

VEH 64	Transport Malta Land Transport Directorate Telephone: (00356) 2556 0000/8007 2393 Website: www.transport.gov.mt	 Transport Malta
APPLICATION FORM FOR MALTESE RESIDENTS TO OBTAIN A 30 DAY PERMIT TO DRIVE A FOREIGN REGISTERED VEHICLE IN MALTA		

Section A: Information of Applicability

A person who has his normal residence in Malta may apply with the Authority for an exemption in terms of article 18(1)(g) of CAP 368 to make use on the road in Malta of a vehicle registered in another country for a period not exceeding a maximum of thirty (30) consecutive calendar days to be reckoned from the date of the vehicle's arrival in Malta. This application form shall be submitted to the Authority for Transport in Malta by not later than one (1) working day after the arrival of such vehicle in Malta.

If the permit is granted, the Authority shall issue a temporary licence disc. The temporary licence disc shall be valid for thirty (30) days and shall commence from the day of the vehicle's first arrival in Malta. The exemption granted shall cease to have effect upon the expiration of the period indicated in the temporary licence disc. For further detailed verifications one may also refer to the Motor Vehicles Registration and Licensing Act (CAP.368) and the Registration and Licensing of Motor Vehicles (S.L.368.02). **The vehicle shall be registered with the Authority within these thirty (30) days.**

Section B: Owner Details

Name & Surname	ID Card No:
Address _____	Telephone Number
	Mobile Number

Section C: Vehicle Details

Foreign Registration Number		Date of the vehicle's first arrival in Malta
Make	Model	Chassis Number
Engine Number	Engine Capacity	Colour
Year of Manufacture	Weight (For N1 Vehicles only)	Mileage

Section D: Supporting Documentation and Payment due

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A document attesting the date of the vehicle's first arrival in Malta	
Foreign Registration Certificate (Logbook)	
Valid Motor Insurance Policy	
Administrative fee of €20.00	

Section E: Declaration

I the undersigned hereby declare that I read and understood the information in Section A. I shall register the above mentioned vehicle with the Authority for Transport in Malta within thirty (30) days from its arrival into Malta. Failing to register the above mentioned vehicle within the thirty (30) days from its arrival into Malta, I may be liable to an administrative fine of €30 for each day that the vehicle remains not registered. I further declare that the information given in this application is true and correct.

_____ Date

_____ Signature

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers Licences. It is to be noted that if the required information is not provided the said application could not be processed.
- 1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers Licences, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
 - Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
 - Any law enforcement body who may have any reasonable requirement to access your personal information;
 - Third party entities responsible for the data processing and printing of relative licences.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:

- a. the right for information;
- b. the right to access;
- c. the right to rectification;
- d. the right to erasure;
- e. the right to restrict processing;
- f. the right to object to processing;
- g. the right to data portability;
- h. the right to complain to a supervisory authority; and
- i. the right to withdraw consent.

- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.

- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.

- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to info.tm@transport.gov.mt