

# DPA14

## APPLIKAZZJONI GĦAL TIĠDID TA' PERMESS TA' XUFIER

### APPLICATION FOR THE RENEWAL OF A DRIVER'S PERMIT

**TRANSPORT MALTA**  
Land Transport Directorate  
A3 Towers  
Triq L-Arkata Paola  
PLA 1212

Tel: 2556 0000  
Website: [www.transport.gov.mt](http://www.transport.gov.mt)  
Freephone: 8007 2309



#### DETTALJI TAL-APPLIKANT *APPLICANT* *DETAILS*

Nru. Tal-Permess tat-Tag: <i>Tag Permit No.</i>	<input type="checkbox"/> LPTV	<input type="checkbox"/> PTV	<input type="checkbox"/> TAXI	<input type="checkbox"/> Driving Instructor	<input type="checkbox"/> Karrozzin
Isem: <i>Name:</i>	Kunjom: <i>Surname:</i>		Nazzjonalita`: <i>Nationality:</i>		
Nru.tal-Karta tal-Identita`: <i>Identity Card No.:</i>			Data tat-Twelid: <i>Date of Birth:</i>		
Email: <i>Email:</i>		Nru. tal-Mowbajl: <i>Mobile No.:</i>			
Indirizz: <i>Address:</i>					

#### DOKUMENTAZZJONI MEHTIEĠA *SUPPORTING DOCUMENTATION*

	√
Kopja tal-Karta tal-Identita` jew Permess ta` Residenza <i>Copy of the Identity Card or Residence Permit</i>	
Permess ta` Hidma Uniku (fejn applikabbli) li juri l-isem tal-impjegatur u juri r-rwol ta` 'CAB DRIVER' (jekk LPTV) jew 'MINIBUS DRIVER' / 'BUS DRIVER' (jekk PTV) <i>Single Work Permit (where applicable) that shows the name of the employer and showing designation as 'CAB DRIVER' (if LPTV) or 'MINIBUS DRIVER' / 'BUS DRIVER' (if PTV)</i>	
Certifikat mediku (DRV032) <i>Medical Certificate (DRV032)</i>	
Kondotta tal-Pulizija (Għandha tingieb personalment mill-applikant) <i>Police Conduct Certificate (To be submitted personally by the applicant)</i>	
Kopja tal-liċenzja tas-sewqan, li fil-każ ta` permess ta` xufier ta` LPTV, tkun maħruġa minn Stat Membru tal-Unjoni Ewropea <i>Copy of the driving license, which in the case of an LPTV driver's permit, is issued by a Member State of the European Union</i>	
Biljett li turi meta l-applikant wasal Malta (f` każ ta` permess ta` xufier ta` PTV), meta l- liċenzja tas-sewqan, tkun maħruġa minn pajjiż mhux Stat Membru tal-Unjoni Ewropea <i>Boarding Ticket showing date of last entry in Malta (in case of a PTV driver), when the driving licence was issued by a non-EU country</i>	
Dikjarazzjoni tal-Impjegatur (formola ta` Transport Malta) – jew kopja ta` liċenzja valida LPTS/ CPOL jekk l-applikant jaħdem għal rasu (Obbligatorja għall ċittadini ta` pajjiżi terzi) <i>Employer Declaration (Transport Malta template) – or a copy of a valid LPTS/ CPOL Operator Licence in case of self-employed applicants (Obligatory for Third Country Nationals)</i>	
Dokumentazzjoni dwar l-Impjeg (Obbligatorja – għall ċittadini ta` pajjiżi terzi) li turi r-rwol ta` CAB DRIVER', 'MINIBUS DRIVER', 'BUS DRIVER', kif applikabbli <i>JobsPlus documentation (Obligatory for Third Country Nationals) reflecting the role 'CAB DRIVER', 'MINIBUS DRIVER', 'BUS DRIVER', as applicable</i>	

**DIKJARAZZJONI**  
**DECLARATION**

Jien hawn niddikjara li l-istqarrijiet li għamilt u l-informazzjoni mogħtija f'din l-applikazzjoni huma korretti u veri. Nifhem li l-Permess jiġi revokat u jistgħu jittiehdu proċeduri kriminali kontra tiegħi jekk xi dettalji huma foloz jew qarrieqa.

*I hereby declare that the statements made, and information given in this application are correct and true. I understand that the Permit will be revoked, and criminal action may be taken against me if any of the details are false or misleading.*

Jien hawn taħt iffirmat, niddikjara illi mid-data illi fiha l-Awtorita' għat-Trasport f'Malta haġġitli l-imsemmi permess ta' xufier (tag), jiena ma ġejtx misjub ħati ta' ebda reat b'sentenza definittiva mogħtija mill-Qrati ta' Malta (jew sentenza definittiva ekwivalenti mogħtija minn xi qorti estera) li b'rizultat tagħha jiena m'għadnix nissodisfa r-rekwiżit ta' reputazzjoni u kondotta tajba kif stabbilit skont il-liġi.

*I the undersigned, do hereby declare that, as from the date on which the Authority for Transport in Malta has issued the said driver's permit (tag) in my favour, I have not been found guilty of any criminal offence by any definitive judgement delivered by the Maltese Courts (or an equivalent definitive judgement delivered by a foreign court) as a result of which I do not continue to satisfy the good conduct and repute requirement established by law.*

Jiena niddikjara illi dak hawn imtenni huwa l-verita' u li nagħraf u nirrikonoxxi li jekk dak li qed jiġi minni hawn fuq imtenni m'huwiex korrett, jiena mhux biss niġi skwalifikat mill-permess ta' xufier (tag) iżda nkun ukoll ħati ta' reat kriminali (dikjarazzjoni falza f'dokument pubbliku). *I declare that the contents of this declaration are truthful and that I am aware of the fact that should the contents of this declaration be untruthful, not only will the said driver's permit (tag) be revoked but I shall also be guilty of a criminal offence (false declaration in a public document).*

Ninrabat li niddikjara kull piena li nista' nehel fil-futur lil Awtorita' għat-Trasport f'Malta fi żmien mhux aktar minn 21 ġurnata minn meta ninstab ħati/ħatja. Nifhem li jekk nonqos milli nagħmel hekk, dan jista' jwassel għar-revoka jew is-sospensjoni tal-permess ta' xufier (tag).

*I will declare any future convictions to Authority for Transport in Malta no later than 21 days after receiving the conviction. I understand that failure to do so may lead to the suspension or revocation of the driver's permit (tag).*

\_\_\_\_\_  
Firma tal-Applikant/a  
*Applicant's Signature*

\_\_\_\_\_  
Numru tal-karta tal-Identita'  
*Identity card number*

\_\_\_\_\_  
Data  
*Date*

**HLAS DOVUT (Bank Transfer jew bi Credit/Debit Card biss)**  
**APPLICABLE FEES (Bank Transfer or by Credit/Debit Card only)**

Tag €12.00  
*Tag*

Il-ħlasijiet għandhom isiru permezz ta' *Credit/Debit card* jew *Bank Transfer*  
*Payment shall be made by Credit/Debit card or Bank Transfer*

- **BOV IBAN Number: MT21VALL22013000000040022460565**
- **HSBC IBAN Number: MT42MMEB4485300000008512857700**

**GĦALL-UŻU UFFIĈJALI BISS**  
**FOR OFFICE USE ONLY**

DLS iċċekjata għal possibilita' ta' restrizzjoni:  
*Checked DLS for possible restrictions:*

DPA iċċekjata u l-applikant kkonfermat bħala eliġibli:  
*Checked DPA and applicant confirmed as eligible:*

Data tat-Tiġdid tal-Permess ta' Xufier:  
*Driver's Permit date of Renewal:*

Data tal-Iskadenza:  
*Expiry Date:*

Inizzjali u timbru tal-uffiċċjal ta' TM  
*TM official initials and stamp*

Data:  
*Date:*

## Data Protection Privacy Notice

The Authority for Transport in Malta, (Transport Malta) of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

### 1. The information we collect and how we use it

1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to the Drivers Permit- TAG. It is to be noted that if the required information is not provided the said application could not be processed.

1.2. The primary purpose for collecting information is mainly to process the applications related to the Drivers Permit-TAG, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

### 2. To whom we disclose information

2.1. This information will be solely used for the reasons detailed above. However, there may be cases where personal information is shared with the following third parties for reasons listed below;

- Any third-party offering assistance in providing the service, to process the Drivers Permit- TAG.
- Any law enforcement body who may have any reasonable requirement to access your personal information;
- Third party entities responsible for the data processing and printing of relative Drivers Permit- TAG.

### 3. Data Subject Rights

3.1. With respect to your privacy rights, the Authority is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:

- the right for information;
- the right to access;
- the right to rectification;
- the right to erasure;
- the right to restrict processing;
- the right to object to processing;
- g. the right to data portability;
- h. the right to complain to a supervisory authority; and
- the right to withdraw consent.

3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.

3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

### 4. Retention period

4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.

4.2. Once the Drivers Permit- TAG is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

### 5. Security

5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of the Drivers Permit- TAG.

5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

### 6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

### 7. Data Protection Officer

7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

### 8. Contacting us

8.1. Please address any questions, comments and requests regarding the application process to [info.tm@transport.gov.mt](mailto:info.tm@transport.gov.mt)