


OPERATIONS ADVISORY NOTICE (OAN)		 Transport Malta Civil Aviation Directorate Flight Operations Inspectorate Transport Malta Malta Transport Centre Pantar Road Lija LJA 2021 Malta
OAN Number: 05/18	Issue Date: 08 March 2018	
Subject:FSTD user approval process		

1.0 Introduction

Commission Regulation (EU) No. 965/2012 includes requirements for provision of training under ORO.FC.145.

This OAN provides guidelines to AOC holders and also outlines the policy adopted by TM-CAD in relation to ORO.FC.145 (c), (d) and (e) so as to assist in standardising the approval methods by the inspectorate.

This notice supercedes OAN 02/15.

2.0 Use of individual flight simulator training devices (FSTDs)

ORO.FC.145 (c) requires that the appropriate syllabi and use of individual FSTDs shall be approved by TM-CAD. In this respect, all operators, including those who outsource FSTD training and checking to third party providers, are required to submit the training syllabi to TM-CAD for approval as part of the OM-D process. This approval shall be processed by the flight operations inspectorate **before** any of the training elements in the device required under ORO.FC.230 are carried out.

3.0 Differences Requirements

It is the responsibility of the operator to identify and describe any differences between the FSTD and the aircraft. These differences shall be addressed through appropriate means in accordance with the differences level. TM-CAD will require evidence of the content of such difference briefings and need to be submitted with the FSTD approval. Operators need to ensure that the declared differences are incorporated in the OM-D and incorporated in the pre-FSTD briefing by the instructor/examiner.

AMC1 to ORO.FC.145 (d) outlines the possible level of differences and the means of compliance of how each can be addressed.

4.0 Changes to the training programmes

Prior to conducting FSTD training, instructors are solicited to review the DDR list for the approved FSTD and to ensure that any deferred items do not affect the training that is scheduled to be conducted. DDR items need to be incorporated as part of the pre-FSTD training briefing. In the event that a DDR item will have an effect on the training programme, such an item will need to be communicated to the NPCT in the earliest possible manner for any remedial action as required.

5.0 Variations to the FSTD approval

Whenever TM-CAD issues an FSTD approval, it remains valid until revoked, suspended or varied. Operators need to have in place a process whereby if any of the stated changes occur these are immediately identified and communicated to TM-CAD. Such a process shall be documented in the OM-D or in any other appropriate manual.

The operator must have a process, whereby, its instructors / examiners using an approved FSTD, report to TM-CAD any significant and recurring defects noted in the FSTD. In the case that the operator subcontracts training to third parties, then the operator's oversight of the subcontractor shall include this requirement.

6.0 Application Form

The revised application Form 0225 "*FLIGHT SIMULATION TRAINING DEVICE (FSTD) USER APPROVAL APPLICATION FORM*", is being provided together with this OAN and is available online. The application form is self explanatory and any user approval, or renewal requests if applicable, shall be done by compiling this form.

Flight Operations Inspectorate