\_

Instrument Rating (original licence) – Date of last check: \_\_\_\_\_

Instrument Rating (original licence) – Date of Expiry: \_\_\_\_\_

ICAO English Language Proficiency Rating level: \_\_\_\_\_

English Proficiency – Date of Expiry: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

## Validation Conditions - Total Flying Hours Experience

### To be completed by Applicant

Tick appropriate box below and complete required information on validation conditions applied for:

**Attach copy of pages of logbook to show required experience. Write name, licence number and signature on each page.**

- Commercial air transport in multi-pilot aeroplanes as PIC**  
Hours as PIC on multi-pilot aeroplanes: \_\_\_\_\_ (Minimum 1500hrs + ATPL (A))
  
- Commercial air transport in multi-pilot aeroplanes as co-pilot**  
Hours as PIC or co-pilot on multi-pilot aeroplanes according to operational requirements: \_\_\_\_\_  
(Minimum 1500hrs) (ATPL(A) or CPL(A)/IR\* + ATPL theory)  
(\* ) Attach proof of ICAO ATPL(A) level of theoretical knowledge
  
- Commercial air transport in single-pilot aeroplanes as PIC**  
Hours as PIC in commercial air transport since gaining an IR: \_\_\_\_\_ (Minimum 1000hrs + CPL(A)/IR)
  
- Commercial air transport in single-pilot aeroplanes as co-pilot according to the operational requirements.**  
Hours as PIC or as co-pilot in single-pilot aeroplanes according to operational requirements: \_\_\_\_\_  
(Minimum 1000hrs + CPL(A)/IR)
  
- Commercial activities in aeroplanes in operations other than commercial air transport**
  - 1. Hours in aeroplanes other than TMGs: \_\_\_\_\_ (Minimum 700hrs + CPL(A))
  - 2. Hours in the activity role for which validation is sought: \_\_\_\_\_ (Minimum 200hrs)
  - 3. Hours in that role in the last 12 months: \_\_\_\_\_ (Minimum 50hrs)
  
- Commercial air transport in single-pilot aeroplanes as PIC in seaplane operations**
  - 1. Hours as PIC in commercial air transport: \_\_\_\_\_ (Minimum 1500hrs + CPL(A))
  - 2. Hours as PIC in seaplane operations: \_\_\_\_\_ (Minimum 500hrs)

Licence to be Validated details	Type1	Type2
1. Type of aircraft	_____	_____
2. Date of last licence Proficiency Check (for original licence) on Type	_____	_____
3. Date of Expiry of type rating on original Licence (Date by which next Licensing Proficiency Check for original licence is required)	_____	_____
4. Total as pilot-in-command on type	_____	_____
5. PIC on type in last 6 months	_____	_____
6. Total as co-pilot on type	_____	_____
7. Co-pilot on type in last 6 months	_____	_____

Name of Applicant: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

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### To be completed by operator / employer

Last and First Name of Pilot: \_\_\_\_\_

Capacity in which pilot will be employed: \_\_\_\_\_

Purpose for which validation is required: \_\_\_\_\_

Period required: \_\_\_\_\_ (Maximum 1 year)

Type/s of aircraft: \_\_\_\_\_

Name and Address of Operator / Employer: \_\_\_\_\_

Name of person completing this Section: \_\_\_\_\_

Designation: \_\_\_\_\_

Telephone No. : \_\_\_\_\_

Signature of person completing this section \_\_\_\_\_ Date of Signature: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

### FOR OFFICE USE

#### SUBMISSION INSTRUCTIONS

Send the completed application form to: **TRANSPORT MALTA,  
Civil Aviation Directorate,  
Personnel Licensing Section,  
Pantar Road,  
Lija LJA 2021.  
Malta.**

Documents Required: (Copies may be sent but all original Certificates must be submitted to the Personnel Licensing section before the certificate of validation is collected)

- Original Third Country Licence
- Original Third Country Medical Certificate
- Logbook
- Skill test form covering Part-FCL Type/Class Revalidation requirements.
- Malta Part-MED Class 1 Medical Certificate
- Passport or Malta ID card
- Verification of licence by State of License Issue.
- Certification of knowledge of operational requirements and Part-FCL
- Examiner's authorisation (must be in accordance with Part-FCL Subpart K)
- TM CAD authorisation to examiner to conduct skill test
- Third Country Certificate of English Language Proficiency if level/date of expiry is not endorsed on third country licence
- TM CAD English Language Proficiency certificate
- FSTD Approval Certificate according to Part-ARA.
- Receipt of payment for the issue of Certificate.

Licence verification received on date: \_\_\_\_\_

Verification of licence including details in ICAO Annex 1 Chapter 5 completed, reference checklist F.1120

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### Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 586 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

#### 1. The information we collect and how we use it

- 1.1. From this application form Transport Malta collects different types of information which information is that required by Law and is used explicitly for your particular application. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting information is mainly to process the application for the service being applied for, however, your personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

#### 2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
  - Any third party offering assistance in providing the required service;
  - Any law enforcement body who may have any reasonable requirement to access your personal information;
  - Third party entities responsible for the data processing contracted by Transport Malta.

#### 3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority; and
  - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

#### 4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

#### 5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the purpose indicated herein.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

#### 6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act).

#### 7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

#### 8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt)