



## Call for Quotations – CfQ

**Quotation for the supply, delivery, installation including trenching and connection with the electricity supply, of five (5) public bicycle repair stations**

Issued by: *Transport Malta*  
CfQ#: *TM Quote018/2020*  
Issue Date: 2<sup>nd</sup> February 2021  
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## **Section A: Instructions**

1) Response to this CfQ are to be submitted online through the ePPS (electronic Public Procurement System)<sup>1</sup>.

**2) The General Rules Governing Tendering Version 4.1, found through [www.etenders.gov.mt/Resources](http://www.etenders.gov.mt/Resources) , shall apply in principle to this Call for Quotations.**

3) The Estimated Procurement Value for this Call for Quotations has been based on comprehensive research including appropriate financial analysis. In the context of this procurement, the Estimated Procurement Value, based on market research, is that of €5,000 excluding VAT.

The purpose of this value shall be the guidance of prospective bidders when submitting their offer and is not to be considered as a binding capping price.

Therefore, the published Estimated Procurement Value is not restrictive and final on the Contracting Authority. Economic Operators are free to submit financial offers above or below the Estimated Procurement Value. However, the Contracting Authority reserves the right to accept or reject Financial Offers exceeding the Estimated Procurement Value.

## **Section B:**

### **General Information**

#### **1) Purpose**

The purpose of this Call for Quotation (CfQ) is the supply, delivery, installation including trenching and connection with the electricity supply, of five (5) public bicycle repair stations.

#### **2) Beneficiary**

The beneficiary, being Transport Malta is the point of contact for this CfQ.

**Clarifications shall be uploaded and will be available to view/download from [www.etenders.gov.mt](http://www.etenders.gov.mt)**

The last date on which the Contracting Authority (CA) shall issue a clarification is till the 11<sup>th</sup> February 2021.

#### **3) Scope and Terms & Conditions**

The place of acceptance of the supplies and installation shall be across five localities in Malta which are yet to be determined and, the time-limits for the execution of the call shall be three (3) months from the last date of the signing of the contract, and the INCOTERM<sup>2010</sup> applicable shall be Delivery Duty Paid (DDP).

## **Section C**

### **Details of information requested**

#### **1) General Economic Operator Information**

The Contracting Authority is asking interested Economic Operators to submit a response containing, the following information:

##### **(A) Eligibility Criteria**

Economic Operators are to complete the Eligibility Section through the tender response format <sup>(Note 2)</sup>

- (i) Details of Bidder <sup>(Note 2)</sup>

##### **(B) Exclusion (including Blacklisting) and Selection Criteria – information to be submitted through the tender response format (available from [www.etenders.gov.mt](http://www.etenders.gov.mt)). <sup>(Note 2)</sup>**

- (i) Confirmation that the bidder and any sub-contractors (if any) engaged throughout the execution of the contract do not fall under the any of the grounds listed under Part VI of LN352/2016 concerning exclusion grounds including blacklisting through the tender response format.

#### **2) Specific Project Overview**

The purpose of this Call for Quotations is the supply, delivery and installation of five (5) public bicycle repair stations, including the procurement of all necessary permits from the relevant authorities. The bidder is also required to apply and connect the Public Bicycle Repair Stations to the electrical mains supply/grid on behalf of Transport Malta.

##### **(C) Specifications**

- (i) Tenderer's Technical Offer – Declaration in response to the specifications is to be submitted online through the prescribed Tender Response Format and by using the Tender Preparation Tool provided. <sup>(Note 3)</sup>

- **Tenderer's Technical Offer – Declaration Form**

#### **3) Response Format and Award Criteria**

Responses are to be straightforward, clear, concise and specific to the information requested. In order for submissions to be considered complete, Economic Operators must provide all the requested information mentioned in this document as well as any other comments, observations or suggestions which potentially may assist the Contracting Authority in the Call for Quotations.

The sole award criterion will be the price. The contract will be awarded to the tenderer submitting the cheapest priced offer satisfying the administrative and technical criteria.

## **Section D**

### **Additional Information**

The installed five (5) bicycle repair stations are to each have the below specifications:

- Colour: black or grey
- Material: AISI 304 stainless steel for the repair station housing
- Powder coated/thermoplastic paint
- Stainless steel wire ropes (AISI 316)
- Stainless anti-theft nuts for base mounting

In addition, the following items made of stainless steel are also to be included in each bicycle repair station:

- Allen/hex wrenches of different sizes
- Adjustable wrench/es
- Pedestal wrench/es
- Open wrenches of different sizes
- Torx key set
- Phillips/Crosstop screwdriver
- Straight screwdriver
- Metal tire lever
- Tire pump
- Aluminium sealing and lubricating flange

The supplies must be of new condition and adequately packed to ensure that they are delivered in good condition.

Payments will be made in Euro and shall be authorised by the Contracting Authority and paid by the Treasury Department. Full payment will be affected upon installation of the items in satisfactory condition.

The warranty shall remain valid for a minimum of two (2) years from official notification by the contractor that the supplies have been successfully delivered and installed, inclusive of parts and labour.

The contractor shall provide and secure the provision of reliable and regular after-sales for a period of three (3) years from official notification by the contractor that the supplies have been successfully delivered and installed.

## **Section E**

### **Financial Bid Form**

A financial offer calculated on the basis of **Delivered Duty Paid (DDP)<sup>2010</sup> (Grand Total)** for the **supplies** tendered as per Tender Response Format. <sup>(Note 3)</sup>

A filled-in **Financial Bid Form** (as per document available to download online from [www.etenders.gov.mt](http://www.etenders.gov.mt)) as per Tender Response Format. <sup>(Note 3)</sup>

In case of any discrepancy between the information provided in the Financial Bid Form and the grand total in the tender response format (xml tender structure), the latter shall prevail. This condition shall not apply to financial bid forms where the total can be arithmetically worked out and corrected, as necessary and when applicable.

***Quotations are to be submitted and shall be awarded including taxes/charges and any import duties applicable but excluding VAT.***

**Notes to Clause 5:**

- 1. Not applicable for departmental tenders.*
  - 2. Tenderers will be requested to either clarify/rectify any incorrect and/or incomplete documentation, and/or submit any missing documents within five (5) working days from notification.*
- All Rectifications are free of charge.*
- 3. No rectification shall be allowed. Only clarifications on the submitted information may be requested.*

Requests for Clarifications and/or Rectifications concerning a previous request dealing with the same shortcoming shall not be entertained.

**TECHNICAL SPECIFICATIONS/TERMS OF REFERENCE** (Note 3)

**TENDERER'S TECHNICAL OFFER**

***See Section D above***