

Application for a Certificate of Validation

issued under the Commission Delegated Regulation (EU) 2020/723 as amended



Transport Malta

Civil Aviation Directorate

Transport Malta-Civil Aviation Directorate, Malta Transport Centre, Pantar Road, Lija LJA 2021 Malta. Tel: +356 2555 5000 cadpel.tm@transport.gov.mt www.transport.gov.mt

WARNING TO ALL APPLICANTS – Any false statement, misrepresentation or concealment of material fact on this form or any document presented in support of this application may be grounds for criminal prosecution.

Data Protection Notice - All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 440 of the Laws of Malta (Data Protection Act). The data provided may be exchanged with other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information.

Certificate of Validation – Specific Tasks of Limited Duration

To be completed by Applicant

Personal details

Last and First Name: _____

Date of Birth dd/mm/yyyy: _____ Nationality: _____

Place and Country of Birth: _____

Country where you reside: _____

Address: _____

Telephone Number (Home): _____ (Mobile) _____

E-mail: _____

Malta ID Card No. : _____ Passport No.: _____

Country Issuing Passport: _____ Expiry date: _____

Name of Operating Company/Employer: _____

Details of Third country licence

Licence Type: _____ Licence Number: _____ Country of Issue: _____

Date of Licence Issue: _____ Date of Licence Expiry: _____

Date of Last Medical Examination: _____

Medical Certificate Class 1 Class 2

Radiotelephony Licence Number: _____

Instrument Rating (original licence) – Date of last check: _____

Instrument Rating (original licence) – Date of Expiry: _____

ICAO English Language Proficiency Rating level: _____

English Proficiency – Date of Expiry: _____

Instructor Privileges: _____ Valid until: _____

Examiner Privileges: _____ Valid until: _____

Signature of Applicant: _____ Date of Signature: _____

Validation Conditions - Total Flying Hours Experience

To be completed by Applicant

I declare that I am employed directly indirectly by the aircraft manufacturer or by an aviation authority: _____ and been assigned by the manufacturer/ aviation authority to conduct:

- Flight instruction for the initial issue of the type rating
- Tests for the initial issue of the type rating
- Supervision of initial line flying by the operator's pilots*
- Delivery flights Ferry flights
- Initial line flying*
- Flight demonstrations
- Test Flights
- other: _____

for: (Name of Operator) _____

Licence to be Validated details

- | | | |
|--|--------------|--------------|
| 1. Total flying hours | _____ | |
| 2. Total hours on Multi-pilot aircraft | P1 _____ | P2 _____ |
| | Type1 | Type2 |
| 3. Type of aircraft | _____ | _____ |
| 4. Date of last licence Proficiency Check
(for original licence) on Type | _____ | _____ |
| 5. Date of Expiry of type rating on original Licence
(Date by which next Licensing Proficiency Check
for original licence is required) | _____ | _____ |
| 6. Total as pilot-in-command on type | _____ | _____ |
| 7. PIC on type in last 6 months | _____ | _____ |
| 8. Total as co-pilot on type | _____ | _____ |
| 9. Co-pilot on type in last 6 months | _____ | _____ |

****In addition, complete the information below for initial line flying and/or supervision of initial line flying by the operator's pilots, when passengers will be carried on board the aircraft.***

Note: If the requirements below are not completed the certificate will be restricted to flights without passengers.

Hours as PIC on multi-pilot aeroplanes: _____ (Minimum 1500hrs + ATPL (A))

Part-MED Class 1 Medical Examination Expiry Date: _____ (Certificate required)

Demonstrated knowledge of Part-OPS and Part-FCL on date: _____ (Certificate required)

Malta Language Proficiency Assessment: Level _____ Date of Expiry _____

Date of Last Operator Proficiency Check on type: _____ (Copy required)

Name of Applicant: _____

Signature of Applicant: _____ Date of Signature: _____

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To be completed by operator / employer

Last and First Name of Pilot: _____

Capacity in which pilot will be employed: _____

Purpose for which validation is required: _____

Period required: _____ (Maximum 1 year)

Type/s of aircraft: _____

Name and Address of Operator / Employer: _____

Name of person completing this Section: _____

Designation: _____

Telephone No.: _____

Signature of person completing this section _____ Date of Signature: _____

SUBMISSION INSTRUCTIONS

Send the completed application form to: **TRANSPORT MALTA,
Civil Aviation Directorate,
Malta Transport Centre
Pantar Road
Lija LJA 2021**

Documents Required:

- Passport or Malta ID card
- Proof that applicant is directly or indirectly employed by the company
- Copy of Third Country Licence
- Copy of Third Country Medical Certificate
- Copy of Instructor's Certificate (if applicable)
- Copy of Examiner's Certificate (if applicable)
- Verification of licence (for Commercial Air Transport flights)

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 440 and General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this application form Transport Malta collects different types of information which information is that required by Law and is used explicitly for your particular application. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting information is mainly to process the application for the service being applied for, however, your personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
 - Any third party offering assistance in providing the required service;
 - Any law enforcement body who may have any reasonable requirement to access your personal information;
 - Third party entities responsible for the data processing contracted by Transport Malta.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information;
 - b. the right to access;
 - c. the right to rectification;
 - d. the right to erasure;
 - e. the right to restrict processing;
 - f. the right to object to processing;
 - g. the right to data portability;
 - h. the right to complain to a supervisory authority; and
 - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the purpose indicated herein.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 440 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to cadpel.tm@transport.gov.mt.