



---

# MALTA MARITIME AUTHORITY

*Ports Directorate*

Our Ref: MMA/PD/83/96 Vol II

PORT NOTICE No. 07/07

NOTICE TO: Ship Owners and Operators  
Ship Agents

---

## Reporting Requirements For Shipping Operations in Malta

---

Port Notice No. 001/02 had established that, in view of the information required by the National Statistics Office and the requirements included within European Union Directive 95/64/EC on statistical returns in respect of the carriage of goods and passengers by sea, all local agents had to submit an electronic version of their cargo manifest, together with the hard copy to the Malta Maritime Authority. The latter information had to be transmitted electronically via e-mail or on diskette, in a format compatible with the Authority's systems.

In view of additional requirements, following the amendment of the above-mentioned Directive, the Authority has introduced a more structured method to manage and control the upload process between the Shipping Agents, Cargo Agents and the Authority. As demonstrated in the brief held at the Ports Directorate, digital cargo manifests may now also be submitted via the website system. As such and to this effect, submission of digital manifests may be submitted via website as from the 1<sup>st</sup> October 2007.

Should any operator/agent not be in a position to provide the electronic format of the manifest, the Authority resumes the service of furnishing information into the Authority's electronic system on behalf of the operator/agent, at a fee.

The Authority may also consider not requesting the hard copy of the cargo manifest, should the respective operator/agent fully comply and provide data, in a timely and accurate manner, as requested by the EU Council Directive 95/64/EC.

The Authority thanks you for your co-operation.

**Jason Bongailas**  
Research and Development Manager

24 September 2007