

POLICY FOR COMMUNAL AND PERSONALISED RESERVED PARKING BAYS FOR BLUE BADGE HOLDERS

1st March 2023 (supersedes the one of 1st November 2018)

CONTENTS:

- 1.0 Administrative Procedure.**
- 2.0 Eligibility Criteria for Communal Reserved Parking Bay for Blue Badge Holders.**
- 3.0 Eligibility Criteria for Personalised Reserved Parking Bay for Blue Badge Holders.**
- 4.0 Eligibility Criteria for 1.5m KEEP CLEAR bay.**
- 5.0 Design Criteria:**
 - 5.1 Parking Dimensions**
 - 5.2 Car Parking Areas and Car Parking Lots**
 - 5.3 Location of Reserved Parking Bay for Blue Badge Holders**
- 6.0 Criteria for the Withdrawal of an Approved Reserved Parking Bay for Blue Badge Holders.**
- 7.0 Criteria for the Withdrawal of an Approved 1.5m KEEP CLEAR Bay for Blue Badge Holders.**

1.0 Administrative Procedure

Definition: **Communal Reserved Parking Bay**, means a designated Parking Space for persons with disability requested by the Local Council and authorised by Transport Malta.

Personalised Reserved Parking Bay, means a personalized designated parking space for persons with disability (L.N. 174 of 2018) authorised by Transport Malta.

The procedure for Communal and Personalised Reserved Parking Bays for Blue Badge Holders is managed and administered by the Traffic Management Division (TMD) within Transport Malta.

Applications for Communal Reserved Parking Bays for Blue Badge Holders are to be requested only by the Local Council.

Personalised Reserved Parking Bays for Blue Badge Holders can only be processed on e-forms: <https://workflow.gov.mt/RuntimePublic/Runtime/Form/Reserved+Parking+for+Disabled+Blue+Badge+Holders/>

Queries can be sent by post to Transport Malta, Traffic Management Division, Second Floor, Triq Pantar Lija, LJA 2021 or by email: bluebadgeholders.tm@transport.gov.mt for clarifications.

TMD will consider applications for Communal/Personalised Reserved Parking bays for Blue Badge Holders as submitted by the applicant according to the Eligibility Criteria as stated below..

TMD decision to approve or not the area to be reserved for the Parking Bay is final.

2.0 Eligibility Criteria for implementation of Communal Reserved Parking Bay for Blue Badge Holders

The following criteria has been drawn up for eligibility of a Communal Reserved Parking Bay for Blue Badge Holders where such bays may be used by any Blue Badge Holder:

- 2.1 Communal Reserved Parking Bays can only be implemented on agreed areas between Transport Malta and the Local Councils.
- 2.2 The approved Communal Reserved Parking Bay for Blue Badge Holders will be implemented in the closest to the public open spaces, such as near Churches, Schools, playing areas and other common areas and will be marked with the international access icon in white on a blue background in a box with a blue outline.

3.0 Eligibility Criteria for implementation of Personalised Reserved Parking Bay for Blue Badge Holders

The following criteria has been drawn up for eligibility of a Personalised Reserved Parking Bay for Blue Badge Holders where such bays may only be used according to TM permits:

- 3.1 The approved Personalised Reserved Parking Bay for Blue Badge Holders will be implemented in the closest legal on-street bay from the front access door of the registered residence of the person with disability and will be either marked or put on sign with the Blue Badge number or Vehicle number as the case may be and will be marked with the international access icon in white on a blue background in a box with a blue outline.
- 3.1 The place of residence/habitation, of the person with disability (as specified in his Identity Card/Passport) for whom the reserved parking space is being requested, must not have a garage or drive-in or any other space within the property boundaries, or within 30 meters from the said residence/habitation, which could be used as or transformed into a car parking space or car port, subject to any permits required by the Planning Authority.
- 3.2 In the case that the person with disability has a summer residence, the applicant will state clearly in the application if the Reserved Parking Bay will be implemented at the summer

residence for the period between June to September or any other particular period, and/or if it will be implemented also at the registered (Winter) residence between October and May or any other particular period.

- 3.3 In the case of a request for a Personalised Reserved Parking Bay where the person with disability has a severe condition of uncontrollable behaviour, the vehicle need to be preferably registered at the same address as the reserved parking space;
- 3.4 Applications for personalized reserved parking bays may also be certified by -Agenzija Support
- 3.5 The Person with Disability must be a Blue Badge Holder.
- 3.6 As a rule, except unless as stated in clause 4, although reserved parking spaces are permanent, TMD reserves the right to review each case as required.
- 3.7 In the case where the Reserved Parking Bay is being requested due to difficulty to access the garage at the residence of the applicant, and if the applicant is eligible for such bay, such Reserved Parking Bay will be marked in front of the said garage, as long as it is not a communal entry or cannot obstruct third parties.
- 3.8 the street has a very steep incline which causes additional functional impairment.
- 3.9 the street has a very severe parking problem which causes additional functional impairment and there are no residents parking scheme.
- 3.10 the street is an arterial/distributor/linking function road where a temporary stationery vehicle causes disruption.

4.0 Eligibility Criteria for implementation of 1.5m KEEP CLEAR bay

TMD has drawn up criteria for eligibility of a 1.5m KEEP CLEAR Bay for Blue Badge Holders as follows:

- 4.1 The approved 1.5m KEEP CLEAR Bay for Blue Badge Holders is marked with the international access icon in white marked in a blue parking bay.
- 4.2 The 1.5m KEEP CLEAR bay is marked in front of the door of the residence of the Blue Badge Holder.
- 4.3 The Person with Disability must be a Blue Badge Holder.
- 4.4 There is no Reserved Parking Bay for Blue Badge Holder approved at the residence/habitation of the Person with Disability.
- 4.5 There is a need for extra space to an approved reserved parking space for a Wheelchair Vehicle.
- 4.6 Each 1.5m KEEP CLEAR bay permit may be reviewed by TMD as required.

5.0 Design Criteria

5.1 Parking Dimensions

The dimensions for a car parking bay designated for the persons with disability are as follows:

Type	Minimum Width	Minimum Length
<i>Parallel to Kerb</i>	2 metres	6 metres
<i>Perpendicular to Kerb</i>	2.2 metres	5 metres
<i>Van Accessible Space (2.3meters headroom)</i>	2.9metres (where possible)	7.3 metres

5.2 Car Parking Areas and Car Parking Lots

The provision of Communal car parking spaces requested by Local Councils for Persons with Disability depends on the total amount of car parking spaces available within the car parking lot and is to be as follows, thus:

Total Number of Car Parking Spaces Available	Total Number of Spaces Designated to Disabled Persons	
	Vehicle Space	Van Space
3-10	1	-
11-25	2	OR 1
26-50	2	1
51-75	3	1
76-100	4	1
101-150	5	1
151-200	6	1
201-300	7	1
301-400	8	1
401-500	9	2
501-1000	2%	3
>1000	20 spaces plus 1 space per additional 100spaces	1 van accessible space per 8 vehicular spaces for disabled persons

5.3 Location of Reserved Parking Bay for Persons with Disability

Except were TMD considers it is justified, the location of reserved parking bays, for Blue Badge Holders are NOT to be:

- Within a distance of 50mtrs from other reserved parking bays for Blue Badge Holders.

- On private roads or any other private property.
- On roads or areas where vehicular access is not permitted.
- On yellow or white lines which are double or single.
- In a bus lane or cycle lane.
- Obstructing in any way or causing any hardship or prejudicing against any rights of third parties.
- Obstructing the traffic flow.
- Outside the 5 meter 'No Parking' zone at street corners.
- Infringing any parking restrictions prevailing at the proposed site.
- In any location other than his residence as indicated on his Identity Card.
- On any pedestrian, pelican, toucan and puffin crossings.
- On any of the zig-zag markings before or after pedestrian, pelican, toucan and puffin crossings.
- In parking places reserved for specific users, except where a shared space would be appropriate.
- On 'Keep Clear' parking bays.

6.0 Criteria for the Withdrawal of an Approved Temporary or Permanent Reserved Parking Bay for Blue Badge Holders:

The criteria for the withdrawal of the approval for a temporary or permanent reserved parking bay specific to a blue badge holder may be any one or more of the following, hence when:

- 6.1 Other non-authorised people and/or vehicles and/or objects are allowed to use the Reserved Parking Bay.
- 6.2 The registered vehicle for the service is not being parked in the reserved parking bay.
- 6.3 In the event of any other case of abuse.
- 6.4 There is a garage at or within walking distance of the residence of the Blue Badge Holder.
- 6.5 The Blue Badge Holder has passed away or is living in a communal home.

When TMD has proof of the abuse, the concession for the Reserved Parking Bay is withdrawn and the original applicant, Agenzija Sapport and the local council are notified in writing.

7.0 Criteria for the Withdrawal of an Approved 1.5m KEEP CLEAR Bay for Blue Badge Holders:

The criteria for the withdrawal of the approval for a 1.5m KEEP CLEAR Bay may be any one or more of the following, hence when:

- 7.1 Other non-authorised people and/or vehicles and/or objects are allowed to park on the 1.5m KEEP CLEAR Bay.
- 7.2 Furniture, vehicles, or any other items are allowed to be placed on the 1.5m KEEP CLEAR Bay.
- 7.3 In the event of any other case of abuse.
- 7.4 The Blue Badge Holder has passed away or is living in a communal home.

When TMD has proof of the abuse, the concession for the KEEP CLEAR Bay is withdrawn and the original applicant, Agenzija Sapport and the local council are notified in writing.