

APPLICATION FOR THE ISSUE OF A CERTIFICATE OF AIRWORTHINESS/PERMIT TO FLY/EXPORT CONFORMITY STATEMENT

* = Delete as applicable. Additional sheets and supporting submissions should be recorded as applicable against the pertinent item.

1. Application Details:	Tick and/or fill up where applicable	
a) Issue of EASA Part-21 Certificate of Airworthiness	<input type="checkbox"/>	
b) Issue of National Certificate of Airworthiness (Annex I aircraft only)	<input type="checkbox"/>	Private <input type="checkbox"/>
		Aerial Work <input type="checkbox"/>
		Special <input type="checkbox"/>
c) Issue of National Permit to Fly for Test (Annex I aircraft only)	<input type="checkbox"/>	Prototype <input type="checkbox"/>
		Variant <input type="checkbox"/>
		Series <input type="checkbox"/>
		BMAA/PFA No <input type="checkbox"/>
d) Issue of National Permit to Fly (Annex I aircraft/operation /AIR-OPS Article 6 positioning flights)	<input type="checkbox"/>	
e) Issue of Export Conformity Statement (for export to non-EASA Member States)		Country of Export:
2. Name of Owner/Registrant/Operator		
3. Address (in full):		
Tel/Fax No:		
Email Address:		
4. Nationality and Registration Marks:	Current or allotted	All previous (where known)
	9H-	
5. Description of Aircraft:		
(a) New or Used:	NEW <input type="checkbox"/>	USED <input type="checkbox"/>
(b) Year of manufacture		
(c) Flight Hours and Flight cycles	FH	FC
(d) State of Manufacture:		
(e) Constructor of Aircraft:		
(f) Type/Designation/Model/Series/Variant:		
(g) Manufacturer's Serial/Construction Number:		

(h) Type of Engine(s):		
(i) Engines Serial Numbers:	#1:	#3:
	#2:	#4:
(j) Type of propeller(s) (Hub & Blade):		
(k) Propeller(s) Serial Numbers:	#1:	#3:
	#2:	#4:
(l) APU Type/ Serial Number:		
(m) Maximum number of Seats (incl. Crew):		
(n) Maximum Take-Off Mass (Kg):		
(o) Maximum Landing Mass (Kg):		
6. Has an application been made for an AOC, or is this aircraft to be added to an existing certificate.	N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Give application date: _____ Give AOC No(when available): _____	
7. Type Certificate Data Sheet Reference No:	Aircraft:	Rev No:
	Engine:	Rev No:
	Propeller:	Rev No:
8. Design Organisation/Technical Consultant involved with this application (Give name & contact details)		
9. Name and Address of Approved Organisation/Certifying Staff with whom aircraft is placed for the purpose of this application and the presentation to TM CAD: Location where the aircraft is placed for presentation to TM CAD: Tel/Fax No: Email Address:		
10. Aircraft Flight Manual/POH:		
11. Aircraft Maintenance Programme Reference:		
12. Current ARC (EASA Form 15a/b/c)		
(a) Issued by:		
(b) Expiry Date:		
(c) Number:		
13. Aircraft Utilisation	Part-CAT <input type="checkbox"/>	
	Part-NCC <input type="checkbox"/>	
	Part-SPO <input type="checkbox"/>	
	Part-NCO <input type="checkbox"/>	
	Other: <input type="checkbox"/> : _____	

14. Export Certificate (Aircraft Imported from outside EU/EASA Member state)	
(a) Issued by: (b) Date: (c) No: (d) Contracted CAMO recommending ARC issue: (e) CAMO Approval Reference:	
15. Current Permit to Fly/ National C of A	
a) Issued by: (b) Date: (c) No:	
16. NATIONAL PERMIT TO FLY (POSITIONING FLIGHTS)	
a. Aircraft configuration	
b. Substantiations	
c. 15.3 Certificate of Fitness for Flight	

DECLARATION *(Please read the notes below before signature)*

I hereby declare that the particulars entered on this form and its appendix, are both complete and accurate in every respect. I fully understand and accept the conditions associated with this application.

Name of applicant: _____

Organisation: _____

Date: _____

Signature of Applicant: _____

NOTES & APPLICATION CONDITIONS

- 1 Attention is drawn to the Malta Civil Aviation Requirements (MCAR's) Section One and Two (Annex I aircraft), together with Malta Legal Notice LN203 of 1998.
- 2 Where the Airworthiness Authority of the exporting country is unable to issue a Certificate of Airworthiness (C of A) for Export the Director may consider acceptance of alternative documentation such as a valid domestic C of A issued by a contracting state to ICAO, together with acceptance evidence as to the continued airworthiness of the aircraft, which has been confirmed/endorsed by the appropriate Airworthiness Authority.
- 3 In the case of an aircraft of a type for which a Republic of Malta C of A has not previously been granted. Your attention is drawn to the requirement to provide the Airworthiness Inspectorate with a copy of the aircraft flight manual or alternative documents.
- 4 The TM CAD will make every effort to satisfy customer delivery schedules and operations timescales, as far as is practicably possible, given other Airworthiness Inspectorate priorities and workload. However, the applicant is warned that failure to provide all necessary certification information required by the Airworthiness Inspectorate (being complete, accurate and applicable) in order for the TM CAD to discharge its various responsibilities, will result in delays completing the investigation/certification process. This also extends to access and availability of the subject aircraft. The applicant is also advised that the Director General reserves the right to investigate modifications, special features, or equipment (even though they have been approved by other National Airworthiness Authorities). The applicant should also be aware that the Director General may require the aircraft to be flown for the purposes of test, in order to investigate and be satisfied of specified modification, aircraft flying characteristics, or performance.
- 5 The applicant should clearly understand that unless all the entries on this form are completed accurately, the TM CAD will be unable to process the application and declare the investigation basis/standard in a timely manner. In this event the applicant will be notified accordingly and the application will be held on file until such time as all the requested information is presented that forms a sound basis to allow the certificate investigations to proceed.
- 6 Block 15 to be compiled for Part-21 or National CofA application only.
- 7 Block 15 to be compiled for issue of Part-21 CofA application only.
- 8 Block 16 to be compiled for application for National Permit to Fly only.
- 9 Block 16.a

Add reference to the document(s) identifying the configuration of the aircraft.

10 Block 16.b

Please provide all justifications and make references to the document(s) justifying that the aircraft (as described in 18.1) can perform the intended flight(s) safely under the defined conditions or restrictions.

11 Block 16.c

The organisation or person who will be the signatory of the Certificate of Fitness for Flight.

The Certificate shall be as follows:

It is hereby certified that the aircraft defined hereon has been inspected and is fit for flight provided it is properly loaded.

This Certificate is valid until or until the airworthiness condition of the aircraft is altered, whichever is earlier.

Signed:- TM CAD Approval No/ Aircraft Maintenance Organisation Approval reference. _____

The period of validity shall be stated but shall not exceed 7 days.

A Certificate of Fitness for Flight shall be issued only by the following:

- (i) Aircraft Maintenance certifying staff accepted by TM CAD.
- (ii) An organisation approved by TM CAD under the Malta Civil Airworthiness Requirements (MCAR) Section Sixteen;
- (iii) Appropriately approved/accepted Part-145 maintenance organisation.

If the original airworthiness condition of the aircraft is affected during the period of validity, the Certificate shall be re-issued.

The certifying staff or maintenance organisation proposed to issue the Certificate of Fitness for Flight shall be specified in Block 9 of this application. AMO Approval Certificates/ licence/ company authorisations shall also be submitted.

Avionic Appendix to Application for Certificate of Airworthiness/Permit to Fly

(This part shall only be filled for a first issue of Certificate of Airworthiness or Permit to Fly by TM CAD or in case there is a change in equipment installed on the aircraft)

Please enter the applicable details in the table below

<u>RADIO INSTALLATION</u>			Commercial Air Transport : Yes <input type="checkbox"/> No <input type="checkbox"/>	
Manufacturer	Equipment Type	Qty	Category	Type Approval Basis/(TSO)
			HF Communication	
			VHF Communication	
			VHF Communication & Navigation	
			Marker	
			ADF	
			DME	
			ATC Transponder	
			<u>Encoder</u>	
Transponder Mode A <input type="checkbox"/> C <input type="checkbox"/> S <input type="checkbox"/> EHS <input type="checkbox"/>				
			Weather Radar	
			Radio Altimeter	
			Area NAV/DME	
			MMR/ILS Receiver	
			TCAS/ACAS	
			TAWS/EGPWS	
			Satellite Communications	
			Satellite Navigation/ GNSS/GPS	
			ELT (fixed)	
			ELT (Portable)	
Other Avionic Equipment installed				
			ADC	
			FMC	
			ADIRU/IRS	
			SELCAL Decoder	
			EFB	Class:

Does ELT produce Short Message (No Navigation Data) or Long Message Format ?

Ref ICAO Annex 10 Vol III Chap 5 annex 1 para 2.3.2 112Bits (SHORT) 144Bits (LONG)

Area Navigation Capability: RNP 10 RNP 5 RNP 1 RNP 0.3

RVSM Capability: Y N FM Immunity Status: _____

Flight Operations Appendix to Application for Certificate of Airworthiness/Permit to Fly

NOTE: This part shall only be filled for the first issue of Certificate of Airworthiness or Permit to fly by TM CAD pursuant to Part-21 (Annex I) of Regulation (EC) No 748/2012

Intention of Operations Commercial Non-Commercial

If “Commercial“, please fill in an AOC variation. If “Non-Commercial“ please fill in the details below.

1. Areas of Operation by ICAO regions (Tick as applicable);

EUR MID AFI ASIA PAC
 SAM CAR NAM NAT

2. Required Flight Operating Conditions (tick as applicable);

Day VFR Night VFR IFR

3. RVSM Operations Yes No

If “Yes“ list the ICAO Regions for which RVSM Operational Approval is required.

a)	b)	c)	d)
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4. All Weather Operations (Fill as applicable);

CAT II		CAT III A		CAT IIIB		CAT IIIC		Takeoff
Ht (ft)	RVR (m)	Ht (ft)	RVR (m)	Ht (ft)	RVR (m)	Ht (ft)	RVR (m)	RVR (m)

5. NAT HLA Operations Yes No

If “Yes“ list the ICAO Regions for which MNPS Operational Approval is required.

a)	b)	c)	d)
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6. Navigational Capability (As applicable)

B-RNAV <input type="checkbox"/>	P-RNAV <input type="checkbox"/>	RVSM <input type="checkbox"/>

7. Manuals Supporting Application.

All applicants are required to support all supporting documents such as operations manual, MEL (where applicable) and all training documents are submitted to the Flight Operations Inspectorate.

For CAD use only			
Application Received	Aircraft Type	S/N	Aircraft Registration

Data Protection Notice

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be granted to other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information.

Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 586 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this application, Transport Malta collects different types of information; which information is that required by Law and is used explicitly for the service requested through this form. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting this information is mainly to process the application for the requested service, however, your Personal Information may also be used for related purposes that amongst others include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
 - Any law enforcement body that may have any reasonable requirement to access your personal information;
 - Third party entities that may be entrusted by Transport Malta to process part of or all the data related to this service.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information;
 - b. the right to access;
 - c. the right to rectification;
 - d. the right to erasure;
 - e. the right to restrict processing;
 - f. the right to object to processing;
 - g. the right to data portability;
 - h. the right to complain to a supervisory authority; and
 - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the service requested through this application form.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to civil.aviation@transport.gov.mt