

APPLICATION FOR REGISTRATION OF AIRCRAFT

(New Registration, Change of Registration Details, Deregistration) (AITP-R01 Appendix 1)

Section 1	Nature of Application
Please tick the appropriate box relative to your application	
Application for New Registration, complete Sections 1,2, 3, 4, 5, 9	<input type="checkbox"/>
Application for change of a certificate of registration: mandatory Sections 1, 2.1, 3, 5, 7, 9*	<input type="checkbox"/>
<i>*(Please complete the appropriate sections in the application form relative to the details being amended, and indicate which sections have been amended).</i>	
Application for re-issuance of a certificate of registration: complete Sections 1, 2.1, 3, 5, 6, 9	<input type="checkbox"/>
Application for the deregistration of aircraft, complete Sections 1, 2.1, 3, 5, 8, 9	<input type="checkbox"/>

1.1 Provide contact details of the person designated for all correspondence and instructions			
Name & Surname:		Address:	
Email Address:			
Office Number:		Fax Number:	
Mobile Number:		Other:	

1.2 Provide contact details of the OWNERS of the aircraft for any correspondence which may arise			
Name & Surname:		Address:	
Email Address:			
Office Number:		Fax Number:	

NOTE 1: PERSONS QUALIFIED TO REGISTER AN AIRCRAFT IN THE NATIONAL AIRCRAFT REGISTER ACCORDING TO ARTICLE 6(1) OF THE AIRCRAFT REGISTRATION ACT 2010, CHAPTER 503 OF THE LAWS OF MALTA

a) The Government of Malta

b) Nationals of Malta, any European Member State, any state of the European Economic area and Switzerland, having a place of residence or business in Malta, the EU, the EEC or Switzerland, including a person sharing the ownership of such aircraft by virtue of the Community of Acquests subsisting between such a person and a citizen as described above in whose name the aircraft is registered.

c) Undertakings formed in accordance with the laws of Malta, an EU member state, of an EEA State or Switzerland and having their registered office, central administration or principal place of business within Malta, the EU, the EEA or Switzerland, whereof not less than 50% of the undertaking is owned and effectively controlled by the Government of Malta, or by any member state of the EU, or by persons referred to in paragraph (b), whether directly or indirectly through one or more intermediate undertakings.

d) A natural person who is a citizen of, or an undertaking established in, an approved jurisdiction, other than those mentioned in b) or c), shall be qualified to register aircraft in construction or one which is not used to provide air services, according to the conditions laid down in Section 6(d) of the Air Registration Act of Malta, 2010.

Section 2		Particulars of the Registrant/s		
2.1 Full name & address of the person (whether individual or body corporate) in whose name the aircraft is to be registered or is currently registered in the case of Change in Certificate of Registration				
	Full Name & Surname	Registered Address and Nationality*	Qualified (tick as appropriate, Note 1*)	% ownership interest
•			a <input type="checkbox"/> b <input type="checkbox"/> c <input type="checkbox"/> d <input type="checkbox"/>	
•			a <input type="checkbox"/> b <input type="checkbox"/> c <input type="checkbox"/> d <input type="checkbox"/>	
* Note: Nationality, if individual; or place of incorporation, if body corporate. If the registrant is a body corporate, please include Company registration number.				

2.2 Please tick the capacity of the person(s) named in above, as applicable: (according to article 5(1) of the Aircraft Registration Act)				
•	Owner and operator of aircraft			<input type="checkbox"/>
•	Owner of aircraft under construction or temporarily not being operated or managed			<input type="checkbox"/>
•	Operator of aircraft under a temporary title (charterer)			<input type="checkbox"/>
•	Buyer of an aircraft under a conditional sale or title reservation or similar agreement			<input type="checkbox"/>
•	Other, [Please Specify]: _____			<input type="checkbox"/>

2.3 If the application for private registration and is based on ownership, please indicate the applicant's share of ownership interest:					
•	Are you the Sole Owner of the craft?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
•	Please indicate your eligibility status in terms of the criteria mentioned in Note 1*				
	a) <input type="checkbox"/>	(b) <input type="checkbox"/>	(c) <input type="checkbox"/>	(d) <input type="checkbox"/>	
Note: If you are not the sole owner of the aircraft, please indicate in Section 3 the details of the persons sharing the ownership of the aircraft.					

2.4 If the registrant is a trustee, please indicate the % interests of each of the beneficiaries of the trust and their qualification				
	Name of Beneficiary	Address	% of interest	Qualified (tick as appropriate, see Note 1)
•				a <input type="checkbox"/> b <input type="checkbox"/> c <input type="checkbox"/> d <input type="checkbox"/> N/A <input type="checkbox"/>
•				a <input type="checkbox"/> b <input type="checkbox"/> c <input type="checkbox"/> d <input type="checkbox"/> N/A <input type="checkbox"/>

Section 3		Particulars of Owner(s)		
•	Name	Address	Nationality	Percentage Ownership
•	Name	Address	Nationality	Percentage Ownership

Section 4		Details of Resident Agent (if applicable)	
4.1	In the case of an international registrant appointing a Resident Agent, please provide details:		
	If Body Corporate		
	Resident Agent Name:		Contact Person Name:
	Address:		
4.2•	If the aircraft is to be registered in the name of a person in favour of whom a permit of residence has been issued in accordance with the provisions contained in section 7 of the Immigration Act, please indicate:		
	Resident Agent Name:		
	Address:		
	Phone No:		Email:
Note: This must be accompanied by the acceptance of such role by the Resident Agent.			

Section 5		Particulars of Aircraft and Engines	
5.1	Previous aircraft Registration Details		
	•	Was the aircraft previously registered in Malta?	YES <input type="checkbox"/> NO <input type="checkbox"/>
	•	If YES please enter previous Maltese registration mark	9H - _____
	•	If NO please enter Registration Mark and Nationality under previous register/jurisdiction	_____
5.2	Proposed Aircraft Registration Marks		
	•	Customised registration marks requested:	YES <input type="checkbox"/> NO <input type="checkbox"/>
	•	If customised, please indicate your preferred marks in the order of preference: (3 alphabetical letters e.g. 9H-ABC)	1) 9H - _____ 2) 9H - _____

5.3	Please tick the classification of the aircraft, as applicable: (according to Part A of the Fourth Schedule to the Aircraft Registration Act, 2010)								
	•	Aeroplane (Land)	<input type="checkbox"/>	Gyroplane	<input type="checkbox"/>	Glider	<input type="checkbox"/>	Airship	<input type="checkbox"/>
		Aeroplane (Sea)	<input type="checkbox"/>	Helicopter	<input type="checkbox"/>	Kite	<input type="checkbox"/>	Homebuilt	<input type="checkbox"/>
		Aeroplane (Amphibian)	<input type="checkbox"/>	Microlight	<input type="checkbox"/>	Other	<input type="checkbox"/>	Specify, if other	_____

5.4		Aircraft Registration Details	
•	Name of constructor as per Type Certificate Data Sheet (TCDS):		
•	Type and model of aircraft: (as designated by the manufacturer)		
•	Country of manufacture of aircraft:		
•	Constructor's Serial Number (MSN):		
•	Year of manufacture :		
•	Aircraft New or Used (tick accordingly):	New <input type="checkbox"/>	Used <input type="checkbox"/>
•	Maximum Take Off Mass (Kg):	Maximum Landing Mass (Kg):	

5.5	Aircraft Use <i>(Tick where applicable)</i>		
	Commercial Air Transport <input type="checkbox"/>	Private Use <input type="checkbox"/>	Commercial Ops <input type="checkbox"/>

5.6	Engine Details		
	Tick the appropriate engine type in the list:		
	Turbofan <input type="checkbox"/>	Turbo Prop <input type="checkbox"/>	Piston <input type="checkbox"/>
		Turbo Shaft <input type="checkbox"/>	Other <input type="checkbox"/>
	Number of Engines:	Name of Engine Manufacturer and Engine Model: <i>(as per TCDS and designated by manufacturer)</i>	
	Serial Numbers of Engines:	, , , .	
	Serial Numbers of Spare Engines:	, , , .	
	APU Type and Model <i>(as per TCDS and designated by manufacturer):</i>	APU Serial Number:	
Engines New or Used <i>(tick accordingly):</i>	New <input type="checkbox"/>	Used <input type="checkbox"/>	

5.7	Details of Engine Owner(s) <i>(Should the owner(s) request to have his/their details entered in the Register)</i>		
	Full Name	Address	% of Ownership
	•		
•			

Section 6		Application for Re-issuance of Certificate of Registration (if applicable)	
6.1	I, the undersigned		
	<i>(full name of director/member/trustee/person authorised to act on behalf of the applicant/registered owner)</i>		
	Hereby apply for the re-issuance of certificate number		
6.2	Reason(s) for application		
6.3	I hereby declare that the above particulars, as set out above, are true in every respect and apply for a re-issuance of the Certificate of Registration of aircraft registration number:	9H -	

Section 7		Application for the Amendment of details in the Aircraft Register and Certificate of Registration (if applicable)	
7.1	Please Enter the Registration Mark of the aircraft whose details are to be amended:	9H -	
7.2	Please state the current Certificate Number to be amended:		
7.3	Please enter reason and what details in the application form are to be amended		

Section 8		Application for the cancellation of Registration of an Aircraft from the register (if applicable)		
8.1	I, the undersigned			
	<i>(full name of director/member/trustee/person authorised duly to act on behalf of the registrant) hereby apply for the deletion from the National Aircraft Register of the aircraft with the following registration details:</i>			
	9H -	MSN	Certificate Number	
	With effect from <i>(insert date)</i>			
8.2	Reasons for cancellation			
	Contact details and address of next Authority			
8.3	Country where aircraft is to be exported and address of New Authority			
8.4	I hereby declare that the above particulars, as set out above, are true in every respect and apply for a deletion from the National Aircraft Register			<input type="checkbox"/>

Section 9	Declaration
*Note: To be signed by the individual or individuals applying for Registration; Amendment to the Aircraft Register, or Deregistration, as applicable.	

I/We hereby declare that to the best of my/our knowledge, information and belief that the particulars and details given on this form are true in every respect. I/We have familiarised myself/ourselves with the Maltese regulations regarding ownership and operation of an aircraft and I/we am/are aware of the responsibilities associated with being the registrants of this aircraft.

Signature(s) of Applicant(s)	Date
Name(s) in block capitals	<i>(DD/MM/YYYY)</i>
Position held	
Signature(s) of Applicant(s)	Date
Name(s) in block capitals	<i>(DD/MM/YYYY)</i>
Position held	

If body corporate, please indicate the authority of the signatory
(tick as appropriate)
Director
Company Secretary
Power of Attorney

Section 10	Additional Notes
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1. Further guidelines as to the necessary documentation required to be handed in to the Civil Aviation Directorate with this application is found within Information Advisory Notice 17 on www.transport.gov.mt
2. If the aircraft is owned by an unincorporated body or by more than one individual, the name, nationality and permanent residential address of all persons sharing in the ownership should be provided to the Registrar together with this application.
3. Where the applicant for registration is a trustee, the name, nationality and permanent residential address of each of the beneficiaries of the trust should be provided to the Registrar together with this application.
4. A club or hotel address does not satisfy the requirements indicated in (1) and (2) unless the relevant person resides there permanently.
5. In the case of an application for the amendment in the register of an aircraft, you will have to surrender the old certificate within 90 days from issuance of the revised certificate of registry.
6. Each applicant (where there is more than one) is required to sign the application form, where appropriate. In case of a body corporate, the Company Secretary, Managing Director or other duly authorised officer is required to sign stating his capacity in relation to the applicant.
7. In the course of the registration process we may exchange information about you with other Civil Aviation Authorities of other countries, and international aviation agencies. We may also check the information gathered with other information held by us and also with other third parties, so as to verify the accuracy of information, as well as to prevent or detect crime, and to protect public funds, as permitted by Maltese law.

Data Protection Notice

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be granted to other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information.

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 586 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

1.1. From this application, Transport Malta collects different types of information; which information is that required by Law and is used explicitly for the service requested through this form. It is to be noted that if the required information is not provided the said application cannot be processed.

1.2. The primary purpose for collecting this information is mainly to process the application for the requested service, however, your Personal Information may also be used for related purposes that amongst others include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:

- Any law enforcement body that may have any reasonable requirement to access your personal information;
- Third party entities that may be entrusted by Transport Malta to process part of or all the data related to this service.

3. Data Subject Rights

3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:

- a. the right for information;
- b. the right to access;
- c. the right to rectification;
- d. the right to erasure;
- e. the right to restrict processing;
- f. the right to object to processing;
- g. the right to data portability;
- h. the right to complain to a supervisory authority; and
- i. the right to withdraw consent

3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.

3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.

4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the service requested through this application form.

5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

8.1. Please address any questions, comments and requests regarding the application process to civil.aviation@transport.gov.mt

