

## Clients are advised to read these guidelines carefully

### Application to register a small ship and re-registration

What does it entail to register a boat under the Small Ships Register?

#### Definition of Small Ship

A small ship is any craft which is less than twenty-four (24) metres in length employed solely in the navigation within the territorial waters of Malta, whether mechanically driven or not, and whether privately or commercially used.

An individual requesting to register a small ship on the small ships register must be eighteen years of age and have a residential address in Malta. He/she is required to call personally at the Small Ships Office, Ports & Yachting Directorate at Transport Malta, Marsa together with all the documentation listed below.

Documents to be submitted for a new registration: -

1. Bill of Sale of boat and engine including the Make, Model, HIN, Serial No. and HP;
2. Declaration of Conformity;
3. CE Certificate;
4. Photo of Hull Identification Number (HIN);
5. Photo of Engine Serial No.;
6. Photo of Builders' plates;
7. Coloured photo of Boat;
8. A third party liability Insurance certificate valid for a year from date of initial registration (for small ships with engines exceeding 9.9 HP);
9. I.D. Card / Passport of owner; and
10. A Certificate of Survey drawn up by a Government Appointed Surveyor (when applicable).

An application to register a Small Ship or Re-Registration may be downloaded from the TM Website (see link below).

**In cases where a boat was previously registered on another Register: -**

Documents to be submitted: -

1. Original Deletion Certificate;
2. Bill of Sale of boat and engine including the Make, Model, HIN, Serial No. and HP;
3. Declaration of Conformity (if applicable);
4. CE Certificate (if applicable);
5. Photo of Hull identification Number (HIN);
6. Photo of Engine Serial No. (where applicable);
7. Photo of Builders' plates;
8. Coloured photo of boat;
9. A third party liability Insurance certificate valid for a year from date of Initial registration (for small ships with engines exceeding 9.9 HP);
10. I.D. card / Passport of owner;
11. Copy of I.D. Card / Passport of previously registered owner is also required (if applicable); and
12. A Certificate of Survey drawn up by a Government Appointed Surveyor.

**In cases where a boat was previously registered with the Small Ships Register (Re-registration):-**

Client may a). Re-register the small ship onto his/her name; or b). if small ship has been sold to third parties, then a bill of sale between the previously registered owner and the purchaser together with a copy of their I.D. Cards (back and front) are to be presented together with the under-mentioned documents (case b.) by the new purchaser at time of registration.

Documents to be submitted (case a): -

1. Original Deletion certificate;
2. Coloured photo of boat;
3. Photo of Hull Identification Number (HIN);
4. Photo of Engine Serial No.;
5. Photo of Builders' plates;
6. A third party liability Insurance policy certificate valid for a year from date of re-registration (for small ships with engines exceeding 9.9 H.P); and
7. I.D. Card / Passport of owner.

Documents to be submitted (case b): -

1. Original Deletion Certificate;
2. A written declaration / bill of sale from seller stating that small ship has been sold to purchaser (to be signed by both seller and purchaser respectively);
3. Copy of I.D. Card (front and back) / Passport of seller and purchaser;
4. Coloured photo of boat;
5. Photo of Hull Identification Number (HIN);
6. Photo of Engine Serial No.;
6. Photo of Builders' plates; and
7. A valid Third party liability insurance certificate in the name of the buyer.

**A survey report drawn up by a Government appointed surveyor for small ship and/or engine might also be required if for any reason the Authority may deem necessary.**

The person requesting the registration would be required to call personally at the Small Ships Office, Ports & Yachting Transport Malta, Marsa and on presentation of his/her I.D. card / pas sp ort and the above-mentioned documentation, he/she may register the boat on the Small Ships Register.

**In cases of boats being imported by purchaser: -**

**Documents to be submitted: -**

1. Importation documents;
  2. Bill of sale of boat and engine including the Make, Model, HIN, Serial No. and HP;
  3. Original Deletion certificate (in cases where boat was previously registered on another register);
  4. Declaration of Conformity;
  5. CE Certificate;
  6. Photo of Hull Identification Number (HIN);
  7. Photo of Engine Serial No.;
  8. Photo of Builders' plates;
  9. Coloured photo of Boat;
  10. I.D. Card / Passport of owner;
  11. Copy of I.D. Card / Passport of previously registered owner as per point (4) of this Section above;
  12. A Certificate of Survey drawn up by a Government Appointed Surveyor; and
- 3 A third party liability Insurance policy certificate valid for a year from date of initial registration (for small ships with engines exceeding 9.9 H.P.).

**Registration of a self-built small ship for own personal use**

**Documents to be submitted: -**

1. Notification to the Director of Consumer Affairs and approval obtained;
2. CE Certificate; of engine;
3. Declaration of Conformity engine;
4. Photo of Engine Serial No.;
5. Photo of Builders' Plate;
6. An affidavit stating that boat has been built for personal use by the person in whose name it is to be registered together with proof of construction such as material, equipment and machinery receipts;
7. A Certificate of Survey drawn up by a Government appointed surveyor;
8. Coloured photo of boat;

9. Bill of Sale of engine, which is to include Make, Model, Serial No. and H.P. of engine;
10. A third party liability Insurance certificate valid for a year from date of Initial registration (for small ships with engines exceeding 9.9 H.P.; and
11. I.D. Card / Passport of owner.

**Transfer of registration onto third parties of a self-built small ship, may not be carried out during the first 5 years from date of Initial Registration.**

Please see rates for applicable fees and list of appointed Government surveyors by clicking on the link below.

The Authority for Transport in Malta Website –Forms section:

<http://www.transport.gov.mt/ports-marinas/small-ships-register-and-nautical-licences>

The Authority for Transport in Malta Website –Forms section:

(Annex 2: List of Government Surveyors):

<http://www.transport.gov.mt/admin/uploads/media-library/files/List%20of%20authorised%20Ship%20Surveyors%20-%20Sept%202013.pdf>

(Annex 3: Rate Sheet 2011):

<http://www.transport.gov.mt/admin/uploads/media-library/files/Annex%203%20-%20Rate%20Sheet%202011.pdf>