



MALTA MARITIME AUTHORITY

Ports Directorate

Our Ref: MMA/PD 83/96

PORT NOTICE No. 001/02

28 January, 2002

NOTICE TO: Ship Owners and Operators
Ship Agents

NEW REPORTING REQUIREMENTS FOR SHIPPING OPERATIONS IN MALTA

As from 1 January, 2002, the Malta Maritime Authority (MMA) has assumed reporting obligations in respect of statistics related to maritime transport in Malta. It is therefore customising its infrastructure, with a view to accommodating new items of information required by the National Statistics Office, particularly in the light of new requirements included within European Union Directive 95/64/EC. The main source document containing such new items of information is the cargo manifest relating to local operations on vessels engaged in international activity. The recording and relating of large volumes of the data contained makes electronic means the only viable option of processing it.

To this effect, as from 1 April, 2002, MMA requires all vessel operators or their local agents to start submitting an electronic version of their cargo manifest, together with the hard copy already being submitted to MMA. Information submitted electronically may be transmitted via e-mail or forwarded on diskette, in a format compatible with the Authority's systems.

Within the electronic version, selected items of data need to be classified according to categorisation criteria provided by MMA itself. Details of input interventions undertaken by the party submitting the information also need to be included. A brief, specifying the detail to be included, is available from the Ports Directorate's Research and Development Department.

Should any operator/agent not be in a position to provide the electronic format of the manifest, he/she may continue to submit the hard copy thereof, as complemented by classification of the selected items of data referred to above. In such cases, the Authority is offering a service whereby such information provided on a paper medium will be fed into the Authority's electronic system, on behalf of the operator/agent. This entails a fee of Lm 0.15 per line of manifest data, with a Lm5 minimum charge.

The Authority will also be adopting a system of data extraction that warrants electronic offloading of manifest data regarding operations from 1 January, 2001 to 31 March, 2002. Local ship operators/agents or their IT support houses are requested to co-operate with MMA in identifying the best way of communicating the information required.

The Authority thanks you for your co-operation.

Regards

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