

**CIVIL AVIATION DIRECTORATE**

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Transport Malta

**European Commission (EU) No 1321/2014 Regulation Approval Application Form**
**Application for,**

	<b>Approval</b> Tick as applicable	<b>Initial</b> Tick as applicable	<b>Change</b> Tick as applicable
<b>Part-CAO</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Part-145 *</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Part-CAMO</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Registered name of applicant:

2. Trading name (if different):

3. Addresses requiring approval:

4. Tel: +356 -                    Fax: +356 -                    Email:

5. Terms of approval and scope of work relevant to this application:

**\* For Part-145 approval application, please specify the scope on the next page**

6. Position and name of the (proposed\*)

Accountable Manager:

7. Signature of the (proposed \*)

Accountable Manager

:

8. Place:

9. Date:

Note 1: When completed, this form should be returned to the: Airworthiness Inspectorate, Transport Malta Civil Aviation Directorate Malta Transport Centre, Pantar Road, Lija LJA 2021,

Note 2: \* **Delete as applicable.**

**SCOPE OF EU 1321/2014, ARTICLE 4, ANNEX 2, PART-145 APPROVAL AVAILABLE**

CLASS	RATING	LIMITATION	BASE	LINE
AIRCRAFT	A1 Aeroplanes above 5,700 Kg	Quote aeroplane, manufacturer and type and/or maintenance tasks	YES/ NO	YES/ NO
	A2 Aeroplanes 5,700 Kg and below	Quote aeroplane manufacturer or group or type and/or maintenance tasks State whether the issue of airworthiness review certificates is requested or not (only possible for ELA1 aircraft not involved in commercial operations).	YES/ NO	YES/ NO
	A3 Helicopters	Quote helicopter manufacturer or group or type and/or maintenance tasks State whether the issue of airworthiness review certificates is requested or not (only possible for ELA1 aircraft not involved in commercial operations).	YES/ NO	YES/ NO
	A4 Aircraft other than A1, A2, or A3	Quote aircraft category (sailplane, balloon, airship, etc.), manufacturer or group or series or type and/or the maintenance task(s). State whether the issue of airworthiness review certificates is requested or not (only possible for ELA1 aircraft not involved in commercial operations).	YES/ NO	YES/ NO
ENGINES	B1 Turbine	Quote engine type		
	B2 Piston	Quote engine manufacturer or group or type		
	B3 APU	Quote engine manufacturer or type		
COMPONENTS OTHER THAN COMPLETE ENGINES OR APU's	C1 Air Cond & Press	Quote aircraft type or aircraft manufacturer or component manufacturer or the particular component and or cross-refer to a capability list in the exposition.		
	C2 Auto Flight			
	C3 Comms & Nav			
	C4 Doors-Hatches			
	C5 Electrical Power			
	C6 Equipment			
	C7 Engine-APU			
	C8 Flight Controls			
	C9 Fuel – Airframe			
	C10 Helicopter-Rotors			
	C11 Helicopter – Trans			
	C12 Hydraulic			
	C13 Instruments			
	C14 Landing Gear			
	C15 Oxygen			
	C16 Propellers			
	C17 Pneumatic			
	C18 Protection ice/rain/fire			
	C19 Windows			
	C20 Structure			
SPECIALISED SERVICES	D1 Non Destructive Insp	Quote particular NDT method		

With reference to the above scope of approval and item 5 on page 1, please complete in the following example style, but relevant to your organisation Part-145 Approval.

**A1 Base & Line Boeing B737-300**

**B2 Lycoming Piston**

**A2 Base Piper PA 34 Seneca**

**B3 Honeywell GTCP85/APIC APS 3200**

**A2 Base & Line Cessna Piston Twins**

**C2 SFENA**

**A3 Bell 206/212**

**C4 Boeing B747**

**A4 Airship Line Maintenance**

**D1 Eddy current**

**B1 CFM 56/V2500**

## **Data Protection Notice**

*All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be granted to other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information.*

## **Data Protection Privacy Notice**

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 586 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

### **1. The information we collect and how we use it**

- 1.1. From this application, Transport Malta collects different types of information; which information is that required by Law and is used explicitly for the service requested through this form. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting this information is mainly to process the application for the requested service, however, your Personal Information may also be used for related purposes that amongst others include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

### **2. To whom we disclose information**

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
  - Any law enforcement body that may have any reasonable requirement to access your personal information;
  - Third party entities that may be entrusted by Transport Malta to process part of or all the data related to this service.

### **3. Data Subject Rights**

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority; and
  - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

### **4. Retention period**

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

### **5. Security**

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the service requested through this application form.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

### **6. Governing Law**

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act).

### **7. Data Protection Officer**

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

### **8. Contacting us**

- 8.1. Please address any questions, comments and requests regarding the application process to [civil.aviation@transport.gov.mt](mailto:civil.aviation@transport.gov.mt)