

VEH 50	Transport Malta Land Transport Directorate	 Transport Malta
APPLICATION FORM TO TRANSFER A VEHICLE <i>(To be used only if the witness confirms that the buyer and seller have signed in his presence)</i>	Telephone: (00356) 2556 0000/80072393 Website: www.transport.gov.mt	
A. VEHICLE DETAILS (This part must be always filled in)		
Vehicle Registration No:		Date:

B. TRANSFER OF OWNERSHIP (To be completed ONLY, if the Witness confirms that the buyer and seller have signed in his presence or if the Original Vehicle Registration Certificate is Lost or Stolen)

DISCLAIMER - Transport Malta makes no warranties, express or implied, as to verification of the identity/signatures of those persons whose name appears on the transfer document. Transport Malta further disclaims any liability whatsoever for loss, damage, or injury to transfer or/transferee or any third parties as a result of any defect in identity /signature on the transfer document.

B.1 NAME & SURNAME OF SELLER	<i>Signature of SELLER</i>	SELLER's ID Card No:
.....		
TRANSFER BETWEEN BOTH PARTIES PAID BY <input type="checkbox"/> Cash <input type="checkbox"/> Hire Purchase Terms <small>For Licensed Dealers Only</small>	<i>Signature of Spouse (If Required)</i>	Spouse ID Card No:

B.2 NAME & SURNAME OF NEW BUYER	<i>Signature of New BUYER</i>	BUYER'S ID Card No:
.....		
ADDRESS	<i>Signature of Spouse (If Required)</i>	Spouse ID Card No:
.....		
.....		

NOTE: If the vehicle is being sold to a Company, Partnership or Organisation, it is the responsibility of the organisation (buyer) to ascertain that the person signing such documentation on its behalf including the buyer is legally authorised to sign and register this vehicle on behalf of the Company, Partnership or Organisation.

C. DECLARATION TO BE FILLED IN BY THE SELLER IF HE IS REQUESTING TO KEEP HIS PERSONALISED REGISTRATION PLATES DURING A TRANSFER OF VEHICLES OWNERSHIP. (If this section is not filled in by the Seller, the registration plates will be transferred to the new Owner and will then be considered as random plates)	
<input type="checkbox"/>	I declare that I am retaining the vehicles personalised registration plates No: _____
Buyer/Seller to sign in Item B.1 or B.2 accordingly	

D. DECLARATION BY WITNESS		
<i>I as witness am signing and certifying/confirming that the signatures of both the buyer and seller have taken place by the buyer and seller respectively in my presence.</i>		
NAME & SURNAME OF WITNESS	<i>Signature of Witness</i>	Stamp and Signed by (Transport Malta)
Witness ID Card No:		

E. CHECK LIST OF DOCUMENTS TO BE SUBMITTED INCLUDING PAYMENT	√
Valid insurance policy / Valid VRT Certificate (if Applicable)	
Original Registration Certificate (Log Book)	
PAYMENT: Administration Fee - € 10.00	

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers Licences. It is to be noted that if the required information is not provided the said application could not be processed.
- 1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers Licences, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
 - Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
 - Any law enforcement body who may have any reasonable requirement to access your personal information;
 - Third party entities responsible for the data processing and printing of relative licences.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:

- a. the right for information;
- b. the right to access;
- c. the right to rectification;
- d. the right to erasure;
- e. the right to restrict processing;
- f. the right to object to processing;
- g. the right to data portability;
- h. the right to complain to a supervisory authority; and
- i. the right to withdraw consent.

- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.

- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.

- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to info.tm@transport.gov.mt