APPLICATION FOR EXCHANGE OF AN

UAE

DRIVING LICENCE FORM CAN BE SENT BY POST OR DEPOSITED AT THE RECEPTION Transport Malta Land Transport Directorate

Driver and Vehicle Licensing Unit

A3 Towers, Triq L-Arkata, Paola PLA 1212, Tel 2556 0000, Email <u>info.tm@transport.gov.mt</u> Website <u>www.transport.gov.mt</u>



Transport Malta

| A. PERSONAL DETAILS   |                    |                      |                               |                            |                             |  |  |
|---|--------------------|----------------------|-------------------------------|----------------------------|-----------------------------|--|--|
| ID Card no. :   | Name :             |                      | Surname:                      |                            |                             |  |  |
| Date of Birth. :  | Gender:            |                      | L                             |                            |                             |  |  |
| Address. :  | 1                  |                      |                               |                            |                             |  |  |
| Telephone No: Mobile No:  |                    |                      | Email address:                |                            |                             |  |  |
| <b>B. DETAILS OF UAE DRIV</b>   | VING LICENCE       |                      |                               |                            |                             |  |  |
| Licence no. :   | Card No :          |                      | Date of Issue: Date of Expiry |                            | Date of Expiry:             |  |  |
| Tick ( $$ ) the driving licence   | issuing Authority: |                      |                               |                            |                             |  |  |
|   |                    | Abu Dhabi<br>Ajman   |                               | Fujairah<br>Ras Al Khaimah |                             |  |  |
|   |                    | Dubai                |                               | Sharjah                    |                             |  |  |
|   |                    |                      | Umm Al Quwain                 |                            | Other                       |  |  |
| Licence Type :  |                    | UAE : Light Vehicles |                               |                            | EU : Category B             |  |  |
| <ul> <li>Maltese Residence Permit</li> <li>Original, valid and permanent Driving Licence issued by a competent UAE Authority</li> <li>If format is unavailable in English a translation issued by a competent UAE Authority</li> <li>Medical Certificate</li> </ul>   |                    |                      |                               |                            |                             |  |  |
| C. DECLARATION  |                    |                      |                               |                            |                             |  |  |
| I, the undersigned, declare that to the best of my knowledge the above information is true and correct. I declare that I possess either a United Arab Emirates or a Maltese <b>CITIZENSHIP.</b> Also, I will be renouncing any other driving licence categories, and that only UAE Light Vehicles/EU B category will be in exchanged in Maltese Licence.  |                    |                      |                               |                            |                             |  |  |
| Signature     Date  |                    |                      |                               |                            |                             |  |  |
| Data Protection Notice<br>All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and<br>Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be exchanged with other Public Authorities and/or Government Departments<br>as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta, LIA2021 is the data controller for the purpose of the privacy laws. The<br>Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the<br>steps that are taken to protect such information. |                    |                      |                               |                            |                             |  |  |
| D. PROCESS  |                    |                      |                               |                            |                             |  |  |
| Glue Photo Here<br>Do not use staples   |                    |                      |                               | Please sign                | in black ink within the box |  |  |

Authority for Transport in Malta set up by ACT XV of 2009

#### **Data Protection Privacy Notice**

Transport Malta of Triq Pantar, Lija, Malta, LIA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

#### 1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers Licences. It is to be noted that if the required information is not provided the said application could not be processed.
- 1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers Licences, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

#### 2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
- Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
- Any law enforcement body who may have any reasonable requirement to access your personal information;
- Third party entities responsible for the data processing and printing of relative licences.

#### 3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority; and
  - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to <u>dataprotection.tm@transport.gov.mt</u>. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

#### 4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

#### 5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

#### 6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

#### 7. Data Protection Officer

7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: <u>dataprotection.tm@transport.gov.mt</u>

#### 8. Contacting us

8.1. Please address any questions, comments and requests regarding the application process to info.tm@transport.gov.mt.

# Medical Certificate Declaration to be filled by the Applicant

tm

| Applica | nt's Full Name I.D. Ca   | ard No               | <br> |
|---------|--|----------------------|------|
| Have y  | ant's medical history: <i>(please refer to your doctor for any explanation of medical</i> ou ever had, or do you currently suffer from any of the following conditions?<br>have answered 'Yes', please mark <b>X</b> in all appropriate boxes. | terms)<br><b>Yes</b> | 10   |
|         |  |                      |      |
| 1.      | Diabetes controlled by insulin / Any episodes of hypoglycaemia in the past 12 m  |                      |      |
| 2.      | Epilepsy   |                      |      |
| 3.      | Any condition affecting one or both eyes   |                      |      |
|         | (Not including colour blindness or short or long sight)  |                      |      |
| 4.      | Any condition which affects you visual field or acuity   |                      |      |
|         | (apart from wear glasses or corrective lenses)   |                      |      |
| 5.      | Unstable angina (chest pain)   |                      |      |
| 6.      | Stroke with any symptoms lasting longer than one month   |                      |      |
| 7.      | Fits or blackouts  |                      |      |
| 8.      | Any type of brain surgery, severe head injury involving in-patient treatment or brain  | ain tumor            |      |
| 9.      | Any serious arrhythmia or an implanted cardiac pacemaker or defibrillator (ICD)  |                      |      |
| 10.     | Repeated attacks of sudden disabling giddiness   |                      |      |
| 11.     | Any other chronic neurological condition including Multiple Sclerosis, Motor Neu   | rone                 |      |
|         | and Huntington's Disease   |                      |      |
| 12.     | A serious problem with memory or periods of confusion  |                      |      |
| 13.     | Persistent alcohol misuse or dependence  |                      |      |
| 14.     | Persistent drug misuse or dependence   |                      |      |
| 15.     | Serious psychiatric illness or ill health  |                      |      |
| 16.     | Parkinson's disease  |                      |      |
| 17.     | Nacrolepsy   |                      |      |
|         | Sleep Apnoea syndrome  |                      |      |
|         | Any persisting limb problem which needs driving to be restricted to certain types vehicles or those with adapted controls  | of                   |      |
| 20.     | Severe learning disability   |                      |      |
| Have y  | ou informed Transport Malta of this condition before? Yes No   |                      |      |
| Has thi | s condition got worse? Yes No  |                      |      |

I declare that, to the best of my knowledge and belief, the above information and any further information I will give to the medical doctor about my Fitness to Drive is true, correct and complete.

I understand that it is a criminal offence to make a false declaration or fail to provide information to get a driving licence and to do so can lead to prosecution and a penalty of imprisonment or fine as stipulated at law.

I authorise my Doctor (s) and Specialist (s) to release reports/medical information about any condition relevant to my Fitness to Drive, to Transport Malta.

I authorise Transport Malta to disclose such relevant information as may be necessary to the investigation on my Fitness to Drive, to Medical Doctors and Health Authorities.

The Medical Doctor is required to fill in and tick ALL the boxes below as appropriate

| Eyesight   | Diabetes Mellitus |                                       |  |       |    |
|--|-------------------|---------------------------------------|--|-------|----|
| his/her visual acuity for driving purposes only is:  |                   |                                       | Is the patient on Insulin  | Yes   | No |
| Left Right (Snellen)   | Aided U           | naided                                | Any episode of hypoglycaemia   | Vee 🗌 | No |
| Any Visual Acuity issues   | Yes               | No                                    | in the past 12 months  | Yes   |    |
| Any condition affecting<br>Peripheral Vision   | Yes               | No                                    | Neurological<br>Any neurological conditions<br>such as Multiple Sclerosis, |       |    |
| Any condition affecting both eyes<br>(not including colour blindness,<br>short or long sight)  | Yes               | No                                    | Motor Neuron Disease,<br>Parkinson's Disease or                            |       |    |
|  |                   | · · · · · · · · · · · · · · · · · · · | Huntington's Disease   | Yes   | No |
| Total loss of sight in one eye   | Yes               | No                                    | Any history of Stroke or TIA   | Yes   | No |
| Hearing<br>hears conversational speech from a  |                   |                                       | Epilepsy   | Yes   | No |
| With regards to hearing the doctor should confirm that the applicant is<br>able to communicate fully in any form (e.g. capable to send an sms) |                   |                                       |  |       |    |
| Any hearing impairment   | Yes               | No                                    | Mental Disorders   | Yes   | No |
| Locomotor  |                   |                                       | Any persistent Alcohol misuse  |       | _  |
| Any static handicap  | Yes               | No                                    | or dependency  | Yes   | No |
| Any progressive condition  | Yes               | No                                    | Any persistent <b>Drug</b> misuse<br>or dependency                         | Yes   | No |
| Cardiovascular   | 10 - 13           |                                       |  |       |    |
| Any serious arrhythmia   | Yes               | No                                    | Chronic Renal Conditions   | Yes   | No |
| Any implanted cardiac  |                   |                                       |  |       |    |
| pacemaker or defibrillator Yes No  |                   | Any <b>Organ</b> transplant           |  |       |    |
| Any unstable angina  | Yes               | No                                    | or artificial implant  | Yes   | No |

### NOTE: Any condition/s above marked 'YES' requires a detailed medical report which is to be referred to Transport Malta. Please indicate number of years if any of the above is marked YES.

In relation to condition/s above or any of the conditions in page 1, this certificate is valid only for a period of Years(s) and applicant is to be re-visited and re-certified after that period of time.

Please refer to the list (printed on page 4) of Information Codes, Driver (Medical Reasons) and insert hereunder the Code(s) applicable.

If applicable, please tick box:

Driving is to be restricted to certain types of vehicles with an automatic gearbox.

Driving is to be restricted to certain types of vehicles with adapted controls.



## **Certification by Medical Doctor**

| I certify that I have examined (Full Name/Surname):   |             |         |   |  |  |
|---|-------------|---------|---|--|--|
| I.D. Number:  |             | Today// |   |  |  |
| For the purpose of driving vehicles in category/ies below (please mark with an (✓) and sign the applicable category/ies group):-<br>I hereby confirm that he/she is fit to drive the following categories:- |             |         |   |  |  |
| Category Groups   |             | (√)     | Doctor must certify fitness to drive for each<br>individual category by ticking and signing<br>each category separately |  |  |
|   |             |         |   |  |  |
| Cars  | (B1, B, BE) |         |   |  |  |
|   |             |         |   |  |  |
|   |             |         |   |  |  |

| Certification is to be kept <b>pending</b> .<br>Specialist referral has been made for<br>further assessment or further | I certify that I have examined the applicant in accordance with the Subsidiary Legislation 65.18 Motor Vehicles (Driving Licences) Regulations, 8th Schedu and I declare that he/she is considered: |   |  |  |  |
|--|---|---|--|--|--|
| assessment is required.  | FIT TO DRIVE  | NOT FIT TO DRIVE                          |  |  |  |
| Doctor's Signature,<br>Stamp and Reg. No.  | Doctor's Signature,<br>Stamp and Reg. No.   | Doctor's Signature,<br>Stamp and Reg. No. |  |  |  |



### List of Information Codes, Driver (Medical Reasons)

(SUBSIDIARY LEGISLATION 65.18 MOTOR VEHICLES (DRIVING LICENCES) REGULATIONS 7th Schedule)

- 01 Sight correction and/or protection
  - 01.01 Glasses
  - 01.02 Contact lense(s)
  - 01.05 Eye cover
  - 01.06 Glasses or contact lenses
  - 01.07 Specific optical aid
- 02 Hearing aid/communication aid
- 03 Prosthesis/orthosis for the limbs
  - 03.01 Upper limb prosthesis/orthosis
  - 03.03 Lower limb prosthesis/orthosis
- 10 Modified transmission
- 15 Modified Clutch
- 20 Modified braking system
- 25 Modified accelerator systems
- 31 Pedal adaptations and pedal safeguards
- 32 Combined service brake and accelerator systems
- 33 Combined service brake, accelerator and steering systems
- 35 Modified control layouts (lights switches, windscreen wiper/washer, horn, direction indicators, etc)
- 40 Modified steering
- 42 Modified rear/side view devices
- 43 Modified seating position
- 44 Modifications to motorcycles