

TRANSPORT MALTA

Driver Permit Tag – Operator Guide (PTV)

First-Time Applications vs Renewal Applications

V1 – April 2026

1. Documents to be submitted to Transport Malta

Requirement	First-Time Applications: New Drivers	Renewal Applications: Existing Drivers
Application Form	DPA12	DPA14
Identification	ID Card / Immigration Police Booklet / Residence Card	ID Card / Immigration Police Booklet / Residence Card (or blue paper – see section 5)
Driving Licence	Valid Driving Licence – category D1 / D (or equivalent)	Valid Driving Licence – category D1 / D (or equivalent)
Photo	Required (except Maltese driving licence holders)	Not required
Course	Driver CPC (Passengers)	Driver CPC (Passengers)
Medical (DRV032)	Required	Required
Criminal Records	Local (TM) + Foreign (if applicable)	Local Police Conduct only
Additional Requirement	Boarding ticket showing last arrival date in Malta (for non-EU driving licence holders)	Boarding ticket showing last arrival date in Malta (for non-EU driving licence holders)
Fee	€17.50*	€12

*An extra €10 applies for updating a Maltese driving licence with harmonized codes (Code 104 – Minibus/ Code 105 – Bus)

2. Mandatory Employment Documentation for TCNs (First-Time and Tag Renewals)

Requirement	First-Time Applications: New Drivers	Renewal Applications: Existing Drivers
JobsPlus Documentation	Must show “Minibus Driver” or “Bus Driver”	Must reflect the driver role in line with the accepted designation below
Employer Declaration (TM template)	Required*	Required*
Operator Licence (CPOL)	Must be valid	Must be valid
Important Rule	Tags cannot be issued where the Operator Licence expires within 15 calendar days	

*An applicant holding PTV and LPTV Tag must provide two separate Employer Declarations;

*Self-employed applicants may submit a copy of a valid operator licence in lieu of an Employer Declaration.

3. Job Designation

	First-Time Applications: New Drivers	Renewal Applications: Existing Drivers
Accepted Designation	“Minibus Driver” / “Bus Driver”	“Driver”
Required Standard	Must match driving licence category	Must be regularised to correct designation
Allowed Update	N/A	From “Driver” to “Minibus Driver” / “Bus Driver” (same employer only)

4. Single Work Permit

	First-Time Applications: New Drivers	Renewal Applications: Existing Drivers
Requirement	Must show employer + correct designation	Must reflect employer + designation <i>(as per above rules)</i>
If not compliant	Subject to eligibility, Transport Malta issues a Tag Eligibility Confirmation Letter for Identità to issue, renew, or update the Single Work Permit.	
Important	The Tag Eligibility Confirmation Letter is for Identità processing and does NOT constitute a driver permit tag	

5. Residence Documentation

	First-Time Applications: New Drivers	Renewal Applications: Existing Drivers
Standard	ID / Residence Card/ Immigration Police Booklet	ID / Residence Card/ Immigration Police Booklet
Interim Receipt (also known as ‘Blue Paper’)	N/A	Accepted only if : <ul style="list-style-type: none"> ▪ No change in employer ▪ No change in designation <i>(except for allowed update in Section 3)</i> Verified by Transport Malta through Identità records
Restriction	Updated Residence Card required where changes apply	

6. Employment Authorisation Documents (TCNs) – (First-Time and Tag Renewals)

Applicant Category	Required Documentation
Family Members of EU Nationals	JobsPlus Engagement Form or job history
Exempt Persons (Art. 4(1)(d–h))	JobsPlus Engagement Form or job history
Article 18(1) Permanent Residence	JobsPlus Engagement Form or job history
Long-Term Resident (LTR)	JobsPlus Engagement Form or job history
Family Members of LTR	Employment Licence + Engagement Form or job history
Family Reunification	Single Work Permit OR Employment Licence + Engagement Form or job history
Refugees / Subsidiary Protection	Employment Licence + Engagement Form or job history
Temporary Permits	Employment Licence + Engagement Form or job history
Article 8	Employment Licence
Asylum Seekers	Employment Licence
Failed Asylum Seekers	Employment Licence
Students	Employment Licence
Part-Time Employment	Secondary Employment Licence

7. Part-Time Employment (First-Time Applications & Renewal Applications)

Requirement
Secondary Employment Licence (as “Minibus Driver” or “Bus Driver”)

Important:

- Tag validity is determined on the validity of supporting documentation.
- For more detailed information refer to Standard Operating Procedures for First-Time Tag Applications and Tag Renewal Applications.

