

Liċenzjar ta' Vetturi Aċċessibbli għal Sigġijiet bir-Roti biex jintużaw bħala Taxis, jew Vetturi Żgħar għall-Ġarr ta' Passiġġieri jew Vetturi għall-Ġarr ta' Passiġġieri.

Licensing of a Wheelchair Accessible Vehicles to be used as Taxis, or Light Passenger Transport Vehicles or Passenger Transport Vehicles.

Din il-formola għandha tintuża meta persuna tkun tixtieq tilliċenzja Vettura Aċċessibbli għal Sigġu bir-Roti bħala Taxi, jew Vettura li tinkera bix-Xufier, jew Vettura għall-Ġarr ta' Passiġġieri fi ħdan l-iSkema ta' Għotjiet Finanzjarji amministrata mill-Ministeri għat-Trasport, Infrastruttura u Proġetti Kapitali flimkien ma Transport Malta.

L-applikazzjonijiet għandhom jiġu preżentati lil Transport Malta, Taqsima għal-Liċenzjar ta' Servizzi ta' Trasport Stradali, Livell 0, A3 Towers, Triq l-Arkata, ir-Raġal Ġdid, Malta PLA 1212.

Jekk jogħġbok ara li mal-applikazzjoni tippreżenta d-dokumenti kollha mitlubin fl-istess skema, kif muri fl-aħħar paġna ta' din il-formola.

Biex ma jkunx hemm dewmien fl-ipproċessar tal-applikazzjoni tiegħek, jekk jogħġbok aqra sew din il-formola u mliha kollha. Applikazzjonijiet li ma jkunux ġew mimlija sew ma jiġux aċċettati

This form shall be used when a person wishes to licence a Wheelchair Accessible Vehicles as a Taxi, or as a Vehicle for Hire with a Driver, or as Passenger Transport Vehicle as part of the Grant Scheme managed by the Ministry for Transport, Infrastructure and Capital Projects in conjunction with Transport Malta.

Applications shall be submitted at the Road Transport Licensing Unit, Transport Malta, Level 0, A3 Towers, Arcade Street, Paola PLA1212.

Kindly ensure that all documents required in the scheme, as listed in the last page of this form, are submitted with the application.

To avoid delays in processing your application, kindly read this form carefully and fill it in completely. Incomplete forms will be rejected

Recieved On
Application Number



Approved On
Approved By

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1 From this application, Transport Malta collects different types of information; which information is that required by Law and is used explicitly for the service requested through this form. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2 The primary purpose for collecting the information is mainly to process the application for the requested service; however, your Personal Information may also be used for related purposes that amongst others include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1 This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
 - Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
 - Any law enforcement body that may have any reasonable requirement to access your personal information;
 - Third party entities that may be entrusted by Transport Malta to process part of or all the data related to this service.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information;
 - b. the right to access;
 - c. the right to rectification;
 - d. the right to erasure;
 - e. the right to restrict processing;
 - f. the right to object to processing;
 - g. the right to data portability;
 - h. the right to complain to a supervisory authority; and
 - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1 Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2 Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.:

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the service requested through this application form.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

- 6.1 All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679) and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to rtlu.tm@transport.gov.mt.