

LPTS 007

APPLIKAZZJONI GHAL TIBDIL FID-DETTALJI TA' LICENZJA TA' OPERATUR GHAL SERVIZZ TA' ĠARR TA' PASSIĠIERI B'VETTURI ŻĠĦAR

APPLICATION FORM TO CHANGE DETAILS OF A LIGHT PASSENGER TRANSPORT SERVICES OPERATOR'S LICENCE

TRANSPORT MALTA
Land Transport Directorate

A3 Towers
Triq L-Arkata Paola
PLA 1212

Tel: 2556 0000
Website: www.transport.gov.mt
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Transport Malta

NUMRU TAL-LIĊENZJA TA' OPERATUR
OPERATOR'S LICENCE NUMBER

LPTS -

DETTALJI TAL-OPERATUR
OPERATOR'S DETAILS

L-ispazji li huma mmarkat b' * huma mandatorji:
Fields marked with an * are mandatory:

*Isem: *Name:	*Kunjom: *Surname:
*Nru.tal-Karta tal-Identità: *ID. Card No:	*Nru. tal-Mowbajl: *Mobile No:
*Imejl: *Email:	Nru. tal-VAT (imla jekk japplika): Vat No. (fill in if applicable):
Isem tal-Kumpanija (imla jekk japplika): Company Name (fill in if applicable):	Nru. ta' registrazzjoni tal-kumpanija: Company registration no:
*Indirizz fejn tgħix jew l-indirizz tal-kumpanija (imla kif japplika): *Address where you actually live or the address of the Compagno (fill in if applicable):	

DETTALJI TAS-SIEĦEB MANIĠERJALI JEW TAR-RAPREŻENTANT AWTORIZZAT
DETAILS OF MANAGING PARTNER OR AUTHORISED REPRESENTATIVE

Isem: Name:	Kunjom: Surname:
Nru. tal-Mowbajl: Mobile No.:	Nru. tal-Karta tal-Identità: ID. Card No.:
Indirizz fejn tgħix jew ta' korrispondenza jew l-indirizz tal-kumpanija (imla kif japplika): Address where you actually live or correspondence address or the address of the company (fill in as necessary):	

ĠENTRU MINN FEJN SER TOPERA
OPERATING CENTRE

Indirizz:
Address:

DETTALJI TAL-GARAXX U/JEW SIT GHALL-PARKEĠĠ MHUX FIT-TRIQ
GARAGE AND/OR OFF-STREET PARKING SITE DETAILS

Indirizz:
Address:

REGISTRAZZJONI TA' XUFIERA IMPJEGATI MA' JEW KOMMISSJONATI MILL-OPERATUR
GHALL-ĠARR TA' PASSIĠIERI
REGISTRATION OF DRIVERS EMPLOYED OR COMMISSIONED BY THE OPERATOR FOR THE CARRIAGE OF PASSENGERS

Imla **Formola LPTS010** jekk kemm il-darba kien hemm tibdil ta' xufiera impjegati jew ikkommisjonati minnek bħala operatur :
Fill in **form LPTS010** if there has been a replacement of drivers employed or commissioned by you as operator:

DOKUMENTI MEHTIEĠA U HLAS DOVUT <i>DOCUMENTS REQUIRED AND PAYMENT DUE</i>	√
Kopja tal- Karta tal-Identità jew Permess ta' Reżidenza tal-applikant u ta' kwalunkwe sieheb maniġerjali u/jew direttur ġdid <i>Copy of ID card or Residence Permit of the applicant and of any new managing partner and/or director</i>	
Dikjarazzjoni LPTS008 (japplika biss fejn l-applikant huwa individwu u fejn se jkollu rreġistrati f'ismu inqas minn 5 vetturi <i>Declaration LPTS008 (applies only where the applicant is an individual and where he/she will have less than 5 vehicles registered on his/her behalf)</i> JEW OR Dikjarazzjoni LPTS009 (japplika biss fejn l-applikant qed japplika f'isem kumpanija u fejn inqas minn 5 vetturi se jkunu rreġistrati f'isem l-istess il-kumpanija) <i>Declaration LPTS009 declaration (applies only where the applicant is applying on behalf of a company and where less than 5 vehicles will be registered in the name of such company)</i>	
Lista tad-diretturi maħruġa mill-Malta Business Registry (MBR) f'każ li hemm tibdil fid-diretturi tal-kumpanija List of Directors issued by Malta Business Registry (MBR) where there is a change of director in company	
Rapport maħruġ u ffirmat minn perit bil-warrant , fejn jikkonferma li l-applikant għandu biżżejjed parkeġġi fil-faċilitajiet tal-garaxx għall-użu esklussiv tiegħu u fejn għandu jipparkja l-vetturi tiegħu waqt li dawn ma jkunux qed jintużaw. Dan japplika biss fejn l-ammont totali ta' vetturi li se jiġu irreġistrati f'ismu jew f'isem il-kumpanija se jammonta għal 5 vetturi jew aktar. <i>A report issued and signed by a warranted architect, confirming that the applicant has sufficient parking spaces in the garage facilities for his exclusive use and where he shall park his vehicles while they are not in use. This applies only where the total amount of vehicles that will be registered in his/her name or on behalf of the company will amounting to 5 or more vehicles.</i>	
Il-Permess ta' Żvilupp relattiv maħruġ mill-Awtorità tal-Ippjanar li japprova l-użu tal-faċilita' ta' garaging li fiha l-vetturi jkunu pparkjati bħala garaxx ta' servizz pubbliku, u jipprovdi d-dettalji ta' kull permess. (japplika biss fejn l-ammont ta' vetturi li se jiġu irreġistrati f'isem l-operatur se jammonta għal 5 vetturi jew aktar jew fejn l-operatur jirreġistra faċilita' tal-iggaraxjar ġdida) <i>The relative Development Permit issued by the Planning Authority approving the use of the garaging facility in which vehicles are parked as a public service garage and providing details of each permit. (applies only where the amount of vehicles that will be registered in the name of the operator will amount to 5 or more or where the operator registers new garaging facility)</i>	
Pjanti tas-sit ta' kwalunkwe spazji ta' parkeġġ għall-użu esklussiv tal-operatur (f'każ ta' tibdil ta' faċilita' tal-iggaraxjar) <i>Site plans of any parking spaces for the exclusive use of the operator (in case of a change of the garging facility)</i>	
Dokument uffiċjali maħruġ minn Jobsplus li jikkonferma li l-impjegati l-godda tal-applikant huma rreġistrati bħala xufiera <i>An official document issued by Jobsplus which confirms that the applicant's new employees are registered as drivers</i>	
Formola LPTS010 fejn l-operatur jagħti informazzjoni dwar xi tibdil fix-xufiera li se jkunu impjegati jew ikkommissjonati minnu jew mill-kumpanija tiegħu <i>Form LPTS010 where the operator provides information on replacement of drivers that are to be employed or commissioned by him/her or his/her company</i>	
Ċertifikat ta' Liċenzja tax-xogħol t'Impjieg (japplika biss għal dawx ix-xufiera ġodda li huma ċittadini ta' pajjiż terz) Employment Licence Certificate (only applicable for those new drivers who are third country nationals)	
Fedina Penali mingħand il-Pulizija li tingieb mill-Awtorità għan-nom ta' kull rappreżentat jew direttur ġdid tal-kumpanija; hemm hlas ta' €5.50 <i>Police Criminal Record which is obtained by the Authority on behalf of any new representative or director of the company; a fee of € 5.50 applies</i>	
Fedina Penali Estera – APPLIKABBLI BISS f'każ li kull rappreżentat jew direttur ġdid tal-kumpanija kien għamel perjodu mhux residenti f'Malta, għandu juri estratt tar-rekords ġudizzjali tiegħu jew inkella, dokument ekwivalenti maħruġ mill-awtorità kompetenti ġudizzjali jew amministrativa tal-pajjiż tal-orijini jew il-pajjiż li minnu jkun ġej l-applikant <i>Foreign Criminal Record Sheet – APPLICABLE ONLY in the case each new representative or director of the company has spent a period not residing in Malta, an extract from a judicial record or, failing that, an equivalent document issued by a competent judicial or administrative authority of the country of origin or the country from which such applicant derives</i>	
HLAS DOVUT <i>APPLICABLE FEES</i>	√
Hlas Amministrattiv ta' €25 <i>Administrative fee of €25</i>	
Fedina Penali €5.50 –applikabli biss meta jkun ser isir tibdil jew żieda tas-sieheb maniġerjali <i>Criminal Record Sheet €5.50 –applicable only when there will be a change/addition of the managing partner</i>	
Il-ħlasijiet għandhom isiru permezz ta' ċekk, bil-Credit/Debit card jew Bank Transfer <i>Payment shall be made by cheque, by Credit/Debit card or Bank Transfer</i> HSBC IBAN Number: MT42MMEB448530000008512857700 BOV IBAN Number: MT21VALL2201300000040022460565	

DIKJARAZZJONI
DECLARATION

Jien hawn niddikjara li l-istqarrijiet li għamilt u l-informazzjoni mogħtija f'din l-applikazzjoni huma korretti u veri. Nifhem li l-liċenzja tal-operatur tista' tiġi revokata u jistgħu jittieħdu proċeduri kriminali kontra tiegħi jekk xi dettalji huma foloz jew qarrieqa.

I hereby declare that the statements made, and information given in this application are correct and true. I understand that the operator licence will be revoked and criminal action may be taken against me if any of the details are false or misleading.

Jien hawn nawtorizza lill-Awtorità għat-Trasport f'Malta biex tikseb informazzjoni bil-miktub, jew f'xi forma oħra jew mod ieħor, dwar ir-rekord kriminali tiegħi u dettalji tal-pieni għal reati rilevanti taħt ir-Regolamenti dwar Servizz ta' Ġarr ta' Passiġġieri b'Vetturi Żgħar u Servizz ta' Kiri ta' Vetturi (L.S.499.68). Nifhem li l-Awtorità għat-Trasport f'Malta tista' b'mod leġittimu tuża din l-informazzjoni biex tiddetermina jekk għandhiex tintlaqa' l-applikazzjoni tiegħi biex nikseb Permess ta' Operatur għall-Ġarr ta' Passiġġieri b' Vetturi Żgħar.

I hereby authorize the Authority for Transport in Malta to obtain information in writing, or in any form or manner, on my criminal records and details of convictions for relevant offences under the Light Passenger Transport Services and Vehicle Hire Services (S.L.499.68). I understand that the Authority for Transport in Malta may legitimately use this information to determine the outcome of my personal declaration to obtain an Operator Licence for Light Passenger Transport Vehicles.

Nintrabat li niddikjara kull piena li nista' nehel fil-futur lill-Awtorità għat-Trasport f'Malta fi żmien mhux aktar minn 21 gurnata minn meta ninstab haġi/haġja. Nifhem li jekk nonqos milli nagħmel hekk, dan jista' jwassal għar-revoka jew is-sospensjoni tal-liċenzja tal-Operatur.

I will declare any future convictions to the Authority for Transport in Malta no later than 21 days after receiving the conviction. I understand that failure to do so may lead to the suspension or revocation of the Operator Licence.

Jiena hawn niddikjara li l-vetturi kollha huma mgħammra bi *tracking device* u nifhem ukoll li l-apparat għandu jinżamm f'kundizzjoni tajba.

I hereby declare that I have installed a tracking device in each vehicle, and I understand that the tracking device must be kept in a good working condition.

Niddikjara wkoll li naf li l-Awtorità għat-Trasport f' Malta tista' tagħmel spezzjonijiet każwali fuq il-post u tista' tissospendi jew tirrevoka l-liċenzja tal-operatur tiegħi u/jew tista' tieħu passi legali kontrija jekk ninstab li m'iniex konformi mar-Regolamenti dwar Servizz ta' Ġarr ta' Passiġġieri b'Vetturi Żgħar u Servizz ta' Kiri ta' Vetturi (L.S.499.68).

I also declare that I am aware that the Authority for Transport in Malta can carry out random onsite inspections and may either suspend or revoke my Operator Licence and/or may take legal action against me if I am found to be not in compliance with the Light Passenger Transport Services and Vehicle Hire Services (S.L.499.68).

Firma tal-Applikant/a
Applicant's Signature

Numru tal-karta tal-Identità
Identity card number

Data
Date

GĦALL-UŻU TAL-UFFIĊĠJU BISS
FOR OFFICE USE ONLY

Numru ta' spazji ta' parkeġġ disponibbli ddikjarat fir-rapport tal-perit
Number of available parking spaces declared in the architect's report

Numru ta' vetturi liċenzjati taħt il-Liċenzja ta' Operatur
Number of vehicles licensed under the Operator's Licence

Elegibbli
Eligible

Mhux Elegibbli
Not Eligible

Rimarki
Remarks

Data:
Date

Inizzjali u timbru tal-uffiċjal ta' TM
TM Official initials and stamp

Data Protection Privacy Notice

The Authority for Transport in Malta, (Transport Malta) of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to the Operator licence. It is to be noted that if the required information is not provided the said application could not be processed.

1.2. The primary purpose for collecting information is mainly to process the applications related to operator licence, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

2.1. This information will be solely used for the reasons detailed above. However, there may be cases where personal information is shared with the following third parties for reasons listed below;

- Any third-party offering assistance in providing the service, to process the operator licence.
- Any law enforcement body who may have any reasonable requirement to access your personal information;
- Third party entities responsible for the data processing and printing of relative Operator licence.

3. Data Subject Rights

3.1. With respect to your privacy rights, the Authority is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:

- the right for information;
- the right to access;
- the right to rectification;
- the right to erasure;
- the right to restrict processing;
- the right to object to processing;
- g. the right to data portability;
- h. the right to complain to a supervisory authority; and
- the right to withdraw consent.

3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.

3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.

4.2. Once the operator licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of the operator licence.

5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

8.1. Please address any questions, comments and requests regarding the application process to info.tm@transport.gov.mt.