



## Government scheme to incentivise the conversion of vehicles to LPG/Autogas



### VEH 062

#### APPLICATION FORM TO CONVERT A VEHICLE TO RUN ON LPG/AUTOGAS

(Scheme 8 - Applicable from 01/01/2020 to 31/12/2020 or until 500 eligible applications are reached)

For official use only by Transport Malta						
Vehicle registration number:	System number:	Application No:	Date received:	DD	MM	YYYY
<b>Application eligibility</b>						
Eligible		Not Eligible				
Officer (full name capital letters):	Stamp:		Signature:			
Remarks:						

Please tick in boxes below to apply for either Scheme A, Scheme B or both as applicable:

#### SCHEME A

Vehicle owners who have converted their M1 vehicle (a passenger vehicle with a seating capacity of up to eight passengers besides the driver) or an N1 vehicle (a vehicle designed and constructed for the carriage of goods and having a maximum mass not exceeding 3.5 tonnes) to run on LPG/Autogas, will benefit from a grant of €200. Persons who have converted their vehicle to autogas during the past years may still apply for this scheme. The scheme is applicable to the first 500 vehicle owners and will close on the 31st December 2020.

#### SCHEME B

Category M1 vehicles (a passenger vehicle with a seating capacity of up to eight passengers besides the driver) that are either converted, or run with LPG/Autogas will have their CO<sub>2</sub> emission levels reduced by 10% and benefit from a reduction of 10% on the amount of CO<sub>2</sub>.

- i. Category M1 vehicles (a passenger vehicle with a seating capacity of up to eight passengers besides the driver) that were licensed after 1st January 2009, and converted to run with LPG/Autogas after 1st January 2015. These vehicles will benefit from a reduction of 10% on the amount of CO2 which may reflect in a reduction on the amount of the annual circulation fee.
- ii. Category M1 vehicles (a passenger vehicle with a seating capacity of up to eight passengers besides the driver) which are registered after 1st January 2020 and converted to run with LPG/Autogas. These vehicles will benefit from a reduction of 10% on the amount of CO2 resulting in a reduction on the amount of registration tax upon registration.

**Please read carefully before completing the application form.**

This application form has to be completed in full by the applicant and signed as appropriate by both the applicant and the competent person (the person carrying out the retrofitting of the autogas equipment).

The application form with Section A to E fully completed shall be presented by the applicants at Transport Malta Offices, Vehicle Licensing Unit, A3 Towers, Arcade Street, Paola or Malta Transport Centre, Triq Pantar, Hal Lija between 7.30 and 12.00 and between 1.00 and 2.30 during weekdays or mailed to the same addresses after the vehicle has been retrofitted with the Autogas equipment.

The following documents and payment shall be submitted together with the application form:

- (a) a copy of the certificate of retrofitting issued by the competent person;
- (b) a copy of the fiscal receipt issued by the competent person;
- (c) the vehicle's registration certificate (logbook);
- (d) a copy of a legally valid identification document of the applicant or a residence permit or an acknowledgement issued by the expatriate office (Ministry for Home Affairs and National Security);
- (e) administrative fee of €10, payable to Transport Malta, for the re-issue of a new registration certificate.
- (f) VRT discrepancy from

The scheme will be automatically terminated when 500 eligible applicants have benefited from this grant scheme.

**An applicant will be only eligible for the grant if:**

- an undertaking established in Malta in accordance with the De Minimis rules;
  - he/she resides in Malta;
  - he/she is the registered owner of a motor vehicle which –
- (a) is registered with and licensed by Transport Malta in the name of the applicant on date of the conversion and application for the grant,
  - (b) has been converted to autogas,
  - (c) is an M1 vehicle (a passenger vehicle with a seating capacity of up to eight passengers besides the driver) or an N1 vehicle (a vehicle designed and constructed for the carriage of goods and having a maximum mass not exceeding 3.5 tonnes);
  - (d) Applicants shall be entitled for up to 10 grants under this scheme, and therefor for not more than € 2.000.

(e) private individuals who availed themselves of previous grants are also eligible to apply.

**Filing your application DOES NOT automatically entitle you to receive the grant.**

**Sections A to C to be completed by applicant**

**SECTION A – APPLICANT’S DETAILS**

Name:	
Surname:	
Company name:	
Identity card number:	
Address, including postcode:	
Mobile number:	
Telephone number:	

Bank Name:	
IBAN Number:	
Swift Code:	

**SECTION B – VEHICLE DETAILS**

Make:	
Model:	
Registration number:	
Year of first registration:	

**SECTION C – APPLICANT DECLARATION**

*Where a fraudulent claim arises, Transport Malta may institute criminal proceedings against those responsible. In the event of an incorrect payment of a claim, Transport Malta reserves the right to recover funds paid in error.*

I hereby declare that the vehicle, the details of which appear under Section B hereof, -

(a) has been converted to autogas by the competent person whose details and signature appear hereunder.

I hereby also declare that the statements made and information given in this application are true and correct. I understand that giving false or misleading information in connection with this application is a serious offence.

I understand that if I am applying on behalf of an undertaking established in Malta the application will be subject to the De Minimis Regulation as stipulated in the Commission Regulation (EU) No 1407/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty of the Functioning of the European Union to De Minimis Aid [OJ L352/1]

Full Name (in capital letters):				
Signature:				
Date:	DD	MM	YYYY	

### Section D to F to be completed by competent person

#### SECTION D - COMPETENT PERSON'S DETAILS

Name:	
Surname:	
Identity card number:	
Address:	
Mobile/Telephone number:	
Competent person's Registration Number:	
VAT number:	

#### SECTION E - RETROFITTING DETAILS

Vehicle registration number:	
Date of autogas conversion:	
LPG tank serial number:	
Certificate of retrofitting number:	

## SECTION F - COMPETENT PERSON DECLARATION

Where a fraudulent claim arises, Transport Malta may institute criminal proceedings against those responsible.

I declare that all the information I have provided in this application is complete, true and correct.

I confirm that the autogas equipment or autogas retrofit system installed by me complies with the requirements of UNECE 67 or UNECE 115 and has been type-approved by an authorised type approval authority in accordance with Directive 2007/45/EC as amended.

I confirm that I have carried out checks, after retrofitting, to ensure that, within the limits of the measuring method, emissions on the original fuel have not deteriorated and that emissions on LPG are less than those on the original fuel.

I understand that giving false or misleading information in connection with this application is a serious offence and that Government officials may inspect any records.

I undertake to keep relevant records applicable to this conversion to enable the Government to verify applications under the autogas vehicle grant scheme.

Full Name (in capital letters):			
Signature:	Competent person's rubber stamp:		
Date:	DD	MM	YYYY

### SCHEME B

M1 vehicles (a passenger vehicle with a seating capacity of eight passengers and the driver) that are either converted, or run with LPG/Autogas will have their CO<sub>2</sub> emission levels reduced by 10%. This applies to vehicles which are licensed after 1st January 2009, and converted to LPG/Autogas. These vehicles will benefit from a reduction of 10% on the amount of CO<sub>2</sub> which may reflect in a reduction of the annual circulation licence fee.

Where such a vehicle is converted to run on LPG/Autogas the CO<sub>2</sub> emissions of the vehicle shall be:-

- (a) those submitted by the manufacturer of the vehicle or by an approved accredited technical service in respect of vehicles which run solely on LPG/Autogas or vehicles which run on both LPG/Autogas and petrol, or
- (b) where no emissions are submitted by a vehicle's manufacturer or by an approved accredited technical service in terms of paragraph (a) or where a vehicle has been converted to run on LPG/Autogas, the CO<sub>2</sub> emissions of the said vehicle shall be automatically reduced by 10%.

**Please tick boxes below as applicable, either (i) or (ii) or both**

i.	I have an M1 vehicle which was registered and licensed after 1st January 2009, and I have converted the vehicle to run on LPG/Autogas I would like to benefit from a reduction of 10% on the amount of CO2 which will reflect in a reduction on the amount of the annual circulation fee.	<input type="checkbox"/>
ii.	I have registered an M1 vehicle after the 1st January 2020, and would like to benefit from a reduction of 10% on the amount of CO2 which will result in a reduced amount of registration tax paid or to be paid upon registration.	<input type="checkbox"/>

**Documents to be presented:**

Please ensure that the following documents are presented together with this application form:

Copy of Identity Card of the person applying for the grant under this scheme or residence permit or an acknowledgekent issued by the expatriate office (Ministry for Home Affairs and National Security)	<input type="checkbox"/>
Copy of the certificate of retrofitting issued by the competent person	<input type="checkbox"/>
A copy of the fiscal receipt issued by the competent person	<input type="checkbox"/>
Vehicle's certificate of registration (logbook)	<input type="checkbox"/>
Administrative fee of €10, payable to Transport Malta, for the issuance of a new registration certificate	<input type="checkbox"/>
VRT discrepancy form	<input type="checkbox"/>

in the case of a Company a certified true copy of the Articles of Association or VAT certificate.

## GRANT SCHEME 2020

### Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

#### 1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers Licences. It is to be noted that if the required information is not provided the said application could not be processed.
- 1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers Licences, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

#### 2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
  - Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
  - Any law enforcement body who may have any reasonable requirement to access your personal information;
  - Third party entities responsible for the data processing and printing of relative licences.

#### 3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority; and
  - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

#### **4. Retention period**

4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.

4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

#### **5. Security**

5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.

5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

#### **6. Governing Law**

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

#### **7. Data Protection Officer**

7.1. Transport Malta has a Data Protection Officer (“DPO”) who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

#### **8. Contacting us**

8.1. Please address any questions, comments and requests regarding the application process to [info.tm@transport.gov.mt](mailto:info.tm@transport.gov.mt).