

**Civil Aviation Directorate**

Transport Malta-Civil Aviation Directorate, Malta Transport Centre,Pantar Road,Lija LJA 2021 Malta.Tel:+356 2555 5000 [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt) [www.transport.gov.mt](http://www.transport.gov.mt)

**WARNING TO ALL APPLICANTS** – Any false statement, misrepresentation or concealment of material fact on this form or any document presented in support of this application may be grounds for criminal prosecution.

**Data Protection Notice** - All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be granted to other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information

Send completed form to: Transport Malta - CAD, Centre,Pantar Road,Lija LJA 2021, Malta

**PPL(H)  
Skill Test and Report Form**

Applicant's Full Name and Licence No:*
--

**To be completed by applicant**

**\*For first Malta licence use number on Malta Medical certificate.**

Initial Skill test       Continuation from Partial Pass date: \_\_\_\_\_

Last Name, and First Name: \_\_\_\_\_

Date of Birth dd/mm/yyyy: \_\_\_\_\_ Nationality \_\_\_\_\_

Place and Country of Birth \_\_\_\_\_

Address: \_\_\_\_\_

email: \_\_\_\_\_

Telephone Number (Home): \_\_\_\_\_ (Mobile) \_\_\_\_\_

ID card or  Passport No.: \_\_\_\_\_ Country of issue: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

**To be Completed by ATO and signed by Head of Training**

ATO Name: \_\_\_\_\_ Registration No: \_\_\_\_\_

Head of Training Last and First Name: \_\_\_\_\_

**The ATO confirms that the candidate has been trained according to the approved syllabus, assures the required proficiency level and recommends the applicant for the PPL(H) Skill test.**

Signature of Head of Training: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

# PPL(H) Skill Test

## Details of the Flight and Result of the Test

Applicant's Full Name and Licence No:\*

### To be Completed by the Examiner

#### Details of Flight:

Name of Applicant: \_\_\_\_\_

Helicopter: Type of Helicopter: \_\_\_\_\_ Registration No: \_\_\_\_\_

 SE  ME Type Rating: \_\_\_\_\_ Variant: \_\_\_\_\_

Place of Departure: \_\_\_\_\_ Destination: \_\_\_\_\_

Date of Flight: \_\_\_\_\_ # of Landings \_\_\_\_\_

Blocks Off \_\_\_\_\_ Blocks-on \_\_\_\_\_ Block time: \_\_\_\_\_

#### Result of the test:

 PASS  FAIL  PARTIAL PASS  INCOMPLETE TEST

Signature of Applicant \_\_\_\_\_

*Record reasons why item(s) was failed or test was incomplete. Record training required or recommended if applicable.*Examiner Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby declare that I have established communication with the applicant without language barriers. I made the applicant aware of the consequences of providing incomplete, inaccurate or false information. I verified that the applicant complies with the qualification, training and experience requirements in Part FCL. I confirm that all required manoeuvres and exercises have been completed, as well as the verbal theoretical examination, where applicable. I also declare that I have reviewed and applied the national procedures and requirements of the applicant's competent authority contained in version (insert document version as published on the EASA website) \_\_\_\_\_ of the Examiner Differences Document.

Last, and First Name of Examiner: \_\_\_\_\_

Examiner Certificate number: \_\_\_\_\_

Signature of Examiner: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

# PPL(H) Skill Test

Applicant's Full Name and Licence No:*
--

<b>Flight Examiners should be guided by the information in the Flight Examiner's Manual.</b>		
Use of checklist, airmanship, control of helicopter by external visual reference, anti-icing procedures, etc. apply in all sections	Attempt <input type="checkbox"/> 1 / <input type="checkbox"/> 2	
<b>SECTION 1 PRE-FLIGHT OPERATIONS CHECKS AND PROCEDURES</b>	<b>FE Initials:</b>	<b>Date:</b>
a Helicopter knowledge, (for example technical log, fuel, mass and balance, performance), flight planning, NOTAM and weather briefing		
b Pre-flight inspection or action, location of parts and purpose		
c Cockpit inspection and starting procedure		
d Communication and navigation equipment checks, selecting and setting frequencies		
e Pre-take-off procedure, R/T procedure and ATC compliance		
f Parking, shutdown and post-flight procedure		
<b>SECTION 2 HOVER MANOEUVRES, ADVANCED HANDLING AND CONFINED AREAS</b>	<b>FE Initials:</b>	<b>Date:</b>
a Take-off and landing (lift-off and touch down)		
b Taxi and hover taxi		
c Stationary hover with head, cross or tail wind		
d Stationary hover turns, 360 ° left and right (spot turns)		
e Forward, sideways and backwards hover manoeuvring		
f Simulated engine failure from the hover		
g Quick stops into and downwind		
h Sloping ground or unprepared sites landings and take-offs		
i Take-offs (various profiles)		
j Crosswind and downwind take-off (if practicable)		
k Take-off at maximum take-off mass (actual or simulated)		
l Approaches (various profiles)		
m Limited power take-off and landing		
n Autorotations, (FE to select two items from: basic, range, low speed and 360 ° turns)		
o Autorotative landing		
p Practice forced landing with power recovery		
q Power checks, reconnaissance technique, approach and departure technique		
<b>SECTION 3 NAVIGATION EN-ROUTE PROCEDURES</b>	<b>FE Initials:</b>	<b>Date:</b>
a Navigation and orientation at various altitudes or heights and map reading		
b Altitude or height, speed, heading control, observation of airspace and altimeter setting		
c Monitoring of flight progress, flight log, fuel usage, endurance, ETA, assessment of track error and re-establishment of correct track and instrument monitoring		
d Observation of weather conditions and diversion planning		
e Use of navigation aids (where available)		
f ATC liaison with due observance of regulations, etc.		
<b>SECTION 4 FLIGHT PROCEDURES AND MANOEUVRES</b>	<b>FE Initials:</b>	<b>Date:</b>
a Level flight, control of heading, altitude or height and speed		
b Climbing and descending turns to specified headings		
c Level turns with up to 30 ° bank, 180 ° to 360 ° left and right		
d Level turns 180 ° left and right by sole reference to instruments		

## PPL(H) Skill Test

Licence No:
-------------

	SECTION 5 ABNORMAL AND EMERGENCY PROCEDURES (SIMULATED WHERE APPROPRIATE)	FE Initials:	Date:
	Note (1) Where the test is conducted on an ME helicopter, a simulated engine failure drill, including an SE approach and landing should be included in the test.		
	Note (2) The FE should select four items from the following:		
a	Engine malfunctions, including governor failure, carburettor or engine icing and oil system, as appropriate		
b	Fuel system malfunction		
c	Electrical system malfunction		
d	Hydraulic system malfunction, including approach and landing without hydraulics, as applicable		
e	Main rotor or anti-torque system malfunction (FFS or discussion only)		
f	Fire drills, including smoke control and removal, as applicable		
g	Other abnormal and emergency procedures as outlined in an appropriate flight manual and with reference to Appendix 9 C to Part-FCL, sections 3 and 4, including for ME helicopters: (a) Simulated engine failure at take-off: (1) rejected take-off at or before TDP or safe forced landing at or before DPATO; (2) shortly after TDP or DPATO. (b) Landing with simulated engine failure: (1) landing or go-around following engine failure before LDP or DPBL; (2) following engine failure after LDP or safe forced landing after DPBL		

### CONTENTS OF THE SKILL TEST FOR THE ISSUE OF A PPL (H)

(a) The area and route to be flown should be chosen by the FE and all low level and hover work should be at an adequate aerodrome or site. Routes used for section 3 may end at the aerodrome of departure or at another aerodrome. The applicant should be responsible for the flight planning and should ensure that all equipment and documentation for the execution of the flight are on board. The navigation section of the test, as set out in this AMC should consist of at least three legs, each leg of a minimum duration of 10 minutes. The skill test may be conducted in two flights.

(b) An applicant should indicate to the FE the checks and duties carried out, including the identification of radio facilities. Checks should be completed in accordance with the authorised checklist or pilot operating handbook for the helicopter on which the test is being taken. During pre-flight preparation for the test the applicant is required to determine power settings and speeds. Performance data for take-off, approach and landing should be calculated by the applicant in compliance with the operations manual or flight manual for the helicopter used.

### FLIGHT TEST TOLERANCE

(c) The applicant should demonstrate the ability to:

- (1) operate the helicopter within its limitations;
- (2) complete all manoeuvres with smoothness and accuracy;
- (3) exercise good judgement and airmanship;
- (4) apply aeronautical knowledge;
- (5) maintain control of the helicopter at all times in such a manner that the successful outcome of a procedure or manoeuvre is never seriously in doubt.

(d) The following limits are for general guidance. The FE should make allowance for turbulent conditions and the handling qualities and performance of the helicopter used.

(1) height	(i) normal forward flight	$\pm 150$ ft
	(ii) with simulated major emergency	$\pm 200$ ft
	(iii) hovering IGE flight	$\pm 2$ ft
(2) heading or tracking of radio aids	(i) normal flight	$\pm 10^\circ$
	(ii) with simulated major emergency	$\pm 15^\circ$
(3) speed	(i) take-off approach	-10/+15 knots
	(ii) all other flight regimes	$\pm 15$ knots
(4) ground drift	(i) take-off hover IGE	$\pm 3$ ft
	(ii) landing	no sideways or backwards movement

**Civil Aviation Directorate**Transport Malta-Civil Aviation Directorate, Malta Transport Centre, Pantar Road, Lija LJA 2021 Malta. Tel: +356 2555 5000 [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt) [www.transport.gov.mt](http://www.transport.gov.mt)**Data Protection Privacy Notice**

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 586 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

**1. The information we collect and how we use it**

- 1.1. From this application form Transport Malta collects different types of information which information is that required by Law and is used explicitly for your particular application. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting information is mainly to process the application for the service being applied for, however, your personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

**2. To whom we disclose information**

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
  - Any third party offering assistance in providing the required service;
  - Any law enforcement body who may have any reasonable requirement to access your personal information;
  - Third party entities responsible for the data processing contracted by Transport Malta.

**3. Data Subject Rights**

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority; and
  - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

**4. Retention period**

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

**5. Security**

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the purpose indicated herein.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

**6. Governing Law**

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act).

**7. Data Protection Officer**

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

**8. Contacting us**

- 8.1. Please address any questions, comments and requests regarding the application process to [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt)