VEH 044

REGULARISATION FORM

In Accordance with SL 65.24 Arrears of Motor Vehicles Licence Fees (Regularisation) Regulations.

Transport Malta
Land Transport Directorate

Telephone: 80072393 Email: arrears.tm@transport.gov.mt
Website: www.transport.gov.mt

Transport Malta

SECTION 1 - TO BE COMPLETED BY THE VEHICLE OWNER

Vehicle Registration No:	System Number:	Date:
Vehicle Owner's Name:		ID Card Number:

Choice of process requested by vehicle owner

Scrap/De-Register: ☐

I accept that if I scrap the vehicle, this will not be registered and/or licensed to be used on the road again.

Garage: ☐

I hereby apply to garage the above vehicle, at the below address:

_____
_____
_____
_____

SECTION 2 - TO BE COMPLETED BY TRANSPORT MALTA OFFICER

A. VEHICLE SCRAPPED OR TO BE SCRAPPED
FULL EXEMPTION FROM PAYMENT OF LICENCE ARREARS AND ADMINISTRATIVE FEES, IF THERE ARE NO PENDING CONTRAVENTIONS.

Checking Process	Actual Fees Due (as shown in VERA)	Licence arrears due until last Contravention	Fees to be Waived	Fees to be paid when vehicle is Scrapped
Check licence arrears due in VERA	€	€	€	€
Vehicle scrapped after 01/11/2013 and does not hold a destruction cert	€		€	€ 50.00
Check contraventions/fines due in VERA[2]	€			€
Check CVA Fees due in VERA [2]	€			€
Administration Fee for Scrapping				€ 10.00
Declaration *(if applicable)*				€
Processing Fee (€20 more than 8 years / €125 less than 8 years)				€
			TOTAL	€

Note 1: All administration fines of €2 per day or €10 per month will be waived till date.
Note 2: If the vehicle has contraventions assigned to it, **ALL** licence arrears until the contravention date must be paid.
Note 3: If the vehicle is still not physically scrapped, then owner shall take it to any one of the below authorised destruction facilities to be destroyed.
Note 4: A Sworn Statement signed by a Notary and the vehicle owner confirming that the vehicle was not used on the road since the last licence expiry date and that it has been scrapped xx/xx/xx. If the registration plates and/or logbook have been lost or misplaced than this declaration must be included in the same Affidavit.
Note 5: If vehicle was sold to a third party; a declaration may be provided in same Affidavit or by filing Application form VEH 39. A fee of €8 applies.
Note 6: Provisions will be made to vehicles registered by a deceased person whose heir/s denunciate to the will or to vehicle owners living in an elderly home or mental institution. Upon approval of the relative documents the €125 /€20 administration fee will not be paid.
Note 7: In the case of vehicles which were scrapped after 01/11/2013 and do not hold a destruction certificate, the Affidavit must also refer to such situation, including date of destruction and a €50 fee shall apply.

Name	Address	Phone Contacts	Email and Website
ICE Vehicles			
Tar-Robba Recycling Centre Ltd.	Limits of Kirkop	21683558, 99457162, 99493311	johnghigo53@gmail.com
Fredu Auto Parts	Plot, 6/7, Nassab Street, Qormi	27492222, 99490220	Alfredsammut0220@gmail.com
Gasparell Baling Plant Ltd.	Ħal Far Ind Estate, Birzebbuga	21651475, 99495236	gasparell.b@gmail.com
ELA Ltd.	31, Wied Ghammieq Road, Kalkara	21896023, 99495035, 99477294	criszu75@gmail.com
Auto Check Ltd.	19/20/47, Triq l-Inginerija ma' Triq l-Iskola Teknika, Mriehel, Birkirkara	21444441, 79444441	repairs@mile-end.mt
DDE Attard	Scrap Lane, Valletta Road, Luqa, LQA 1764	79667857 / 99493592	info@ddeattard.com
Roc-A-Go Services Ltd.	Triq Tal-Barrani, Zejtun	21697766	rocagoltd@gmail.com
Electric & Hybrid (mild & plugin) Vehicles			
DDE Attard	Scrap Lane, Valletta Road, Luqa, LQA 1764	79667857 / 99493592	info@ddeattard.com

B. GARAGING
REDUCTION OF FIFTY PER CENT (50%) OF ALL THE ARREARS IN CIRCULATION LICENCE FEES

Checking Process	Actual Fees Due (as shown in VERA)	Licence arrears due until last Contravention	50 % of Fees to be Waived €	50% Fees to be paid when vehicle is Garaged €
Check licence arrears due in VERA	€	€	€	€
Check Administration fines €2/day or €10 per month to be waived till date	€		€	€0.00
Check contraventions/fines due in VERA $_2$	€			€
Check CVA Fees due in VERA	€			€
Administration Fee for Garaging				€10.00
Declaration *(if applicable)*				€
Processing Fee				€125.00
			TOTAL	€

Note 1: All administration fines €2 per day or €10 per month will be waived till date.
Note 2: If the vehicle has contraventions assigned to it, **ALL** licence arrears until the contravention date must be paid.
Note 3: The vehicle will be restricted from re-licensing and cannot be used on the road for a period of **6 months** from date of garaging.
Note 4: A Sworn Statement signed by a notary and the vehicle owner confirming that the vehicle was not used on the road since the last licence expiry date / last contravention date and that it has been and will remain garaged. If the registration plates and / or logbook have been lost or misplaced than this declaration must be included in the same Affidavit
General Note: Cash payments are not accepted.

SECTION 3. TO BE COMPLETED BY VEHICLE OWNER AND TM OFFICER	
I the undersigned, in consideration of the Authority for Transport in Malta has no objection to the scrapping/garaging/regularisation of the above vehicle and hereby agree to indemnify and save harmless Transport Malta, all its officers and employees against any and all liability, loss, damages, costs or expense which it or them may ever hereafter incur, suffer or be required to pay by reason of the said scrapping/garaging (regularising). I understand that any false statements will lead to prosecution at law. I also hereby declare that the information is true, complete and correct.	
Applicant's Signature: Date:	Signature & Rubber Stamp of TM Officer Date:

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers Licences. It is to be noted that if the required information is not provided the said application could not be processed.

1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers Licences, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal iinformation is shared with the following third parties for reasons listed below;

- Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
- Any law enforcement body who may have any reasonable requirement to access your personal information;
- Third party entities responsible for the data processing and printing of relative licences.

3. Data Subject Rights

3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:

the right for information;

a. the right to access;
b. the right to rectification;
c. the right to erasure;
d. the right to restrict processing;
e. the right to object to processing;
f. the right to data portability;
g. the right to complain to a supervisory authority; and
h. the right to withdraw consent.

3.2 If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to **dataprotection.tm@transport.gov.mt**. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.

3.3 At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

3.4 In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.

4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.

5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: **dataprotection.tm@transport.gov.mt**

8. Contacting us

8.1. Please address any questions, comments, and requests regarding the application process to **info.tm@transport.gov.mt**.