

VEH 62 APPLICATION FORM TO CONVERT A VEHICLE TO RUN ON LPG/AUTOGAS - 2021	Transport Malta Land Transport Directorate Telephone: (00356) 2556 0000 - 80072393 Website: www.transport.gov.mt	 Transport Malta
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Please read carefully before completing the application form.

This application form must be completed in full by the applicant and signed as appropriate by both the applicant and the competent person (the person carrying out the retrofitting of the Autogas equipment).

Once the Category M1 or N1 vehicle has been converted, the application form, with Sections A to G fully completed, and all the applicable documents listed in Section H, must be submitted by the applicant at the offices of the Driver and Vehicle Licensing Unit of Transport Malta at, or be mailed to, any of the following addresses:

- Driver and Vehicle Licensing Unit, Level 1, A3 Towers, Arcade Street, Paola PLA1212; or
- Malta Transport Centre, Pantar Road, Ħal Lija, LJA2021.

For opening hours kindly refer to Transport Malta's website on www.transport.gov.mt.

To be eligible, an applicant must:

- Be a person residing in Malta, or an undertaking established in Malta¹;
- Be the registered owner of a motor vehicle which –
 - (a) is registered with and licensed by Transport Malta in the name of the applicant on the date of the conversion and application for the grant.
 - (b) has been converted to Autogas; and
 - (c) is an M1 vehicle (a passenger vehicle with a seating capacity of up to eight passengers besides the driver) or an N1 vehicle (a vehicle designed and constructed for the carriage of goods and having a maximum mass not exceeding 3,500kg).

Eligible applicants shall be entitled for up to 10 grants of €400 each and therefore, for not more than €4,000. The De Minimis² state aid rules shall apply in the case of applications submitted by undertakings.

The scheme closes on the 31st of December 2021 unless the available budget is exhausted before.

IMPORTANT NOTE:

The CO₂ values on the registration certificate of eligible vehicles registered after 1st January 2009, once converted, shall be automatically reduced by 10%.

The CO₂ values of eligible vehicles registered after 1st January 2021, which are converted prior to registration, shall benefit from a reduction of 10% of the CO₂ value, and the resulting reduction on the registration tax payable.

All vehicles shall benefit from a reduction of 10% of their circulation licence fee.

Filling the application DOES NOT automatically entitle you to receive the grant.

For official use only by Transport Malta only			
VRN:	System No.:	App. No.:	Date received:
Application eligibility		Eligible <input type="checkbox"/>	Not eligible <input type="checkbox"/>
Officer Name:	Stamp:	Signature:	
Remarks:			

¹ 'Undertaking established in Malta' means any commercial company including partnerships registered in Malta with the Malta Financial Services Authority, or a self-employed person in accordance to National Law or a cooperative society.

² De Minimis rules are stipulated in Commission Regulation (EU) No. 1407/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid [OJ L 352/1] as amended by Commission Regulation (EU) 2020/972 of 2 July 2020, amending Regulation (EU) No 1407/2013 as regards its prolongation and amending Regulation (EU) No 651/2014 as regards its prolongation and relevant adjustments [OJ L 215/3].

Sections A to C to be completed by applicant

SECTION A – Applicant’s details

If application is submitted by an undertaking established in Malta enter the details of the undertaking and of its authorised representative.

If application is submitted by a natural person residing in Malta, enter the details of the applicant.

Name of Undertaking:	
Registration Number:	

Name:	
Surname:	
Identity card number:	
Address, including postcode:	
Mobile number:	
Telephone number:	
Email Address:	

SECTION B– Bank Account Details for payment of grant

Bank Name:	
IBAN No.:	
Swift Code:	

SECTION C – Vehicle details

Make:	
Model:	
Registration number:	
Year of first registration:	

SECTION D – Applicant declaration

Where a fraudulent claim arises, Transport Malta may institute criminal proceedings against those responsible. In the event of an incorrect payment of a claim, Transport Malta reserves the right to recover funds paid in error.

I hereby declare that the vehicle, the details of which appear under Section C hereof, -

- (a) is registered on my behalf or on behalf of the undertaking I represent; and
- (b) has been converted to Autogas by the competent person whose details and signature appear hereunder.

I hereby also declare that the statements made and information given in this application are true and correct. I understand that giving false or misleading information in connection with this application is a serious offence.

Full Name (<i>in capital letters</i>):	
Date:	Signature:

Section E to G to be completed by competent person

SECTION E – Competent person’s details

Name:	
Surname:	
Identity card number:	
Address:	
Mobile number:	
Telephone number:	
Email Address:	
Competent person’s Registration Number:	
VAT number:	

SECTION F – Retrofitting details

Vehicle registration number:	
Date of Autogas conversion:	
LPG tank serial number:	
Certificate of retrofitting number:	

SECTION G – Competent person declaration

Where a fraudulent claim arises, Transport Malta may institute criminal proceedings against those responsible.

I declare that all the information I have provided in this application is complete, true, and correct.

I confirm that the Autogas equipment or Autogas retrofit system installed by myself complies with the requirements of UNECE 67 or UNECE 115 and has been type-approved by an authorised type-approval authority in accordance with Regulation (EU) 2018/858 as amended.

I confirm that I have carried out checks, after the conversion, to ensure that, within the limits of the measuring method, emissions on the original fuel have not deteriorated and that emissions on LPG are less than those on the original fuel.

I understand that giving false or misleading information in connection with this application is a serious offence and that Government officials may inspect any records.

I undertake to keep relevant records applicable to this conversion to enable the Government to verify applications under the Autogas vehicle grant scheme.

Full Name (<i>in capital letters</i>):	
Signature:	Competent person’s rubber stamp:
Date:	

SECTION H – Supporting documents to present with application

Copy of the Identity Card of the person applying for the grant under this scheme or residence permit, or an acknowledgement issued by the expatriate office (Ministry for Home Affairs, National Security and Enforcement).

A copy of the certificate of retrofitting issued by the competent person.

The original vehicle's registration certificate (logbook).

A copy of the fiscal receipt issued by the competent person.

VRT Discrepancy form.

In the case of applications submitted by an undertaking, State Aid Declaration form VEH 71.

In the case of applications submitted by an undertaking, a certified true copy of the VAT Certificate.

An administrative fee of ten Euro (€10), payable to Transport Malta, for the issue of a new vehicle registration certificate (Cash payments are not accepted).

Data Protection Privacy Notice

The Authority for Transport in Malta (Transport Malta) of Triq Pantar, Ħal Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information. Such information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers' Licences. It is to be noted that if the required information is not provided, the said application cannot be processed.
- 1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers' Licences, however, your Personal information may also be used for related purposes that amongst others include sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However, there may be cases where personal information is shared with the following third parties for reasons listed below;
 - Any third-party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
 - Any law enforcement body who may have any reasonable requirement to access your personal information; and
 - Third party entities responsible for the data processing and printing of relative licences.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information and access;
 - b. the right to rectification and erasure;
 - c. the right to restrict processing;
 - d. the right to object to processing;
 - e. the right to data portability; and
 - f. the right to complain to a supervisory authority and the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorised access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt.

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to info.tm@transport.gov.mt.