

POL 11 – SCRAPPING/DE-REGISTERING A VEHICLE
STANDARD OPERATING PROCEDURES
1 OBJECTIVE

- 1.1 The aim of these procedures is to explain the process and inform vehicle owners with the procedure to scrap/de-register a vehicle with Transport Malta.
- 1.2 Vehicles scrapped/de-registered cannot be re-registered again to be used on the road.

2 PROCEDURE

- 2.1 Transport Malta will only be de-registering/scrapping a vehicle, if the vehicle owner presents a certificate of destruction issued by an approved destruction facility confirming that the vehicle was transferred to an authorized destruction facility in accordance with the Waste Management (End-of Life Vehicles) Regulations. This has been mandatory as of the 1st November, 2013.
- 2.2 The vehicle owner must first take his vehicle to an authorised treatment facility and the vehicle will be scrapped in accordance with the Waste Management (End-of Life Vehicles) Regulations. The authorised destruction facility will issue a Certificate of Destruction and will submit it to the vehicle owner. This certificate must be presented to Transport Malta during the scrapping/de-registration process.

Authorised Destruction Facilities by ERA are:

Tar-Robba Recycling Centre Ltd. Limits of Kirkop Tel No: 21683558, 99457162, 99493311 email: johnhigo53@gmail.com	Fredu Auto Parts Plot, 6/7, Nassab Street, Qormi, QRM 3543 Tel No: 27492222, 99490220 email: freduautoparts@melita.com	Gasporell Baling Plant Ltd Hal Far Ind Estate, B'Bugia HHF 601 Tel No: 21651475, 99495236 email: gasporell.b@gmail.com
ELA Ltd 31, Wied Ghammieq Road, Kalkara Tel No: 21896023, 99495035, 99477294 email: criszu75@gmail.com	Auto Check Ltd 19/20/47, Triq l-Inginerija ma' Triq l-Iskola Teknika, Mriehel, Birkirkara Tel No: 21444441, 79444441 email: repairs@met.com.mt	MANGI RECYCLING Bartmik Industrial Zone Level -2, Garage 18, Triq Sqaq l-Mithna, Qrendi Tel No: 79333194 email: mangizurrieq@gmail.com
Jac Steel Ltd Industrial Estate, Triq Giuseppe Garibaldi, Marsa, MRS 2591 Tel No: 79664749 email: sales@jacsteel.com	Trihills Heavy Industries Ltd Triq tal-Barrani, Ghaxaq GXQ 9020 Tel No: 79493314 email: info@trihills.com ; accounts@trihills.com	Roc-A-Go Services Ltd Triq Tal-Barrani, Zejtun ZTN9023 Tel No: 21697766 e-mail: rocagold@gmail.com

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- 2.3 Sections 2.1 and 2.2 applies ONLY to all
- M1 (passenger vehicles which may carry no more than eight passengers in addition to the driver) and
 - N1 (vehicles used for the carriage of goods and having a maximum mass not exceeding 3.5 tonnes). All other vehicles are exempt from Section 2.1 and 2.2.
- 2.4 After the vehicle is taken to the treatment facility, the registered owner must call personally at the offices of Transport Malta, DVLU, A3 Towers, Arcade Street, Paola or DVLU, Pantar Road, Lija between Monday to Friday 07:30 till 13:00 and present the following documents:
- a. The Vehicle Registration Certificate (log book)
 - b. Registration number plates
 - c. Circulation licence Disc (if it is still valid)
 - d. Application Form VEH 13
 - e. Vehicle destruction certificate issued by the licensed treatment facility (applicable to M1 and N1 vehicles only)
 - f. If the vehicle is registered in the name of a company, a letter signed by the Company Secretary/Managing Director is required, confirming the intention to scrap the vehicle. This declaration must confirm that the directors find no objection to the scrapping of the vehicle. The Board of Directors can authorise either any Director or representative to call personally with his/her I.D Card.
 - g. Cancellation of Hire Purchase (if applicable)
 - h. A sworn affidavit declaring that the vehicle was not used on the road with an expired road licence and that the vehicle was scrapped before the 1st November 2013 (if applicable)
- 2.5 Any licence arrears up to last dated contravention (if applicable) will have to be paid upon scrapping.
- 2.6 If the scrapping is not effected within 3 months from the date of expiry of the circulation licence, then an administrative fine, payable to the Authority, of €10 for each month the applicable circulation licence fee remains unpaid, with such amount not exceeding €100,

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notwithstanding any other action which may be taken in terms of the Traffic Regulation Ordinance or any regulations thereunder. If the vehicle is not officially scrapped with Transport Malta, the vehicle will be deemed as being used on the road, and therefore the circulation licences would still be due.

- 2.7 An administrative fee of €10 shall apply during the scrapping/de-registration of the vehicle if it was scrapped **before the 1st November 2013**.
- 2.8 If a vehicle has been unofficially **disposed of after the 1st November 2013**, a fee of **€150** will be paid to the Authority

3 PAYMENT TERMS

- 3.1 Payments by Cheque must be payable to Transport Malta and if they exceed the amount of €1,500, the payment must be made in Cheque, Bank Draft, Credit Card or Debit Card.

4 NOTES

- 4.1 There will be instances where a transaction may not be effected and this due to some other restrictions as imposed on the vehicle.
- 4.2 Application form VEH13 mentioned above may be downloaded from the Authority's website: www.transport.gov.mt.