

Designation of Examiners for Skill tests

The purpose of this notice is to inform applicants, Approved Training Organisations (ATOs), operators and examiners on how Transport Malta designates examiners for the skill test.

The Aircrew Regulation Commission Regulation (EU) No. 1178/2011 as amended, Part- ARA.FCL.205 requires the competent authority to develop procedures to designate examiners for the conduct of skill tests.

Examiners must be individually designated by Transport Malta Civil Aviation Directorate (TM-CAD) for each:

- **licence skill test,**
- **class or type rating skill test,**
- **instrument rating (including the Enroute Instrument Rating [EIR] or when applicable the Basic Instrument Rating [BIR] and the Competency Based Instrument Rating [CB-IR]) skill test,**
- **assessment of competence for the issue of an initial instructor certificate,**
- **assessment of competence for the extension of an instructor privilege,**
- **for all examiner assessments of competence.**

For the purpose of this notice an assessment of competence for the issue of an instructor certificate or for the extension of instructor privileges is considered to be a skill test and is processed in the same manner.

The inspector / senior examiner for the assessment of competence for the issue, revalidation or renewal of an examiner certificate must be designated by TM-CAD.

For each skill test the applicant, the ATO or the operator shall propose three examiners and TM-CAD will normally designate one of them, but Transport Malta may designate a different examiner. **An examiner cannot nominate himself/ herself for a skill test.**

Furthermore, an examiner cannot be designated if he/she has a vested interest as stated below:

- (a) The examiner has provided more than 25% of the required flight instruction for the licence, rating or certificate for which the skill test or assessment of competence is being taken; or
- (b) skill tests, proficiency checks or assessments of competence whenever they feel that their objectivity may be affected.

TM-CAD will not normally designate an examiner who has conducted at an ATO the last four skill tests (partials not included) for that ATO.

The skill test may only be accepted by TM-CAD if it has informed the applicant / ATO / operator / examiner that the examiner designated by TM-CAD can conduct the skill test and the skill test is conducted by that examiner.

The CAD will charge a fee for the designation of the examiner for the skill test as listed below. This fee shall be paid in advance.

A change of examiner up to 4 hours before the event is allowed at the discretion of TM CAD. The request shall be sent to cadpel.tm@transport.gov.mt, indicating the reasons for the change.

Examiners not certified by Transport Malta

Examiners must be authorised in accordance with Part-FCL.

The examiner must access the Examiner Differences Document containing the national administrative procedures for Malta.

The Examiner Differences Document is posted on the EASA website. Search for 'Examiner Differences Document'.

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Civil Aviation Directorate, Transport Malta, Pantar Road, Ħal Lija LJA 9023 Malta. Tel:+35625555665 Fax:+35625555634 cadpel.tm@transport.gov.mt www.transport.gov.mt

Examiners must ensure that:

- They access the Examiner Differences Document posted on the EASA website;
- Review and apply the briefing provided by Malta on the national administrative procedures, requirements for protection of personal data, liability, accident insurance and fees, when conducting skill test for an applicant holding or applying for a licence issued by Malta;
- Sign a declaration that the examiner has reviewed and applied the national procedures and requirements of Malta;
 - The declaration (this is included in TM-CAD forms and TM-CAD forms to be used) shall state that the examiner reviewed and applied the national procedures and the requirements of the applicant's competent authority contained in version (insert document version as published on the EASA website) _____ of the Examiner Differences Document.
- Send a copy of the examiner certificate containing the scope of his/her privileges as examiner to the Personnel Licensing Section, Civil Aviation Directorate, Transport Malta, Pantar Road, Ħal Lija LJA 9023 Malta or by email to cadpel.tm@transport.gov.mt.

Designation of Examiners for type rating or class rating skill tests

The operator, the ATO or the applicant must nominate three examiners, but less than three may be accepted for certain types and submit a copy of the examiner certificate. TM-CAD will designate one of the examiners or another examiner.

TM-CAD may also require that a TM-CAD inspector observes the skill test. In such cases where the skill test is not conducted in Malta or the inspector is not a local inspector all the expenses for the inspector including travel, accommodation and subsistence will be borne by the operator/applicant.

Designation of Examiners for the ATPL Skill tests

Where the applicant is employed by an operator holding a Malta Air Operator Certificate and the operator also has an ATO approval certificate issued by TM-CAD the designated examiner will normally be one who is listed as an examiner with the ATO.

Where the applicant is employed with an operator holding a Malta Air Operator Certificate and the operator does not have an ATO approval certificate issued by TM-CAD the designated examiner will normally be an examiner who is also employed by the operator.

In all other cases the examiners are designated as stated below:

The operator or the applicant must nominate three examiners, but less than three may be accepted for certain types and submit a copy of the examiner authorization. TM-CAD will designate one of the examiners or another examiner.

TM-CAD may also require that a TM-CAD inspector observes the skill test. In such cases where the skill test is not conducted in Malta or the inspector is not a local inspector all the expenses for the inspector including travel, accommodation and subsistence will be borne by the operator/applicant.

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Fees for designation of an examiner

TM-CAD will charge the revised fees to designate an examiner for the skill test.

| Type of skill test | Fee |
|--|----------------|
| ATPL(A), MPL, CPL(A), IR(A), EIR (When applicable BIR) | EUR 100 |
| ATPL(H), CPL(H), IR(H) | EUR 100 |
| LAPL(A), LAPL (H), PPL(A), PPL(H) | Not applicable |
| Aeroplane/ Helicopter multi-pilot type rating, ME class or type rating | EUR 75 |
| Aeroplane/ Helicopter single pilot single engine class or type rating | Not applicable |
| Combined checks e.g. CPL/ME, IR/ME | EUR 150 |
| Initial assessment of competence for an instructor/examiner certificate or for extension of instructor/examiner privileges | Euro 150 |

Notification of proficiency checks and assessments of competence for revalidation and renewal.

Malta does not require notification for proficiency checks and assessment of competence for revalidation and renewal of ratings and certificates (except for examiner authorisations).

Endorsement of licences by Examiners certified by Transport Malta

The administrative procedures in sections 1 to 4 of the Malta section of the Examiner Differences Document published on EASA website applies to examiners conducting checks for Malta licence holders.