

Ports and Yachting Directorate
 Transport Malta, Triq Pantar Lija, Malta. LJA 2021 Tel. +356 21222203 info.tm@transport.gov.mt www.transport.gov.mt
A. Details of the Applicant

Name and surname			
I.D. / Passport No.			
Address			
Locality		Country	
Telephone No.		Mobile No.	
e-mail address			

B. Details of the person responsible for the Activity

Name and surname			
I.D. / Passport No.			
Address			
Locality		Country	
Telephone No.		Mobile No.	
e-mail address			

C. Details of Maritime Activity

1. Type of Maritime Activity

- | | | | | |
|------------------------|--------------------------|-------------|--------------------------|----------|
| a. Swimming | ☐ | | | |
| b. Regatta | ☐ | Sailing | ☐ | Rowing |
| c. Races | ☐ | Power Boats | ☐ | Jet Skis |
| d. Filming | ☐ | | | |
| e. Pyrotechnic Display | ☐ | | | |
| f. Clean Up | ☐ | | | |
| e. Social | ☐ | | | |
| f. Other (specify) | ☐ | | | |

2. Nature of Activity

 Commercial ☐ Public ☐ Private ☐ Charity ☐

Notes:

Euro 55 fee is applicable at time of application via cheque/bank draft/bank transfer through IBAN

MT59VALL22013000000040024581853;

The Authority may, at its discretion, waive the applicable fee for charity events upon submission of official declaration from the beneficiary charity;

Vessels and crew participating in a commercial activity to be commercially registered;

3. Number of participants (estimate)

--	--	--	--	--

4. Date, location and time of activity

Date	Location	Time			
		Morning		Evening	
		From	To	From	To

5. Alternative date, location and time of activity

Date	Location	Time			
		Morning		Evening	
		From	To	From	To

6. Documentation

All:

A copy of the Identity Card or Passport of the applicant and the person responsible for the activity (must be at least 18 years of age);

☐

Risk Assessment covering the activity;

☐

Public Liability Insurance covering the whole activity and participants for minimum third-party risks;

☐

Detailed description of the activity;

☐

Map specifying the coordinates and the marked-out area where the activity is to be held;

☐

Permits and/or "No Objection Letters" from Local Councils, Police, ERA, PA or any other entity/regulating Authority;

☐

Appendix I, including details of Medical, Rescue and Fire Fighting support services, including applicable certificates and a declaration of engagement for the event;

☐

Appendix II, including copies of valid certificates of registry and CVC (if a commercial activity) and a valid insurance certificate;

☐

Appendix III, including copies of nautical licence or certificate of competency (if a commercial activity);

☐

Proof of payment of applicable fee of € 55.00;

☐

Additional:

Diving activities where risk of decompression sickness exists are to provide proof that the hyperbaric unit has been notified; ☐

Vessels carrying pyrotechnics are to provide Document of Compliance for the carriage of dangerous cargo (Class 1); ☐

Barges and pontoons to be loaded with pyrotechnics are to provide with a letter of attestation confirming the intended purpose, by a government appointed surveyor; ☐

Barges used for pyrotechnics which will be loaded with pyrotechnics and anchored at the designated anchorage position for a period exceeding one (1) hour are to provide details of security measures implemented to prevent unauthorised access; ☐

Note: The Authority reserves the right to request any additional documentation as it may deem necessary

7. Request for TM Support

Meeting ☐

Port Closure *Meeting required* ☐

Notice to Mariners *May be requested by the Authority* ☐

Enforcement *Additional fees apply* ☐

Subject to availability and assessment by the Authority

8. Conditions

Application is to be submitted at least fourteen (14) days prior to the intended date of the activity

This application does not exclude the applicant from obtaining any other permit/s required by law from any other Government entity and/or Authority and/or third parties.

D. Declaration

I the undersigned declare that the above information and details submitted are true and correct.

E. Warning

Any false declaration made in this application and/or in any document attached to it, or any false document/s, will annul this form and may give rise to criminal proceedings.

Signature of applicant: _____

Date: / /

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA 2021 is the Data Controller for the purpose of the General Data Protection Regulation (GDPR) 2016/679 and CAP 586 Data Protection Act of the Laws of Malta. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information as required by Law and is used explicitly to process your Application for Permission to hold a Maritime Activity. It is to be noted that if the required information is not provided the said application could not be processed.
- 1.2. The primary purpose for collecting information is mainly to process the Application to obtain permission to hold a maritime activity, however, Personal information may also be used for related purposes that amongst other include: sending notifications, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
 - Any third party offering assistance in providing the service, including Insurance;
 - Any law enforcement body who may have any reasonable requirement to access your personal information;
 - Third party entities.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information;
 - b. the right to access;
 - c. the right to rectification;
 - d. the right to erasure;
 - e. the right to restrict processing;
 - f. the right to object to processing;
 - g. the right to data portability;
 - h. the right to complain to a supervisory authority; and
 - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. *Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.*
- 4.2. Once the permit is issued the data will be retained for five (5) years following the date of the activity.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the Maritime Activity application purposes.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with Applicable Law.

6. Governing Law

All data collected in this form is processed in accordance with the General Data Protection Regulation (GDPR) 2016/679 and CAP 586 Data Protection Act of the Laws of Malta.

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to info.tm@transport.gov.mt