

Application and Report Form skill test for the CPL(H)

issued under the Commission Regulation (EU) No 1178/2011 of 3 November 2011 as amended



Transport Malta

Civil Aviation Directorate

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CPL(H) Skill Test and Report Form and Application Form

Licence No: _____

To be completed by Applicant

Initial Skill test combined with first TR (complete also Form TMCAD 252)

Initial Skill test combined with TR proficiency check (complete also Form TMCAD 252)

Repetition of Failed / Partial Pass Skill test from date: _____

CPL Modular Course CPL Integrated Course CPL/IR Integrated Course ATP Integrated Course ATP/IR Integrated Course
Attach Appendix 1 Attach Appendix 2 Attach Appendix 3 Attach Appendix 4 Attach Appendix 5

Last and First Name: _____

Date of Birth dd/mm/yyyy: _____ *Minimum Age 18* Nationality: _____

Place and Country of Birth _____

email: _____

Address: _____

Telephone Number (Home): _____ (Mobile) _____

Type of licence held: _____ State of Issue: _____

Part-Medical Certificate: Class 1 valid until: _____

EASA Theoretical examinations CPL(H) ATPL(H) ATPL(H)/IR IR(H)

Passed on date: _____

CPL(H) Skill Test Passed on date: _____ on helicopter type _____ SE ME

English Language Proficiency: Level _____ Valid until _____

I declare that I do not hold and have not applied for any other Part-FCL, rating, certificate or authorisation in another Member State and that I never held any Part-FCL licence, rating certificate or authorisation issued in another Member State which was revoked or suspended.

Signature of Applicant: _____ Date of Signature: _____

To be completed by ATO

The ATO confirms that the candidate has been trained according to the approved syllabus and assures the level required of proficiency and recommends the applicant for the CPL(H) skill test.

ATO Name: _____ Registration Number: _____

Last and First Name of HT / CFI: _____

Signature of HT / CFI: _____ Date of Signature: _____

CPL(H)

Result of Skill test / Proficiency check Details and Result of the Check

Licence No: _____

To be completed by the Examiner

Details of Check:

Name of Applicant: _____

Helicopter: SE ME: Type of Helicopter: _____

ATO Name _____ Registration No: _____

A/C Registration No: _____

FSTD ID No: _____ FSTD Type FFS FNPT II

Place of Departure: _____ Destination: _____

Date of Check: _____ Number of Landings: _____

Blocks -off _____ Blocks-on _____ Block time: _____

Result of the test: * delete as necessary

PASS* **FAIL*** **PARTIAL PASS***

Applicant's Signature:

Revalidation New Expiry date of Type rating: _____

Examiner Remarks: _____

I hereby declare that I have established communication with the applicant without language barriers. I made the applicant aware of the consequences of providing incomplete, inaccurate or false information. I verified that the applicant complies with the qualification, training and experience requirements in Part FCL. I confirm that all required manoeuvres and exercises have been completed, as well as the verbal theoretical examination, where applicable. I also declare that I have reviewed and applied the national procedures and requirements of the applicant's competent authority contained in version (insert document version as published on the EASA website)

_____ of the Examiner Differences Document.

Last and First Name of Examiner: _____

Examiner Certificate number: _____

Signature of Examiner: _____ Date of Signature: _____

Application and Report Form Skill test for the CPL(H)



Transport Malta-Civil Aviation Directorate, Malta Transport Centre, Pantar Road, Lija LJA 2021 Malta. Tel:+356 2555 5000 cadpel.tm@transport.gov.mt www.transport.gov.mt

CPL(H) Skill Test and Report Form CPL(H) Application Form

Applicant's Full Name and Licence No:

Flight Examiners should be guided by the information in the Flight Examiner's Manual.		
Use of checklist, airmanship, control of aeroplane by external visual reference, anti/de-icing procedures, etc. applies in all sections.		Attempt <input type="checkbox"/> 1 / <input type="checkbox"/> 2
SECTION 1 - PRE-FLIGHT/POST-FLIGHT CHECKS AND PROCEDURES		FE Initials/FAIL:
		Date:
a	Helicopter knowledge (e.g. technical log, fuel, mass and balance, performance), flight planning, documentation, NOTAMS, weather	
b	Pre-flight inspection/action, location of parts and purpose	
c	Cockpit inspection, starting procedure	
d	Communication and navigation equipment checks, selecting and setting frequencies	
e	Pre-take-off procedure, R/T procedure, ATC liaison-compliance	
f	Parking, shutdown and post-flight procedure	
SECTION 2 – HOVER MANOEUVRES, ADVANCED HANDLING AND CONFINED AREAS		FE Initials/FAIL:
		Date:
a	Take-off and landing (lift-off and touchdown)	
b	Taxi, hover taxi	
c	Stationary hover with head/cross/tail wind	
d	Stationary hover turns, 360° left and right (spot turns)	
e	Forward, sideways and backwards hover manoeuvring	
f	Simulated engine failure from the hover	
g	Quick stops into and downwind	
h	Sloping ground/unprepared sites landings and take-offs	
i	Take-offs (various profiles)	
J	Crosswind, downwind take-off (if practicable)	
k	Take-off at maximum take-off mass (actual or simulated)	
l	Approaches (various profiles)	
m	Limited power take-off and landing	
n	Autorotations (FE to select two items from — Basic, range, low speed, and 360° turns)	
o	Autorotative landing	
p	Practice forced landing with power recovery	
q	Power checks, reconnaissance technique, approach and departure technique	
SECTION 3 - NAVIGATION - EN-ROUTE PROCEDURES		FE Initials/FAIL:
		Date:
a	Navigation and orientation at various altitudes/heights, map reading	
b	Altitude/height, speed, heading control, observation of airspace, altimeter setting	
c	Monitoring of flight progress, flight log, fuel usage, endurance, ETA, assessment of track error and re-establishment of correct track, instrument monitoring	
d	Observation of weather conditions, diversion planning	
e	Tracking, positioning (NDB and/or VOR), identification of facilities	
f	ATC liaison and observance of regulations, etc.	
SECTION 4 - FLIGHT PROCEDURES AND MANOEUVRES BY SOLE REFERENCE TO INSTRUMENTS		FE Initials/FAIL:
		Date:
a	Level flight, control of heading, altitude/height and speed	
b	Rate 1 level turns onto specified headings, 180° to 360° left and right	
c	Climbing and descending, including turns at rate 1 onto specified headings	
d	Recovery from unusual attitudes	
e	Turns with 30° bank, turning up to 90° left and right	
SECTION 5 – ABNORMAL AND EMERGENCY PROCEDURES (SIMULATED WHERE APPROPRIATE)		FE Initials/FAIL:
		Date:
<p><i>Note 1:</i> Where the test is conducted on a multi-engine helicopter a simulated engine failure drill, including a single-engine approach and landing, shall be included in the test.</p> <p><i>Note 2:</i> The FE shall select 4 (four) items from the following:</p>		
a	Engine malfunctions, including governor failure, carburettor/engine icing, oil system, as appropriate	
b	Fuel system malfunction	
c	Electrical system malfunction	
d	Hydraulic system malfunction, including approach and landing without hydraulics, as applicable	
e	Main rotor and/or anti-torque system malfunction (FFS or discussion only)	
f	Fire drills, including smoke control and removal, as applicable	
g	Other abnormal and emergency procedures as outlined in appropriate flight manual, including for multi-engine helicopters: Simulated engine failure at take-off: rejected take-off at or before TDP or safe forced landing at or before DPATO, shortly after TDP or DPATO. Landing with simulated engine failure: landing or go-around following engine failure before LDP or DPBL, following engine failure after LDP or safe forced landing after DPBL	

General

1. An applicant for a skill test for the CPL shall have received instruction on the same type of helicopter to be used in the test.
2. An applicant shall pass all the relevant sections of the skill test. If any item in a section is failed, that section is failed. Failure in more than one section will require the applicant to take the entire test again. An applicant failing only in one section shall only repeat the failed section. Failure in any section of the retest, including those sections that have been passed on a previous attempt, will require the applicant to take the entire test again. All relevant sections of the skill test shall be completed within 6 months. Failure to achieve a pass in all relevant sections of the test in two attempts will require further training.
3. Further training may be required following any failed skill test. There is no limit to the number of skill tests that may be attempted.

Conduct of test

4. Should the applicant choose to terminate a skill test for reasons considered inadequate by the Flight Examiner (FE), the applicant shall retake the entire skill test. If the test is terminated for reasons considered adequate by the FE, only those sections not completed shall be tested in a further flight.
5. At the discretion of the FE, any manoeuvre or procedure of the test may be repeated once by the applicant. The FE may stop the test at any stage if it is considered that the applicant's demonstration of flying skills requires a complete re-test.
6. An applicant shall be required to fly the helicopter from a position where the PIC functions can be performed and to carry out the test as if no other crew member is present. Responsibility for the flight shall be allocated in accordance with national regulations.
7. An applicant shall indicate to the FE the checks and duties carried out, including the identification of radio facilities. Checks shall be completed in accordance with the checklist for the aircraft on which the test is being taken. During pre-flight preparation for the test, the applicant is required to determine power settings and speeds. Performance data for take-off, approach and landing shall be calculated by the applicant in compliance with the operations manual or flight manual for the helicopter used.
8. The FE shall take no part in the operation of the helicopter except where intervention is necessary in the interests of safety or to avoid unacceptable delay to other traffic.

Content of the skill test for the issue of a CPL — Helicopters

1. The helicopter used for the skill test shall meet the requirements for training helicopters.
2. The area and route to be flown shall be chosen by the FE and all low level and hover work shall be at an approved aerodrome/site. Routes used for section 3 may end at the aerodrome of departure or at another aerodrome and one destination shall be a controlled aerodrome. The skill test may be conducted in 2 flights. The total duration of the flight(s) shall be at least 90 minutes.
3. The applicant shall demonstrate the ability to:
 - (a) operate the helicopter within its limitations;
 - (b) complete all manoeuvres with smoothness and accuracy;
 - (c) exercise good judgement and airmanship;
 - (d) apply aeronautical knowledge; and
 - (e) maintain control of the helicopter at all times in such a manner that the successful outcome of a procedure or manoeuvre is never seriously in doubt.

Flight test tolerances

4. The following limits shall apply, corrected to make allowance for turbulent conditions and the handling qualities and performance of the helicopter used.

Height	
Normal flight	± 100 feet
Simulated major emergency	± 150 feet
Tracking on radio aids	± 10°
Heading	
Normal flight	± 10°
Simulated major emergency	± 15°
Speed	
Take-off and approach	± 5 knots
All other flight regimes	± 10 knots
Ground drift	
T.O. hover IGE	± 3 feet
Landing no sideways or backwards movement	

Content of the test

5. Items in section 4 may be performed in a helicopter FNPT or a helicopter FFS. Use of helicopter checklists, airmanship, control of helicopter by external visual reference, anti-icing procedures, and principles of threat and error management apply in all sections.

Application for a CPL(H)

Appendix 1 (page 1 of 2) for a CPL(H) modular course

Complete if applicable - Part 1

Licence No: _____

To be completed by Applicant – (PART 1 of 2)

Applicant Last and First Name: _____ DOB: ___/___/___

Pilot Licence held PPL(H) or Other licence type _____ State of licence Issue _____

Helicopter Night Rating Endorsed on licence; Helicopter Night training completed Attach form TM/CAD/250

Course duration

Course started on date: _____ and ended on date: _____,

Total months: _____ (18 months)

For Licence issue

Flight experience Total Hours: _____ *Minimum 185 hours* including:

Flight experience as PIC Hours: _____ *Minimum 50 hours* of which:

Cross country VFR as PIC Hours: _____ *Minimum 10 hours, including*

a cross country flight of at least 185 km: Leg 1 DEP _____ DEST _____ Km _____

Leg 2 DEP _____ DEST _____ Km _____

Date of flight: _____

Leg 3 DEP _____ DEST _____ Km _____

Total Km _____ *Minimum 185KM*

Signature of Applicant: _____ Date of Signature: _____

For Office Use: Credit given if applicable toward the 155hours of flight time Hours: _____

- (i) 20 hours in aeroplanes if applicants hold a PPL(A); or
- (ii) 50 hours in aeroplanes, if the applicant holds a CPL(A); or
- (iii) 10 hours in TMGs or sailplanes; or
- (iv) 20 hours in airships, if the applicant holds a PPL(As); or
- (v) 50 hours in airships, if the applicant holds a CPL(As)

Note: No credit can be given towards the 50 hours PIC

The licence and the relevant logbook pages must be submitted.

Application for a CPL(H)

Appendix 1 (page 2 of 2) for CPL(H) modular course Complete if applicable - Part 2

Licence No: _____

To be completed by ATO – (PART 2 of 2)

Applicant Last and First Name: _____

General flight experience report

Flight experience before starting the CPL Modular Course Hours: _____ *Minimum 155 Hours*

PIC in helicopters before starting the CPL Modular Course Hours: _____ *Minimum 50 Hours*

of which cross-country Hours: _____ *Minimum 10 Hours*

Pilots taking the skill test on a multi-engine helicopter shall meet requirements below before starting the course

(1) PIC hours on helicopters _____ *Minimum 70 hours*, and

(2) Hold a certificate of satisfactory completion of a pre-entry course conducted by an ATO, including subjects of the ATPL(H) theoretical knowledge course:

- Aircraft General Knowledge: airframe/systems/power plant, and instrument/electronics,
- Flight Performance and Planning: mass and balance, performance;

or

Passed Part-FCL ATPL(H) theoretical knowledge examinations

Instrument Rating certificate held: YES IR(A) YES IR(H) NO

For applicants without IR

Dual flight instruction Hours: _____ *Minimum 30 hours* of which

(1) Visual instruction time Hours: _____ *Minimum 20 hours*, of which:

Helicopter FFS FTD 2,3 or FNPT II/III Hours: _____ *Maximum 5 hours*

(2) Instrument instruction time Hours: _____ *Minimum 10 hours*, of which

Helicopter FTD 1 or FNPT I Hours or aeroplane: _____ *Maximum 5 hours*

For applicants with a valid IR(H)

Dual flight instruction Hours: _____ *Minimum 20 hours* of which

(1) Visual instruction time Hours: _____ *Minimum 20 hours*, of which:

Helicopter FFS FTD 2,3 or FNPT II/III Hours: _____ *Maximum 5 hours*

For applicants with a valid IR(A)

Dual flight instruction Hours: _____ *Minimum 25 hours* of which

(1) Visual instruction time Hours: _____ *Minimum 20 hours*, of which:

Helicopter FFS FTD 2,3 or FNPT II/III Hours: _____ *Maximum 5 hours*

(2) Instrument instruction time in Helicopter Hours: _____ *Minimum 5 hours*

Helicopter Night Rating held: YES NO

For applicants without a helicopter Night rating

Flight time in helicopter at Night Hours: _____ *Minimum 5 hours* of which:

(1) Dual instruction Hours: _____ *Minimum 3 hours*

(2) Dual Night Cross Country Navigation flight Hours: _____ *Minimum 1 hour*

(3) Night Solo circuits _____ *Minimum 5* including _____ take offs and _____ landings *Minimum 5 and 5*

Helicopter type/s used for training: SE ME: Type of Helicopter: _____

Head of Training Last and First Name: _____

Signature of Head of Training: _____ Date of Signature: _____

CPL(H) Integrated

Appendix 2 Complete if applicable

Licence No:

To be completed by ATO

Applicant Last and First Name: _____

Ab initio entrant or hold PPL(H) or Other licence type _____ State of licence Issue _____

Credit flight time Hours: _____ of which dual Hours: _____

Note: An ICAO PPL(A) or PPL(H) holder can be credited for 50% of hours flown prior to the course, up to a maximum of 40 hours or 50 hours if helicopter night rating held, of which 20 hours can be credited towards dual instruction flight time or 25 hours if helicopter night rating held.

Helicopter Night Rating Endorsed on licence; Helicopter Night training completed Attach form TM/CAD/250

Course duration

Course started on date: _____ and ended on date: _____. Total months: _____ (9 to 24 months)

Theoretical knowledge

CPL(H) Theoretical knowledge Hours ab-initio: _____ Minimum 350 hours; or PPL (H): _____ Minimum 200 hours

Flying training

Flight training helicopter Hours: _____ Minimum 135 hours of which:

Ground training Hours: _____ Maximum 5 hours

Dual instruction time Hours: _____ Minimum 85 hours of which:

- (1) Visual instruction Hours: _____ Minimum 75 hours including:
 - (i) Helicopter FFS level C/D Hours: _____ Maximum 30 hours*, or
 - (ii) Helicopter FTD 2,3 Hours: _____ Maximum 25 hours or
 - (iii) Helicopter FNPT II/III Hours: _____ Maximum 20 hours, or
 - (iv) Aeroplane or TMG Hours: _____ Maximum 20 hours.

(2) Instrument instruction Hours: _____ Minimum 10 hours of which:

Helicopter FSTD, at least FNPT I or Aeroplane Hours _____ Maximum 5 hours

*Note: If the helicopter used for the flying training is of a different type from the FFS used for the visual training, the maximum credit shall be limited to that allocated for the FNPT II/III.

Pilot-in-command

PIC Hours: _____ Minimum 50 hours of which SPIC Hours: _____ Maximum 35 Hours including:
solo day Hours: _____ Minimum 14 Hours and solo night Hours: _____ Minimum 1 Hour.

Cross Country

Dual cross country flight time Hours: _____ Minimum 10 Hours

(1) Cross country flight time as PIC Hours: _____ Minimum 10 Hours, including

(2) A VFR cross country flight Leg 1 DEP _____ DEST _____ Km _____
of at least 185km (100Nm)

Leg 2 DEP _____ DEST _____ Km _____

Date of flight: _____

Leg 3 DEP _____ DEST _____ Km _____

Total Km _____ Minimum 185Km

Helicopter Night Rating

Flight time in helicopter at Night Hours: _____ Minimum 5 hours of which:

- (1) Dual instruction Hours: _____ Minimum 3 hours
- (2) Dual Night Cross Country Navigation flight Hours: _____ Minimum 1 hour
- (3) Night Solo circuits _____ Minimum 5 including _____ take offs and _____ landings Minimum 5 and 5

Instrument Flight

Dual instrument time Hours: _____ Minimum 10 hours of which in a helicopter Hours: _____ Minimum 5 hours

Helicopter type/s used for training: SE ME: Type of Helicopter: _____

Head of Training Last and First Name: _____

Signature Head of Training: _____ Date ____/____/____

I declare that the above information is correct and apply for a CPL (H)

Signature of Applicant: _____ Date ____/____/____

CPL(H) / IR Integrated

Appendix 3

Complete if applicable

Licence No: _____

To be completed by ATO

Applicant Last and First Name: _____

Ab initio entrant or hold PPL(H) or Other licence type _____ State of licence Issue _____

Credit flight time Hours: _____ of which dual Hours: _____

Note: An ICAO PPL(A) or PPL(H) holder can be credited for 50% of hours flown prior to the course, up to a maximum of 40 hours or 50 hours if helicopter night rating held, of which 20 hours can be credited towards dual instruction flight time or 25 hours if helicopter night rating held.

Helicopter Night Rating Endorsed on licence; Helicopter Night training completed Attach form TM/CAD/250

Course duration

Course started on date: _____ and ended on date: _____. Total months: _____ (9 to 30 months)

Theoretical knowledge

CPL(H)/IR Theoretical Knowledge Hours: _____ Minimum 500 hours

Flying training

Flight training helicopter Hours: _____ Minimum 180 hours

Dual instruction time Hours: _____ Minimum 125 hours

(1) Visual instruction Hours: _____ Minimum 75 hours including:

- (i) Helicopter FFS level C/D Hours: _____ Maximum 30 hours*, or
- (ii) Helicopter FTD 2,3 Hours: _____ Maximum 25 hours or
- (iii) Helicopter FNPT II/III Hours: _____ Maximum 20 hours, or
- (iv) Aeroplane or TMG Hours: _____ Maximum 20 hours.

(2) Instrument instruction Hours: _____ Minimum 50 hours of which

- (i) Helicopter FFS FTD 2,3 or FNPT II/III Hours: _____ Maximum 20 hours or
- (ii) Helicopter FSTD, at least FNPT I or Aeroplane Hours: _____ Maximum 10 hours

*Note: If the helicopter used for the flying training is of a different type from the FFS used for the visual training, the maximum credit shall be limited to that allocated for the FNPT II/III.

Pilot-in-command

PIC Hours: _____ Minimum 55 hours of which SPIC Hours: _____ Maximum 40 Hours including:
solo day Hours: _____ Minimum 14 Hours and solo night Hours: _____ Minimum 1 Hour.

Cross country

Dual cross country flight time Hours: _____ Minimum 10 Hours

(1) Cross country flight time as PIC Hours: _____ Minimum 10 Hours, including

(2) A VFR cross country flight of at least 185km (100Nm)

Leg 1	DEP _____	DEST _____	Km _____
Leg 2	DEP _____	DEST _____	Km _____
Leg 3	DEP _____	DEST _____	Km _____

Date of flight: _____

Total Km _____ Minimum 185Km

Helicopter Night Rating

Flight time in helicopter at Night Hours: _____ Minimum 5 hours of which:

- (1) Dual instruction Hours: _____ Minimum 3 hours
- (2) Dual Night Cross Country Navigation flight Hours: _____ Minimum 1 hour
- (3) Night Solo circuits _____ Minimum 5 including _____ take offs and _____ landings Minimum 5 and 5

Instrument Flight

Dual instrument time Hours: _____ Minimum 50 hours of which:

- (1) Basic instrument instruction time Hours: _____ Minimum 10 hours
- (2) IR Training Hours: _____ Min 40 Hours of which ME IFR-certificated helicopter Hours: _____ Min 10 hours

Helicopter type/s used for training: ME SP: Type of Helicopter: _____

Head of Training Last and First Name: _____

Signature Head of Training: _____ Date ____/____/____

I declare that the above information is correct and apply for a CPL (H)
Signature of Applicant: _____ Date ____/____/____

ATP (H) Integrated

Appendix 4

Complete if applicable

Licence No: _____

To be completed by ATO

Applicant Last and First Name: _____

Ab initio entrant or hold PPL(H) or Other licence type _____ State of licence Issue _____

Credit flight time Hours: _____ of which dual Hours: _____

Note: An ICAO PPL(A) or PPL(H) holder can be credited for 50% of hours flown prior to the course, up to a maximum of 40 hours or 50 hours if helicopter night rating held, of which 20 hours can be credited towards dual instruction flight time or 25 hours if helicopter night rating held.

Helicopter Night Rating Endorsed on licence; Helicopter Night training completed Attach form TM/CAD/250

Course duration

Course started on date: _____ and ended on date: _____. Total months: _____ (12 to 36 months)

Theoretical knowledge

ATP(H) Theoretical Knowledge Hours: _____ Minimum 650 hours

MCC course

Theoretical knowledge instruction exercises Hours _____ Minimum 20 hours

Flying training

Flight training helicopter Hours: _____ Minimum 150 hours

Dual instruction time Hours: _____ Minimum 95 hours of which:

(1) Visual instruction Hours: _____ Minimum 75 hours including:

(i) Helicopter FFS level C/D Hours: _____ Maximum 30 hours*, or

(ii) Helicopter FTD 2,3 Hours: _____ Maximum 25 hours or

(iii) Helicopter FNPT II/III Hours: _____ Maximum 20 hours, or

(iv) Aeroplane or TMG Hours: _____ Maximum 20 hours.

(2) Instrument instruction Hours: _____ Minimum 10 hours of which:

Helicopter FSTD, at least FNPT I or Aeroplane Hours _____ Maximum 5 hours

(3) MCC in a helicopter FFS FTD 2,3 (MCC) or FNPT II/III (MCC) Hours: _____ Minimum 10 hours

*Note: If the helicopter used for the flying training is of a different type from the FFS used for the visual training, the maximum credit shall be limited to that allocated for the FNPT II/III.

Pilot-in-command

PIC Hours: _____ Minimum 55 hours of which SPIC Hours: _____ Maximum 40 Hours including:

solo day Hours: _____ Minimum 14 Hours and solo night Hours: _____ Minimum 1 Hour.

Cross country

Dual cross country flight time Hours: _____ Minimum 50 Hours including:

(1) Cross country flight time as SPIC Hours: _____ Minimum 10 Hours, including

(2) A VFR cross country flight of at least 185km (100Nm)

Leg 1	DEP _____	DEST _____	Km _____
Leg 2	DEP _____	DEST _____	Km _____
Leg 3	DEP _____	DEST _____	Km _____

Date of flight: _____

Total Km _____ Minimum 185Km

Helicopter Night Rating

Flight time in helicopter at Night Hours: _____ Minimum 5 hours of which:

(1) Dual instruction Hours: _____ Minimum 3 hours

(2) Dual Night Cross Country Navigation flight Hours: _____ Minimum 1 hour

(3) Night Solo circuits _____ Minimum 5 including _____ take offs and _____ landings Minimum 5 and 5

Helicopter type/s used for training: ME MP: Type of Helicopter: _____

Head of Training Last and First Name: _____

Signature Head of Training: _____ Date ____/____/____

I declare that the above information is correct and apply for a CPL (H)

Signature of Applicant: _____ Date ____/____/____

ATP (H)/ IR Integrated

Appendix 5

Complete if applicable

Licence No: _____

To be completed by ATO

Applicant Last and First Name: _____

Ab initio entrant or hold PPL(H) or Other licence type _____ State of licence Issue _____

Credit flight time Hours: _____ of which dual Hours: _____
Note: An ICAO PPL(A) or PPL(H) holder can be credited for 50% of hours flown prior to the course, up to a maximum of 40 hours or 50 hours if helicopter night rating held, of which 20 hours can be credited towards dual instruction flight time or 25 hours if helicopter night rating held.

Helicopter Night Rating Endorsed on licence; Helicopter Night training completed Attach form TM/CAD/250

Course duration

Course started on date: _____ and ended on date: _____. Total months: _____ (12 to 36 months)

Theoretical knowledge

ATP(H)/IR Theoretical Knowledge Hours: _____ *Minimum 750 hours*

MCC course

Theoretical knowledge instruction exercises Hours _____ *Minimum 25 hours*

Flying training

Flight training helicopter Hours: _____ *Minimum 195 hours*

Dual instruction time Hours: _____ *Minimum 140 hours* of which:

- (1) Visual instruction Hours: _____ *Minimum 75 hours* including:
- (i) Helicopter FFS level C/D Hours: _____ *Maximum 30 hours**, or
 - (ii) Helicopter FTD 2,3 Hours: _____ *Maximum 25 hours* or
 - (iii) Helicopter FNPT II/III Hours: _____ *Maximum 20 hours*, or
 - (iv) Aeroplane or TMG Hours: _____ *Maximum 20 hours*.

(2) Instrument instruction Hours: _____ *Minimum 50 hours* of which:

- (i) Helicopter FFS FTD 2,3 or FNPT II/III Hours: _____ *Maximum 20 hours* or
- (ii) Helicopter FSTD, at least FNPT I or Aeroplane Hours: _____ *Maximum 10 hours*

(3) MCC in a helicopter FFS FTD 2,3 (MCC) or FNPT II/III (MCC) Hours: _____ *Minimum 15 hours*

*Note: If the helicopter used for the flying training is of a different type from the FFS used for the visual training, the maximum credit shall be limited to that allocated for the FNPT II/III.

Pilot-in-command

PIC Hours: _____ *Minimum 55 hours* of which SPIC Hours: _____ *Maximum 40 Hours* including:
 solo day Hours: _____ *Minimum 14 Hours* and solo night Hours: _____ *Minimum 1 Hour*.

Cross country

Dual cross country flight time Hours: _____ *Minimum 50 Hours* including:

(1) Cross country flight time as SPIC Hours: _____ *Minimum 10 Hours*, including

(2) A VFR cross country flight of at least 185km (100Nm)

Leg 1	DEP _____	DEST _____	Km _____
Leg 2	DEP _____	DEST _____	Km _____

Date of flight: _____

Leg 3	DEP _____	DEST _____	Km _____
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Total Km _____ *Minimum 185Km*

Helicopter Night Rating

Flight time in helicopter at Night Hours: _____ *Minimum 5 hours* of which:

- (1) Dual instruction Hours: _____ *Minimum 3 hours*
- (2) Dual Night Cross Country Navigation flight Hours: _____ *Minimum 1 hour*
- (3) Night Solo circuits _____ *Minimum 5* including _____ take offs and _____ landings *Minimum 5 and 5*

Instrument Flight

Dual instrument time Hours: _____ *Minimum 50 hours* of which:

- (1) Basic instrument instruction time Hours: _____ *Minimum 10 hours*
- (2) IR Training Hours: _____ *Min 40 Hours* of which ME IFR-certificated helicopter Hours: _____ *Min 10 hours*

Helicopter type/s used for training: ME MP: Type of Helicopter: _____

Head of Training Last and First Name: _____

Signature Head of Training: _____ Date ____/____/____

I declare that the above information is correct and apply for a CPL (H)
 Signature of Applicant: _____ Date ____/____/____

Submission Instructions

Documents required:

- | | Office
Use Only |
|--|--------------------|
| 1. A copy of the Malta ID Card (both sides) or Passport [Original has to be presented before licence is collected / Not required if the applicant already holds a Malta Part-FCL licence]. | ① |
| 2. A copy of the Medical Certificate [Original has to be presented before licence is collected] | ② |
| 3. Log Book – All flight instruction / ground instruction must be signed by the instructor | ③ |
| 4. A copy of the CPL (H)/ATPL (H) Theoretical Knowledge Examination Results [If not issued by Transport Malta original has to be presented before licence is collected.] | ④ |
| 5. A copy of the helicopter licence if credit is given. | ⑤ |
| 6. Copy of ATO Approval Certificate if not issued by Transport Malta | ⑥ |
| 7. Copy of Examiner Certificate if not issued by Transport Malta | ⑦ |
| 8. Copy of Language Proficiency Certificate issued by Transport Malta | ⑧ |
| 9. Course Completion Certificate | ⑨ |
| 10. Copy of Basic Instrument Flight Module Certificate (if applicable) | ⑩ |
| 11. Copy of Current Licence (original to be returned to TM-CAD on collection of CPL Licence) | ⑪ |
| 12. Application for the addition of a night rating TM/CAD/250 (If night rating is not included in licence) | ⑫ |

It is important to send all the documents to avoid a delay in the issue of the rating.

Transport Malta – Civil Aviation Directorate Bank Details:

Bank Name: Bank of Valletta
 Bank Branch: Naxxar
 Bank Address: 38, Triq tal-Labour, Naxxar NXR 9020
 Bank's BIC Code: VALLMTMT
 Sort Code: 22013
 Account Holder: Transport Malta – Civil Aviation Directorate
 Account No: 12000580013
 IBAN No: MT13VALL 22013 0000 000 12000 5800 13

Fee: The applicable fee in the Malta Air Navigation Order / Scheme of Charges on the Transport Malta website has to be submitted with the application.

Queries: If you need additional information send an email to cadpel.tm@transport.gov.mt to the attention of **Personnel Licensing Section, Civil Aviation Directorate** giving your contact telephone number.

Send completed form to: Transport Malta-CAD, Personnel Licensing, Pantar Road, Lija, LJA 2021, Malta

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 440 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this application form Transport Malta collects different types of information which information is that required by Law and is used explicitly for your particular application. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting information is mainly to process the application for the service being applied for, however, your personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
 - Any third party offering assistance in providing the required service;
 - Any law enforcement body who may have any reasonable requirement to access your personal information;
 - Third party entities responsible for the data processing contracted by Transport Malta.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information;
 - b. the right to access;
 - c. the right to rectification;
 - d. the right to erasure;
 - e. the right to restrict processing;
 - f. the right to object to processing;
 - g. the right to data portability;
 - h. the right to complain to a supervisory authority; and
 - i. the right to withdraw consent.
 - 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
 - 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
 - 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.
- ### 4. Retention period
- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
 - 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the purpose indicated herein.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to cadpel.tm@transport.gov.mt.