


OPERATIONS ADVISORY NOTICE (OAN)		 Transport Malta Civil Aviation Directorate Flight Operations Inspectorate Malta Transport Centre Triq Pantar Lija LJA 2021 Malta
OAN Number: 05/2015 Rev 01	Issue Date: 27 <sup>th</sup> September 2021	
Subject: Authority Performance Based Oversight Programme		

## 1.0 Introduction

As part of the changes to be implemented by TM-CAD Flight Operations Inspectorate, the oversight programme cycle may be extended to 24 months in accordance with the EU 965/2012 ARO.GEN.300 ARO.GEN.305. This implies that compliance monitoring relies more on the effectiveness of the management system to the extent that the Flight Operations Inspectorate does not conduct audits and inspections on a fixed time interval.

### 1.1 Risk Profile

The shift to performance-based oversight techniques will assist the inspectorate to focus its oversight programme on specific areas that pose a higher risk than others.

A vital element of this technique is the creation of a Risk Profile of each organisation. The risk profile of the operators will be composed of data provided by the organisation itself and other data that is gathered by the inspectorate by means of its oversight programme.

## 2.0 Quarterly Mandatory Report (QMR)

The question arises how the authority can measure the effectiveness of the operators' management system. This can only be achieved if the operators are willing to co-operate with the authority and be responsible to keep their certification up to standard. The operators are reminded of EU 965/2012 GM1 ARO.GEN.300(b) that states:

*“The competent authority should continue to assess the organisation's compliance with the applicable requirements, including the effectiveness of the management system. If the management system is judged to have failed in its effectiveness, then this in itself is a breach of the requirements which may, among others, call into question the validity of a certificate, if applicable.”*

In view of the foregoing, the Flight Operations Inspectorate has devised a mandatory reporting system to be followed by the operators. A standard report shall be filled by the operators themselves every three months i.e. every calendar quarter. An updated template of such report is attached to this Operations Advisory Notice, and is also available for download from the Forms section in Centrik. If one examines the report it can be deduced that the objective of the Flight Operations Inspectorate is to get an insight in the organisational capabilities and ongoing operational indicators of the organisations.

Depending on the size, nature and complexity of the operations the inspectorate may decide to alter the frequency of data capture.

The quarterly mandatory report has recently been updated to include new indicators required for the compilation of an operator's risk profile, ensuring more effective oversight.

### **3.0 Conclusion**

Quarterly mandatory reports are now to be submitted via the Applications tab in Centrik, and are to be received by not later than the next month following the end of quarter. As an example, reports for the 1<sup>st</sup> quarter (January – March) are to be submitted by the end of April latest.

It goes without saying that the declarations made in the report must be factual and any violations will be treated seriously by the Flight Operations Inspectorate. Furthermore, repeated failure or extended delays in submitting the report will reflect negatively in an operator's risk profile, and may also result in the issue of a finding.

**Flight Operations Inspectorate**

# QUARTERLY MANDATORY REPORT (QMR)

## CIVIL AVIATION DIRECTORATE Flight Operations Inspectorate



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This report is to be submitted by all operators holding an Air Operator Certificate, via Centrik Applications, for every calendar quarter (Q1 – Jan to Mar / Q2 – Apr to Jun / Q3 – Jul to Sep / Q4 – Oct to Dec).

Operator Name:

AOC No:

Information submitted for the quarter ending:

1	Number of Aircraft under the operator's management (CAT and NCC) registered in Malta and abroad	Ops	Qty
		CAT (MLA)	
		NCC (MLA)	
		NCC (NOT MLA)	
2	Number of Aircraft Types operated		
3	Areas of Operation (insert number of landings for each area, as applicable, according to approved areas of operation)	Area	Qty
		EUR	
		MID/ASIA	
		AFR	
		CAR	
		NAM	
		SAM	
		NAT	
4	Number of Flight Crew per Aircraft Type (crew who are dual rated should only be included once)	Aircraft Type	FC

**CIVIL AVIATION DIRECTORATE**  
**Flight Operations Inspectorate**

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# QUARTERLY MANDATORY REPORT (QMR)

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10	<b>Lease-In / Out Operations</b> <i>(provide duration of contract/s and flight hours conducted)</i>	
11	<b>Operating Bases</b> <i>(indicate location of each out-base, if any, and type operation)</i>	
12	<b>Number of FDP Exceedances reported</b>	
13	<b>Turnover of Nominated Persons*</b> <i>(please specify names and positions)</i> <i>(*includes compliance monitoring manager &amp; safety manager)</i>	
14	<b>Total number of Persons employed with AOC</b> <i>(FTEs)</i>	

### **Declaration:**

I declare that all the information entered in this report is true and correct.

\_\_\_\_\_  
**Accountable Manager**

\_\_\_\_\_  
**Date**