

VEH048 APPLICATION FORM GOVERNMENT GRANT TO PROMOTE THE RETROFITTING OF APPROVED BATTERY ELECTRIC POWERTRAINS ON MOTOR VEHICLES 2022	Transport Malta Land Transport Directorate Telephone: 80072393 Email: info.tm@transport.gov.mt Website: www.transport.gov.mt	 Transport Malta
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Please read carefully before completing the application form.

This application form must be completed in full by the applicant and signed as appropriate by the applicant.

When a motor vehicle is retrofitted with an approved battery electric powertrain, this form shall be submitted at the offices of the Driver and Vehicle Licensing Unit of Transport Malta at any of the below addresses:

- Level 1, A3 Towers, Arcade Street, Paola PLA1212;
- Malta Transport Centre, Pantar Road, Ħal Lija LJA2021; or
- Transport Malta, St. Francis Square, Victoria, Gozo.

For opening hours kindly refer to Transport Malta's website on www.transport.gov.mt.

All applicable supporting documents listed in Section H shall be submitted.

To be eligible, an applicant must:

- Be:
 - A person; or
 - An undertaking ¹.
- Be the registered owner of a motor vehicle which has been retrofitted with an approved battery electric powertrain;

The De Minimis² state aid rules shall apply in the case of applications submitted by undertakings or voluntary organisations having an economic activity.

This form is applicable for vehicles retrofitted after the 1st of January 2022. The scheme closes on the 31st of December 2022 unless the available budget is exhausted before.

Filing your application DOES NOT automatically entitle you to receive the grant.

Grant details

Subject to the conditions stipulated in this document a grant amount equal to 80% of the investment costs required for the retrofitting of battery electric powertrains shall be issued to the registered owners. However, the grant amount shall not exceed twenty thousand Euro (€20,000) in the case of Category M1 and N1 vehicles, forty thousand Euro (€40,000) in the case of Category M2 and N2 vehicles and eighty thousand Euro (€80,000) in the case of Category M3, N3 and SP1 vehicles.

For official use only by Transport Malta			
VRN:	Scrapped VRN:	System No:	App No:
Application eligibility		Eligible <input type="checkbox"/>	Not eligible <input type="checkbox"/>
Officer Name:	Stamp:	Signature:	
Date received:	Remarks:		

¹ 'Undertaking established in Malta' means any commercial company including partnerships registered in Malta with the Malta Financial Services Authority or a self-employed person in accordance to National Law or a cooperative society.

² Depending on the sector of activity of the applicant, the De Minimis rules stipulated in Commission Regulation (EU) No. 1407/2013, Commission Regulation (EU) No. 1408/2013 or Commission Regulation (EU) No. 717/2014 shall apply.

Sections A to D to be completed by applicant

SECTION A – Applicant’s details

If applicant is an undertaking, enter details for the undertaking and its authorised representative.

If applicant a natural person residing in Malta, enter the details of the applicant.

Name of Undertaking:	
Registration Number:	
Name and Surname	
Identity card number:	
Address, including postcode:	
Mobile number:	
Telephone number:	
Email Address:	

SECTION B – Bank Account Details for payment of grant

Bank Name:	
IBAN No.:	
Swift Code:	

SECTION C – Details of the vehicle on which approved battery electric powertrain has been installed.

Make:	
Model:	
Registration number:	
Category of vehicle	<input type="checkbox"/> M1 <input type="checkbox"/> M2 <input type="checkbox"/> M3 <input type="checkbox"/> N1 <input type="checkbox"/> N2 <input type="checkbox"/> N3 <input type="checkbox"/> SP1

SECTION D – Applicant’s Declaration

Where a fraudulent claim arises, Transport Malta may institute criminal proceedings against those responsible. In the event of an incorrect payment of a claim, Transport Malta reserves the right to recover funds paid in error.

I hereby declare that the vehicle, of which details appear under Section C hereof, -

- (a) is registered on my behalf or on behalf of the undertaking that I represent; and
- (b) has been equipped with an approved battery electric powertrain by the competent person whose details and signature appear hereunder.

I understand that I shall be obliged to refund the grant received if I have the battery electric powertrain removed.

I hereby also declare that the statements made, and information given in this application, are true and correct. I understand that giving false or misleading information in this application is a serious offence.

Full Name (<i>in capital letters</i>):	
Signature:	
Date:	

Section E to G to be completed by competent person

SECTION E – Competent person’s details

Name:	
Surname:	
Identity card number:	
Mobile number:	
Telephone number:	
Email Address:	

SECTION F – Retrofitting details

Date of Retrofitting:	
Battery Electric Powertrain serial number:	

SECTION G – Competent person declaration

Where a fraudulent claim arises, Transport Malta may institute criminal proceedings against those responsible.

I declare that all the information I have provided in this application is complete, true, and correct.

I confirm that I have carried out checks, after installation, to ensure that the installed electric battery powertrain functions properly and safely, and complies with the requirements set out by the warranted engineers proposing this retrofitting.

I understand that giving false or misleading information in connection with this application is a serious offence and that Government officials may inspect any records. I undertake to keep relevant records applicable to this conversion to enable the Government to verify applications under this grant scheme.

Full Name (<i>in capital letters</i>):	
Signature:	Competent person’s rubber stamp:
Date:	

SECTION H – Supporting documents to present with application

Copy of the Identity Card of the person applying for the grant under this scheme or residence permit, or an acknowledgement issued by the expatriate office (Ministry for Home Affairs, National Security and Enforcement).

The original vehicle’s registration certificate (logbook).

State Aid Declaration VEH 71.

A certified true copy of the undertaking’s VAT Certificate.

An administrative fee of ten Euro (€10), payable to Transport Malta, for the issue of a new vehicle registration certificate.

A copy of the fiscal receipt for the retrofitting service.

A VRT test certificate carried out within 30 days from the date of retrofitting and a copy of the VRT Discrepancy form.

A copy of the formal approval issued by Transport Malta following the request for approval submitted by the warranted Mechanical and Electrical engineers proposing the retrofitting.

A copy of the certificate of retrofitting issued, signed and stamped by the competent person and the warranted mechanical and electrical engineers who proposed the retrofitting.

Data Protection Privacy Notice

The Authority for Transport in Malta (Transport Malta) of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers Licences. It is to be noted that if the required information is not provided the said application could not be processed.
- 1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers Licences, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
 - Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
 - Any law enforcement body who may have any reasonable requirement to access your personal information;
 - Third party entities responsible for the data processing and printing of relative licences.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information;
 - b. the right to access;
 - c. the right to rectification;
 - d. the right to erasure;
 - e. the right to restrict processing;
 - f. the right to object to processing;
 - g. the right to data portability;
 - h. the right to complain to a supervisory authority; and
 - i. the right to withdraw consent.

- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.

- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to info.tm@transport.gov.mt